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A Mini Ratna  
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Company

**सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीट्यूट लि.**  
कोल इंडिया लिमिटेड की अनुषंगी कम्पनी/भारत सरकार का एक लोक उपक्रम  
क्षेत्रीय संस्थान-5,एसईसीएल कॉम्प्लेक्स, सीपत रोड,बिलासपुर 495006 (छ.ग)  
**Central Mine Planning & Design Institute Limited**

A Subsidiary of Coal India Ltd/ A Govt. of India Public sector Undertaking

CIN:U14292JH1975GO1001223

RI-V, SECL Complex, Seepat Road, Bilaspur (CG)- 495006

ई-मेल /e-mail:ri5@cmpdi.co.in / cmpdi5@rediffmail.com



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**NOTICE INVITING TENDER FOR RATE CONTRACT FOR SUPPLY AND REFILLING OF  
ACETYLENE, ARGON AND NITROUS OXIDE GAS CYLINDERS FOR AAS AT ENVIRONMENTAL  
LAB. OF CMPDI, RI-V, BILASPUR (C.G).**

**Tender Enquiry No: RV/PMS/NIT/07/15-16/89**

**Dated: 09.05.2015**

1. Name of the work : Sealed tenders in two parts are invited from agencies/suppliers for for rate contract for supply and refilling of Acetylene, Argon and Nitrous Oxide Gas Cylinders for AAS at environment lab. of CMPDI, RI-V, Bilaspur (C.G)
2. Earnest Money: Rs. 2,500/- (Rs. Two thousand five hundred only) in the form of A/c payee demand Draft drawn in favour of "CMPDI, Regional Institute, Bilaspur" on any scheduled Bank, payable at Bilaspur.
3. Issue of tender forms: **11am to 4.00 pm** on all working days and Saturday from **11.00 am to 1.00 pm** from **09.05.2015 to 30.05.2015** from the office of HOD (PMS),RI-V, Seepat Road, Old SECL Building, Bilaspur, (C.G.) on payment of the prescribed cost of tender document.
4. Cost of Tender Document: The cost of Tender document is Rs 1,000.00. Payment can be made to the above tender issuing office by paying in the form of a crossed Demand Draft drawn in favour of "CMPDI, Regional Institute, Bilaspur" on any schedule bank payable at Bilaspur, (CG).
5. Last date of submission of offers: **Up to 3.00 pm on 01.06.2015**
6. Place of Submission of offers: Office of the HOD (PMS) RI-V, CMPDI, Bilaspur.
7. Due date of opening of part I offer: **At 3.30 pm on 01.06.2015**
8. Place of opening of tender: Office of the HOD (UG), CMPDI, RI-V, Bilaspur.
9. Down loading from web site: The tender document can be down loaded from our web site [www.cmpdi.co.in](http://www.cmpdi.co.in). In case the document is down loaded from website, the tender document cost shall be paid through a demand draft in favour of "CMPDI, Regional Institute, Bilaspur" payable at any schedule bank at Bilaspur. This shall be kept in a separate envelope super scribing "Cost of tender document" and to be submitted along with ANNEXURE – V, of the NIT

Copy to:-1.Notice Boards at CMPDI, RI-V, Bilaspur, 2. HOD (F) / Cash section, 3. HOD (Env.), RI-V, Bilaspur

Yours faithfully,

*[Signature]*  
09/05/15

HOD (PMS)

CMPDI, RI-V, Bilaspur



CENTRAL MINE PLANNING AND DESIGN INSTITUTE  
REGIONAL INSTITUTE-V, BILASPUR  
TENDER DOCUMENT

Sealed tender are invited for rate contract for supply and refilling of Acetylene Gas, Argon Gas and Nitrous Oxide Gas Cylinder for AAS at environment lab. of CMPDI, RI-V, Bilaspur (C.G)

Technical Specifications:

SL	Items	Specification
1	Refilling of Acetylene Gas Cylinder for AAS	As per Annexure –I
2	Refilling of Argon Gas Cylinder for AAS	As per Annexure –I
3	Refilling of Nitrous Oxide Gas Cylinder for AAS	As per Annexure –I

- 1 **Earnest Money** ₹2,500/- (₹ Two thousand five hundred only) as *Earnest Money* is to be deposited in the form of A/c Payee Bank Demand Draft of any scheduled Bank in favour of CMPDI, Regional Institute- V, Bilaspur (CG). A/C payee Demand Draft should be submitted in separate envelop apart from Part-I and Part-II envelops with the offer. The EMD of all bidders will be refunded as promptly as possible after opening of price bid and finalization of the tender. EMD shall bear no interest.
- 2 **Mode & Method of Submission of Tenders**  
Tender must be submitted in sealed main envelope cover containing three separate sealed covers Part- I, Part- II and EMD. The Tenderer who are exempted from submitting EMD, on the basis of a certificate issued by Govt. authorities should submit their Certificate in separate envelop with mentioning on top of it "EMD Exemption Certificate". This envelop should be submitted in separate form ( i.e. apart from Part-I and Part-II envelop). On the main envelope cover, the tenderer must be scribed with the Tender name, Tender enquiry number and the date of opening at top of envelope and tenderer name & address at bottom left of envelope. All envelopes containing the tenders shall be properly sealed. The Tender is to be submitted in three envelops viz. Part – I, Part –II and EMD in separate sealed envelope super scribed by part –I, Part –II and EMD or EMD exemption certificate as shown below:-
  - (i) EMD or EMD exemption certificate
  - (ii) Part – I
  - (iii) Part – II

**Part- I:** Consisting of technical offer and commercial Terms & Conditions. The Part-I bids of only those tenderers whose EMD is acceptable will be opened.

**Part- II:** The second part of the tender shall consist of details of Prices only. The price bids of only those tenderers whose offer in Part –I is found to be techno – commercially acceptable will be opened.
3. **Validity Period of Tenders:**  
The rates, terms and conditions offered shall be valid for a period of 120 days from the date of opening of the tender and shall be valid throughout the delivery period.
4. **Submission of Tenders:**  
Tenders will be received in sealed covers at following address:-  
Office of the HOD (PMS), CMPDI, RI-V, SECL Office Complex, Seepat Road, Bilaspur 495 006.
5. **Opening of Tender:**  
The tender shall be opened at the office of HOD(UG), CMPDI, RI-V, SECL Office Complex, Seepat Road, Bilaspur 495 006. at the time and date as given in the NIT.  
(If the tender is not opened on the above date due to unforeseen circumstances, then it will be opened on the next working date.)
6. (a) The prices quoted must be firm till delivery. The prices offered should be given preferably both in words and figures.
6. (b) Period of rate contract is 1 year from the date of supply order or the final delivery of last gas cylinder whichever is earlier.
6. (c) Printed terms and conditions of the vendor shall not be considered. Tenderers are requested to submit their offer complete in all respects maintaining serial number of items, terms and conditions as per the tender documents along with all supporting documents failing which offer may not be considered and no further clarification on technical commercial aspects may be entertained.



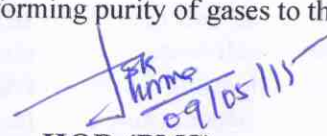
- 6.(d) Supply Order once placed, will be subject to the terms and conditions given separately.
- 6.(e) Normally no deviation is acceptable to our tender documents & Terms and Conditions. Tenders which have deviations are liable for rejection without making any back reference to the tenderers. Tenders asked for must be submitted complete in all respects.
- 6(f) All disputes are subject to Bilaspur (CG) Court Jurisdiction only.

#### GENERAL TERMS AND CONDITIONS FOR SUBMISSION OF OFFERS

- a. The complete offer should be typed/hand written on the letter head of the tenderers. If firm's letter heads are not sufficient to accommodate technical and pricing details, preferably bigger papers should be used, such sheets along with other pages of the offer should be signed and stamped by company's authorized representative/official.
- b. Quotations, erased and over written, will be summarily rejected unless corrections are authenticated with the tenderer's signature.
- c. CIL/Subsidiary reserves the right to reject or accept or withdraw the tender in full or part as the case may be without assigning reason thereof. Tenderers are advised to carefully note that the deviation in these terms will not be entertained.
- d. Bid evaluation: - Parties are required to submit their offers as per Price Bid format (Annexure-II). However bids shall be evaluated on item wise lowest rate (L-1) basis.
- e. If any payment has to be made by the CMPDI, RI-V, Bilaspur (CG), regarding collection charges and delivery of cylinder, the same amount shall be deducted from the bill of the party.

#### OTHER TERMS AND CONDITIONS

1. **Prices:** - Rates shall be exclusive of taxes, transportation, cylinder leakage (safety) test or any other additional cost and as per price bid (Annexure II).
2. **Payment:** - 100% payment will be made within 21 days after supply and submission of original bill in triplicate alongwith challan and acceptance of material by the consignee.
3. **Delivery Schedule:** - The delivery schedule of the refilled cylinder shall be within 30 days from collection date of empty cylinder from Env. Lab, RI-V, Bilaspur.
4. **Inspection:** - Inspection of material will be carried out at Env. Lab, RI-V, CMPDI, Bilaspur after receipt of materials. If material is not as per our specifications the same will be rejected and supplier shall replace material at their own cost. If any damage occurred in Spectrophotometer (AAS) due to impurity of gases, the damage charge will be adjusted from the bill.
5. **Paying authority:** HOD (Finance), Regional Institute-V, Bilaspur (CG)
6. **Consignee:-** Regional Director, CMPDI, RI-V, SECL Complex, Seepat road, Bilaspur (CG) 495 006
7. **Place of Delivery:** Environment Laboratory, Shed No. 5, RI-V, CMPDI, SECL Complex. Seepat Road, Bilaspur-495006, C.G.
8. **Liquidated Damage:-** In case material is not supplied within the stipulated period, an LD of 0.5% per week up to a maximum of 10% will be deducted from the bill.
9. To indicate VAT and TIN registration No. (Self Attested Photocopy of registration enclosed)
10. To indicate PAN No (Self Attested Photocopy of PAN card enclosed)
11. **Supply/Refilling Schedule:** Call for refilling shall be made for such number of cylinders in such a time as per our need till the total number of cylinders as mentioned in the supply order is completely refilled in as many trips as required.
12. **Purity certificate:** Successful bidder shall have to provide certificate conforming purity of gases to the level indicated in the technical specification at the time of supply for each cylinder.

  
HOD (PMS)  
CMPDI, RI-V, Bilaspur

## PART-I

COMMERCIAL & TECHNICAL

(To be submitted by the bidder in his own letter head)

S.No.	Description of Material	Technical Specification	No. of units required	Technical Specification by the party
1	Refilling of Acetylene gas cylinder for AAS	(a) Volume : 40 liters water capacity, (b) Purity : 99.5% purity or above (c) Pressure : 8Kg/cm <sup>2</sup> (113psi) or above	10 Cylinders	
2	Refilling of Argon gas cylinder for AAS	(a) Volume : 47 liters water capacity, (b) Purity : 99.9% purity or above	8 Cylinders	
3	Refilling of Nitrous Oxide gas cylinder for AAS	(a) Volume : 47 liters water capacity, (b) Purity : 99.5% purity or above	2 Cylinders	
		(a) Volume : 40 liters water capacity, (b) Purity : 99.5% purity or above	2 Cylinders	

Along with Part –I, bidder is required to submit the following papers/ certificates:-

- (1) A consent letter regarding assurance of purity of gases will be submitted (A certificate regarding purity of gases will be provided at the time of supply of gases for each cylinder.
- (2) Leakage (Safety) Test should be done and corresponding certificate should be provided for each cylinder at the time of supply.

Place:

Signature &amp; Seal of the Bidder:

Date:

**Part -II****FORMAT OF PRICE BID**

(To be submitted by the bidder in his own letter head)

S.No.	Description of Gases	Capacity of Cylinder	QTY. (Unit)	Rate per cylinder (in Rs)	Total Cost (in Rs.) {Exclusive of taxes, transportation, cylinder (safety test) and any additional cost}
	(i)	(ii)	(iii)	(iv)	(v)
1	Refilling of Acetylene gas cylinder for AAS	(a)Volume : 47 liters water capacity, (b) Purity : 99.9% purity or above (c) Pressure : 8Kg/cm <sup>2</sup> (113psi) or above	10 Cylinders		
2	Refilling of Argon gas cylinder for AAS	(a)Volume : 47 liters water capacity, (b) Purity : 99.9% purity or above	8 Cylinders		
3	Refilling of Nitrous Oxide gas cylinder for AAS	(a)Volume : 47 liters water capacity, (b) Purity : 99.5% purity or above	2 Cylinders		
		(a)Volume : 40 liters water capacity, (b) Purity : 99.5% purity or above	2 Cylinders		

\*Note: - Please specify the rate of taxes/ VAT etc.

- (i) The rate of VAT/CST - ( ) %
- (ii) Other taxes if any - ( ) %
- (iii) Transportation charge (Collection and delivery) per cylinder-
- (iv) Cylinder leakage (safety) test charge per cylinder-
- (v) Any additional cost per cylinder-

Place:

Signature &amp; Seal of the Bidder:

Date:-



**(To be filled and submitted with the tender)**

Ref.:-

Dated: - ...../ ...../ .....

To,  
The HOD (PMS)  
CMPDI, RI-V, SECL Complex  
Seepat Road,  
Bilaspur (CG)

Ref.:- Your NIT No.:- RV/PMS/NIT/07/15-16/89

Dated: 09.05.2015

Dear Sir,

With reference to the above referred NIT we are pleased to offer you our lowest quotation with the following details.

- 1 Name and full address of the tenderer:-
2. I have submitted schedule of requirement & technical Bid as per Annexure – I
- 3 I have submitted signed and stamped copy of all the pages of NIT terms and conditions as token of acceptance of commercial & general terms and conditions of NIT.
- 4 My TIN No is..... (Self Attested Photo copy proof attached)
- 5 My PAN No is ..... (Self Attested Photocopy of PAN card enclosed)
- 6 I have submitted Price Bid as per PRICE BID FORMAT- Annexure-II
7. I have submitted e-payment FORMAT- Annexure- IV

Signature & Seal of the tenderer

Name:-

Address:-

## Form for e-Payment

To  
The Regional Director,  
Regional Institute, CMPDI  
Seepat Road, SECL Complex  
Bilaspur (CG)

Ref: - Authorization of all our payment through electronic fund transfer system/RTGS/CBS/Intra Bank Transfer.

We, hereby authorize CMPDI Limited to make all our payments against our bills, Refund of Earnest Money Deposit and Security Deposit, through Electronic Fund Transfer System/RTGS/CBS/Intra Bank Transfer. The detail for facilitating the payments are given below.

(TO BE FILLED IN CAPITAL LETTERS)

1. Name of the Beneficiary: .....

2. Address: .....

City ..... PIN CODE ..... e-mail ID .....

Telephone No. (with STD Code) .....

3. Bank Particulars:-

Bank Name :- ..... Branch Name ..... Bank Branch Code.....

Branch Address .....

..... PIN CODE .....

Telephone No. (With STD Code) ..... FAX No. (With STD Code) .....

4. 9 Digit MICR Code of the Bank Branch (Enclosed copy of a cancelled cheque):

5. 11 Digit IFSC Code of beneficiary Branch:

6. Bank Account Number:

7. Bank Account Type (Tick One): SAVING /CURRENT/ LOAN/ CASH CREDIT/ OTHERS (If Other, Specify)

8. Permanent Account Number (PAN):

9. CMPDI Vendor Code:

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all for reasons of incomplete or incorrect information, I/we would not hold the Company responsible. We also agree to bear the bank charges, if any for enabling such transfer.

SIGNATURE  
(AUTHORISED SIGNATORY)

Name .....

Date .....

(Official Stamp)

**BANK CERTIFICATION**

It is certified that above mentioned beneficiary holds a Bank Account No. .... with our branch and the Bank Particulars mentioned above are correct.

SIGNATURE  
(AUTHORISED SIGNATORY)

Name .....

Date .....

(Official Stamp)

**CERTIFICATE FROM THE TENDERER THOSE WHO DOWN LOADED TENDER  
DOCUMENT FROM WEBSITE**

This is to certify that I/We have downloaded this tender document from CMPDIL website and is being submitted without tempering at any page. Further we understand that in the event of such tempering being detected at any stage or time, CMPDIL has the right to terminate this work, forfeit the EMD / Security Deposit submitted by us and our firm can be black listed

The cost of tender document in the form of Demand Draft is to be submitted in separate envelop.

Amount: .....

DD no. and date...

Issuing bank & branch...

(Signature of Bidder with Seal & Date)