
	<p style="text-align: center;">सेन्ट्रलमाइनप्लानिंग एण्ड डिजाइनइन्स्टीच्यूटलिमिटेड</p> <p style="text-align: center;">रिजनल इन्स्टीच्यूट-1, जी. टी. रोड(वेस्ट), आसनसोल-713304 CENTRAL MINE PLANNING & DESIGN INSTITUTE LIMITED Regional Institute – 1, G. t. Road (w), Asansol – 713304 Gram: MINEPLAN; Phone: RD 225-3504 (O), 225-4133 (R), EPABX : (0341) 225 2086/2916/2001/2654, Fax –(0341) 225 0935 Email: ri1@cmpdi.co.in</p>	
NIT No.: CMPDI/RI-I/RD's Sectt./Hiring of diesel car./15-16/89		Dt.:10.06.15
Sub.	: NOTICE INVITING TENDER FOR HIRING OF ONE (1) DIESEL OPERATED CAR, UNDER RD's SECRETARIAT DEPARTMENT, CMPDI, RI-I, ASANSOL, DIST-BURDWAN, WEST BENGAL.	
<p>Sealed offers in two parts (Part-I & Part-II) are invited from Agencies/vehicle owners for hiring of total 1 (ONE) number of vehicle for working at RD's Secretariat Department, CMPDI, RI-1, Asansol, as per the Schedule of requirement/Scope of supply, General/ Commercial terms & conditions etc. at CMPDIL, RI-1, Asansol.</p>		
1.	Job Description	: A Diesel operated Car on hire basis for office purpose of CMPDI, RI-1, Asansol as the case may be within the jurisdiction of CMPDIL, Asansol, in the command areas of ECL, West Bengal and Jharkhand.
2.	Tenure of Hiring	: 12 (twelve) calendar months from the date of deployment of One vehicle. The contract may be extended for one more year, if the performance is found satisfactory.
3.	Type of Vehicle	: Diesel operated vehicle shall be of commercial nature, model not below year 2013, having seating capacity 4+1. Engine capacity not less than 1200 CC. It shall be in excellent running condition and road worthy, having valid Tax/Insurance, fitness certificate issued by R.T.O. and auto emission test certificate, etc.
4.	Estimated Cost p.a.	: Rs. 2,57,400.00 p.a.
5.	Earnest Money Deposit (1% of Estimated cost p.a.)	: Rs.2574.00/- has to be deposited in cash or in the form of a Crossed Demand Draft drawn in favor of "CMPDI, Regional Institute-1, Asansol" on any scheduled Bank payable at Asansol.
6.	Cost of Tender Document	: The cost of Tender document is Rs. 200/- (Non-refundable/Non-transferable). Payment can be made in cash in the cash section of CMPDI, RI-I, Asansol or in the form of a crossed Demand Draft in favor of "CMPDI, Regional Institute-1, Asansol" drawn on any schedule bank at Asansol.
7.	Issue of tender forms	: From 11.06.15 to 24.06.15, 11.00 AM to 1.00 PM on all working days from the office of the RD's Secretariat, CMPDI, RI-I, West-end, G.T. Road, Asansol, on payment of the prescribed cost. The option of downloading form will however be available up to 24.06.15, 1.00 PM.

8.	Last date of submission of bid	:	On 24.06.15 Upto 3.00 PM
9.	Place of submission	:	To be dropped in a tender box placed at RD's Secretariat, RI-1, CMPDIL, Asansol.
10.	Due date of opening of Part-I bid	:	On 24.06.15 at 4.00 PM. If Part-I of the tender not open above due date due to unforeseen circumstances, then it will be opened on the next working date.
11.	Place of opening of tender	:	RD's Secretariat, CMPDI, RI-I, Asansol. Bidder or their authorized representatives may attend opening of the tender.
12.	Downloading from CMPDI Website	:	<p>The tender document can be downloaded from the CMPDI website www.cmpdi.co.in. In case of downloading the tender document, separate Crossed Demand Draft in favor of CMPDI, Regional Institute, Asansol drawn on any schedule Bank at Asansol for the cost of Tender Document and Earnest Money should be deposited and kept in two separate envelopes, superscripting 'Cost of Tender Document and Earnest Money' while downloading the tender document through our website. Downloading will be permitted only upto 24.06.15, 1:00PM. The company shall not be responsible for any delay/ difficulty/ inaccessibility of the downloading facility or any reason whatsoever.</p> <p>In case of any discrepancy between the tender document downloaded from the website and the master copy available in the CMPDI office, the latter shall prevail & shall be binding on the tenderers. No claim on this account shall be entertained. The tenderers who have downloaded document from the website will be required to submit an undertaking as per Annexure-IV.</p> <p>CMPDI does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders at any stage without assigning any reason whatsoever.</p>

Copy to:

1. RD, CMPDI, RI-I, Asansol.
2. HoD (Finance), CMPDI, RI-I, Asansol
3. HOD (System), RI-I, Asansol. - with a request to kindly arrange to display on CMPDI website.
4. OIC (P&A), CMPDI, RI-I, Asansol. - with a request to kindly arrange to display on Notice Board.
5. OIC, all Camps under RI-1. Asansol. - with a request to kindly arrange to display on Notice Board.
6. CGM/GM, Salanpur Area, Sodepur Workshop, Satgram Area, Kunustoria Area, Kenda Area, Bankola Area, and Pandaveswar Area, ECL - -do-

Yours' faithfully,

Dy. Mgr (Geology)
RD's Sectt.
RI-I, Asansol.

1.0 **SCHEDULE OF REQUIREMENT/SCOPE OF SUPPLY:**

- 1.1 Type of vehicle : TATA INDIGO, MARUTI SWIFT DZIRE, or any other similar type of DIESEL OPERATED Car, Engine Capacity not less than 1200cc.
- 1.2 No. of Vehicle : 1 (One) number.
- 1.3 Category of Vehicle/Body type : Sedan
- 1.4 No. of Seats : 4+1
- 1.5 Tenure of hiring : 12 (twelve) calendar months from the date of deployment of vehicle. The contract may be extended for one more year, if the performance is found satisfactory.
- 1.6 Engagement Nature
- (i) CMPDIL management does not bind themselves to engage the vehicle throughout the month/period of work order. Normally there will be no engagement on SUNDAYS & HOLIDAYS. However engagement on SUNDAYS & HOLIDAYS will be intimated beforehand.
 - (ii) The vehicle should be readily available for 12 hrs a day in normal condition. However, duty hours may vary upon the requirement.
 - (iii) Toll tax, parking charges etc. as applicable will be reimbursed to the party on production of proper receipt from the appropriate authority.
- 1.7 Area to be covered : The vehicle shall be stationed at RI-I, CMPDI COMPLEX. Normally areas of activity within the jurisdiction of CMPDI, RI-I, Asansol/Burnpur. The vehicle shall primarily used for official duty. However, if required, it may be deputed on some other official duties within the jurisdiction of RI-1 in Areas of ECL, West Bengal and Jharkhand.
- 1.8 Category of vehicle : Commercial, If the offered vehicle is private in category, the bidder has to furnish a declaration that the registration and necessary insurance of the offered vehicle will be converted from private to commercial use within one month from the date of issue of work order.

- 1.9 Driving license : Driver shall have valid driving license for driving commercial vehicle.
- 1.10 Condition of vehicle : Vehicle must be of excellent condition & roadworthy. Vehicle must be in tip top running condition having valid statutory document such as fitness certificate, valid tax/insurance and pollution under control certificate, commercial permit etc. The vehicle is to be maintained properly and special care has to be taken for its cleaning.
- 1.11 Replacement of Vehicle : In case of break-down of the vehicle, immediate replacement vehicle must be made available (vehicle of model-2013 and above in tip top conditions with prior permission of CMPDI, RI-I). If alternative vehicle is not provided, we shall engage vehicle from other agency at your cost and risk.
- 1.12 Ownership of vehicle : Bidders are required to give details of the ownership of the vehicle. If he is owner himself, he should submit the requisite document for the same
- OR
- If a bidder proposes to deploy other's vehicle, he shall submit an Affidavit on Non-judicial stamp paper of appropriate value of Notary for authorization by the original owner in the favour of bidder to run the vehicle.
- OR
- If bidder proposes to deploy a new vehicle, the bidder may submit a P.I. (Price Invoice) of the vehicle along with an Affidavit on Non-judicial stamp paper of appropriate value of Notary for he should provide the vehicle (as shown in the PI), if he emerges as successful bidder and job is awarded to him.

2.0 **GENERAL TERMS AND CONDITIONS:**

- 2.1 The tender document shall be submitted in two parts by the tenderer in separate sealed envelopes. Full name and address of the tenderer shall be written on the bottom left hand corner of all the sealed envelopes. "Tender No." and name of the work "Hiring of vehicle" date and time of opening shall be indicated on the right hand corner of the envelope. The offer will be addressed to **Regional Director, RI-1, CMPDIL, G.T. Road (West), Asansol, W.B.** The tenders shall be dropped in the Tender box kept in the Office of the **RD's Secretariat, RI-I Asansol.**
- (i) **In part I-**Technical parameters, commercial terms and conditions, proof of EMD payment (receipt of payment or Demand Draft), proof of payment of application fees (receipt of payment or Demand Draft), copy of PAN card, R.T.O. vehicle papers relating to ownership, Registration, Road Tax Insurance etc.. Agreement on non-judicial stamp-paper with owner of the vehicle (if vehicle not owned by the vehicle provider), PI along with affidavit (if the bidder intends to deploy a new vehicle) shall be kept in one envelope and should be written as part-I. The tenderer or his authorized representative will sign all the pages of the Tender document as confirmation of acceptance of all the terms and conditions and submit the same along with Part-I of the offer. All the documents shall be self attested. Cost of tender document and earnest money deposit are essential in case of bidders who have downloaded the tender document failing which their Part-II offer will not be entertained.
- (ii) **In part II-** Price bid shall be kept in separate sealed envelope and written as part-II. Both the envelopes i.e. Part-I and Part-II shall be kept in an outer envelope super scribing the name of the work, Tender No. & full address, telephone number etc. of the Tenderer and it will be addressed to Regional Director, RI-1, CMPDIL, G.T. Road(West), Asansol, W.B.
- 2.2 No tender will be received after due date and time for submission. The tenderers are requested to submit their offers in person in the designated box kept for the purpose.
- 2.3 The documents submitted by the tenderer will become the property of the company and the company shall have no obligation to return the same to the Tenderer.
- 2.4 In case of any corrections, the person signing the offer shall authenticate it.
- 2.5 The company does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders without assigning any reason whatsoever.
- 2.6 CMPDIL management reserves the right to terminate/foreclose the contract on 15 days, notice to the party (successful bidder) without assigning any reasons whatsoever.
- 2.7 **Every Tenderer is expected, before quoting the rates, to go through requirements and conditions of contract and get acquainted with nature of work.**
- 2.8 Full information regarding Tenderer such as full name, postal address, PAN number, service tax registration number (if applicable) and phone number are required to be furnished. If the party is not registered under act of service tax, he may submit affidavit on non judicial stamp paper regarding annual turnover as per enclosed format (Annexure-III).
- 2.9 Canvassing in connection with the tenders in any shape or form is strictly prohibited and tenders submitted by such tenderers who resort to canvassing shall be liable for rejection.

- 2.10 In case of any doubt, regarding the tender document, the Tenderer may submit to the official inviting tender, a written request for the same before closing date of the tender. Any interpretation or clarification of the tender documents by formal amendments, if issued by the official inviting tender, shall be final and valid and binding on the company and tenderers. The clarification will be issued to all tenderers who have purchased the documents.
- 2.11 The Tenderer shall submit the offer in the format prescribed in Part-II envelope and the signed copy of the tender document as a token of acceptance of NIT terms and conditions in part-I envelope.
- 2.12 **The successful bidder shall employ only competent, skilled and orderly men to perform the job. The driver shall have suitable valid driving license. His full home address with a photocopy of driving license shall have to be submitted to our office after his engagement as driver.** Antecedent of the drivers must be good. In case the owner/company asks the contractor to remove the driver from duty due to indiscipline, the contractor shall be bound to remove him immediately.
- 2.13 The successful bidder shall carry out and complete the work in every respect in accordance with the contract.
- 2.14 The successful bidder shall have to maintain all statutory records.
- 2.15 The cost on account of claims, damages or compensation under the provision of payment of wages Act, 1948, Employers liability Act, 1938, Workmen compensation Act 1923, Industrial dispute Act 1947, Employees State Insurance Act 1948, Maternity Benefit Act, 1964 or any modification thereof or any other law relating thereto and rules made from time to time as may be applicable to the contract will be the responsibility of the successful bidder.
- 2.16 **No subletting of work as a whole or part is permissible.**
- 2.17 Log book (arrange by office) is required to be maintained indicating the date-wise distance traveled in km., issue of fuel quantity, speedometer reading etc., name and signature of the officials traveled.
- 2.18 In case of break-down of the vehicle or problem with the driver, the contractor/owner of the vehicle shall arrange a replacement vehicle/driver immediately. The replaced vehicle shall be a vehicle not below model-2013 and of similar type as mentioned in the workorder.
- 2.19 All the annexure duly signed by the Tenderer shall be submitted with offers.
- 2.20 **Ownership permit, Insurance, Commercial Tax etc.**
- (i) : The hired vehicle shall not be sold or mortgaged during the contract period without prior permission of CMPDI, RI-I, Asansol.
 - (ii) : The vehicle shall possess valid road tax, current permit/license, Insurance etc. as required by law.
 - (iii) : The Tenderer shall give the proof of payment of commercial tax at the time of engagement of vehicle or within 30(thirty) days from date of receipt of work order.

- 2.21 **Wages & workmen compensation.**
- (i) : The contractor/contractors should ensure that payment of wages to the driver to be engaged by him is not below the minimum wages, as notified by the Ministry of Labour, Govt. of India from time to time as applicable to the area in which the drivers will be engaged.
 - (ii) : The Contractor/contractors shall make necessary payments of Provident Fund for the workmen employed by him/them for the work as per the terms prevailing under provisions of CMPF and allied scheme or miscellaneous provisions act 1948 or employees provident fund act and miscellaneous provisions act 1952 as the case may be.
 - (iii) : Contractor is governed by workman's compensation Act. They can also obtain Life Insurance in the name of workers employed by them to protect any injury of fatal incident.
 - (iv) : The Tenderer will indemnify the CMPDI from all claims for injuries caused to any person whether a workman or not, while in or upon the works or the site of the same and the CMPDI shall not be bound to defend any claim brought under the Workmen Compensation Act. Neither the CMPDI management will be held responsible towards any dispute in respect of the vehicle engaged on hiring.
 - (v) : The driver of the vehicle shall have to make his own arrangement for his food and lodging.
- 2.22 **Earnest Money Deposit.** : No tender will be accepted unless accompanied by requisite Earnest Money. The earnest money will not carry interest. The earnest money of the unsuccessful bidders will be returned after the finalization of the bid.
- 2.23 **Opening of tenders.** : Part-I will be opened on due date and time at the place specified in NIT in the presence of attending tenders or their authorize representatives. Part II of qualified bidders will be opened after due intimation to the bidders.
- 2.24 **Commencement of Work.** : The contractor shall arrange the vehicle immediately after receipt of work order. However, bill will be passed only after conversion of private vehicle to commercial vehicle.

- 2.25 **P.F. Registration.** :
- Tender shall have to submit CMPF Registration No./any other similar Registration No under PF scheme . Those who have no such Reg. No. shall submit their offer along with the filled up form (Annexure-V) for enrolling for CMP.F. Reg. No. at CMP.F. Office.
- 2.26 **Payment of CMPF to the workmen engaged by the contractor**
- (i) :
- The claimed bills shall be paid after deduction of admissible CMPF/EPF for each workman deployed by the contractor. The above deducted CMPF/EPF shall be deposited in the CMPF/EPF account of the concerned worker.
- (ii) :
- During the claiming the bills the contractor shall have to enclose the copy of the payment register showing the names of the workers/drivers, Category of workers/drivers, Number of working days as per month, Signature of the worker employed by him and the wages paid to them, Duly certified by the User Department.

3.0 **COMMERCIAL TERMS AND CONDITIONS:**

- 3.1 **Submission of bills.** The bill is to be submitted as follows:
- (i) : Hire charges (per day) inclusive of all costs Rs.
 - (ii) : Service Tax will be extra *(if any/applicable)Rs.
 - (iii) : * Service Tax (if any) will be reimbursed against submission of original challan receipt as per rule.
- 3.2 **Paying authority** : HOD (Finance), CMPDI, RI-I, Asansol.
- 3.3 **Payment terms** : Payment will be made within 45 days on submission of required documents and bills duly certified by user department, CMPDI, RI-1, Asansol. Payment will be made through A/c. Payee Cheque.
- 3.4 **Tax deduction at source** : The income tax will be deducted at source as per the applicable rules and a certificate will be issued at the end of the year unless the Bidder produces an exemption certificate from Income Tax authorities.
- 3.5 **Service Tax** : Service tax registration number is to be provided for reimbursement of claim. If exempted from service tax payment, proof/reason Affidavit by the Notary has to be submitted on non-judicial stamp paper of Rs. 10/- as per format **Annexure-III** is to be given. Service tax, if applicable, will be paid on submission of proof of payment.
- 3.6 **Security Deposit**
- (i) : The successful bidder shall pay initial security deposit of 10% of the ordered value after adjusting the EMD within 15 days of placement of work order failing which the amount of 10% of the ordered value will be deducted from first four running account bills.
 - (ii) : The total security deposit of 10% will be refunded to the party on application after successful completion of the work. Security deposit will not carry any interest.
- 3.7 **Hiring charges** (i) : CMPDIL management does not bear any responsibility for maintenance/repair charges, tyres, tubes, flaps, and wages for drivers, gear oil, brake oil, coolant, grease, distilled water, road tax, insurance, Pollution Under Certificate charges, fitness fees, any other taxes and levies etc.

(ii) : Hiring charges shall be excluding the cost of HSD. Diesel & Mobil oil shall be supplied by CMPDI at the rate of 1 (one) liter of HSD for every 12 Km. run and Mobil oil at the rate of 1 liter for every 500 km. run. The tenderer shall indicate outstation NIGHT halting charges separately.

3.8 **Validity** : The bid shall be valid for a period of 120 days from the date of opening of price bid/ revised price bid. There will be no escalation in the rate during contract period.

3.9 **Penalties** (i) : Diesel will be issued @ 1 Liters per every 12 K.M. of running. Excess diesel will be recovered from the bill at market rate.

(ii) : In case of non-availability of vehicle for use for a day for any reasons whatsoever, the rent for that day shall not be payable. However, penalty deduction will be made on prorata basis for part of the day if the vehicle is not available on account of whatsoever reasons.

(iii) : If any sum is found due and payable to company by the successful bidder in connection with this contract or any other contract, the company shall have the right to deduct the amount due from the bills of the present contract.

DETAILS TO BE SUBMITTED IN PART-I OF THE BID (in one envelope)

PART-I

1. Name & address with Telephone number of the owner/bidder of the vehicle. :
2. Type of vehicle (MARUTI SWIFT DZIRE, TATA INDIGO or any other similar type of vehicle) : Type:
Engine capacity:
3. Make/Model (year 2013 and above) : Year.....
4. Year of manufacture : Year.....
5. Seating capacity : 4+1
6. Category (i.e. Commercial/Private if Pvt., the same is required to be converted into commercial within 30 days from the date of issue of the Work Order failing which bill will not be passed). :
7. Whether Private/Partnership Firm (if partnership Firm, self attested copy of Deed to be enclosed) :
8. Type of Body : Sedan
9. Fuel used (Consumption of fuel km/ltr. & Consumption of Mobil oil) : Diesel
(12 km. /ltr. & 500 km. /ltr.)
10. Details of Earnest Money Amount, DD No. & Date, Bank name (Submitted with Part-I) : Amount.....
11. Regional transport authority : RTO, Asansol/
12. Registration No. (photo- copy of the registration book) :
13. Tax validity (attach copy) : Valid up to.....

14. Insurance details (attach copy) : Third party/comprehensive, valid up to
- Pollution Certificate Validity (attach copy) : Validity
- Fitness Certificate (attach copy) : Validity
15. Validity of offer : 120 days from the date of opening of tender.
16. Payment terms : As per NIT requirement.
17. Pan Number (attach copy) :
18. Service Tax Registration Number, if any (Photo-copy to be attached). :
- If exempted from service tax registration affidavit as per Annexure-III :
19. Copy of power of attorney, if applicable (Power of attorney of vehicle owner to vehicle provider on registered/notarized non judicial stamp paper, all the documents should be self-attested) :
20. In case the bidder intends to deploy new vehicle, he shall attach the PI along with affidavit confirming that he would deploy the same vehicle, if he is awarded the job. PI No:
Date:
Agency:
21. Credential :
(Copy of work order for similar nature of work with any Govt./PSU or Private Company along with successful competition/ performance report)

22. Alternate Vehicle : YES/NO
(In case of breakdown of deployed vehicle whether alternative vehicle of similar capacity can be arranged immediately).
23. Competency :
24. Signed copy of all pages of the NIT terms as token of acceptance of NIT terms. :
25. I accept all the NIT terms & conditions along with payment terms of NIT. :

Signature of the Tenderer.

NOTE: Self attested Photo copies of the insurance policy, RTO papers (R/C, Commercial /Taxi permit, Fitness Certificate, etc.), PAN No., Service Tax, Driving license, PI etc shall be submitted with part-I bid of the offer.

Signature of the Tenderer & Seal

Annexure-I

**NON - JUDICIAL STAMP PAPER OF Rs. 10/-
AFFIDAVIT**

(By All Tenderers)

1. I Partner/ Legal Attorney/ Proprietor/ accredited
Representative of M/S.....

.....
(Strike out which is not applicable) solemnly declare that:

2. I/we am/are submitting tender against Tender Notice No. CMPDI/RI-
3. I/ Our partners am/are not engaged in any type of Government/ PSU jobs.
4. Our partners do not have any relative working in CMPDI or I do not have any relative working in CMPDI.
5. All information furnished by me/ us in respect of fulfillment of eligibility criteria and information given in this tender is complete, correct and true.
6. All documents/ credentials submitted along with this tender are genuine, authentic, true and valid.
7. If any information or document submitted is found to be false/ incorrect at any stage, CMPDI, RI-I may cancel my tender and action as deemed fit may be taken against me/ us including termination of the contract, forfeiture of all dues including Earnest Money & security deposit and blacklisting of our firm and all Partners of the firm etc.
8. Any additional tax, if any shall be paid by me/ us.
9. We have not been banned or de-listed by any Govt. or Quasi Govt. / PSU.
10. We shall abide by CMPF clause of tender document and ensure implementation of CMPF and Misc. provision Act. 1948 and allied Scheme framed there under in respect of the workers (deployed by me/ us).

Signature of Tenderer

Annexure-II

DECLARATION

(By All tenderers)

I/We have read the tender document and understood all provisions and specifications in totality. All terms and conditions are acceptable to us. I/ We do not have any terms and conditions of mine/ our own.

Date:

Signature of the Tenderer

**NON- JUDICIAL STAMP PAPER OF Rs. 10/-
AFFIDAVIT**

In front of Notary Public, Civil Court, Asansol, District-Burdwan (W.B)

I S/O Sri
Village..... P.O.....Dist.....

Swear that

1. I am the proprietor of M/S_____ and deploy commercial vehicle on contractual basis in different Govt. dept/ private deptt.My annual turnover in last F/Y was Rs.....which is less Rs. 9.00 lakh and registration rules of service tax is not applicable.

2. That this affidavit has been done/prepared as a certificate for exemption from Service Tax.

Signature of the person
Executing the affidavit

Attested: Signature of the person
Notary Executing the affidavit
Seal

TENDERER WHO HAVE DOWNLOADED THIS TENDER DOCUMENT FROM WEBSITES

This is to certify that I/ we have downloaded this tender document from CMPDIL/ Government Website and is being submitted without tampering at any page. Further, we understood that in the event of such tampering being detected at any stage or any time, CMPDIL have got right to terminate this work, forfeit the EMD/ Security deposit submitted by us and our firm can be blacklisted.

Signature of the Tenderer

Annexure-V

To,
The Regional Commissioner,
CMPF, Region-III,
B.B. College Road
Ushagram, Asansol-3

Through Regional Director, CMPDI, RI-I Asansol

Dear Sir,

I shri _____ on behalf of “ _____ ” an
working Civil contractor /or _____ of CMPDI and undertaking the jobs in
different types of Civil/Electrical/ Hiring of Vehicle work in CMPDI off and on.
In view of the above I want to have a registration number, so that the deduction towards
PF can be deposited at your office off and on.

It will be highly obliged if you kindly provide the registration number for my
establishment.

Other formalities will be observed on receipt of Regd. No.

Thanking you,

Yours faithfully,

(Signature of the Tenderer)

Name:-



सेन्ट्रलमाइनप्लानिंग एण्ड डिजाइनइन्स्टीच्यूटलिमिटेड
रिजनल इन्स्टीच्यूट-1, जी. टी. रोड(वेस्ट), आसनसोल-713304
CENTRAL MINE PLANNING & DESIGN INSTITUTE LIMITED
Regional Institute – 1, G. t. Road (w), Asansol – 713304
Gram: MINEPLAN; Phone: RD 225-3504 (O), 225-4133 (R),
EPABX : (0341) 225 2086/2916/2001/2654, Fax –(0341) 225 0935
Email: ri1@cmpdi.co.in



NIT No.: CMPDI/RI-I/RD's Sectt./Hiring of diesel car./15-16/89

Dt:10.06.15

PART-II (PRICE BID):

To be given separately in sealed envelope as mentioned earlier.

- i) Hire charges per day : Rs.
(Inclusive of all
changes but excluding
service tax*)
- ii) Outstation charges : Rs.
(per day),

Note:

- L-1 party will be decided on the basis of hiring charges per day only.**
(Service Tax will be extra (if applicable), which will be reimbursed against submission of original challan receipt as per rule.)
- The outstation charges shall be applicable in case of Night halt or when the duration of engagement of vehicle outside the ECL's command area exceeds 12 hours.

Signature of the Tenderer

CHECK LIST FOR FILLING TENDER

Please ensure and tick whether the following document has been enclosed as per eligibility criteria with Envelope-I, Envelope-II.

I. Envelope-I (Essential for Part-I)

1. Blank Tender document duly signed in all pages (Yes/ No).
2. Self attested photocopies of ownership of the vehicle owned by them mentioning registration no., Make, Model & Year of manufacture (Yes/ No).
3. Self attested Registration certificate (Yes/ No).
4. Self attested Valid insurance paper (Yes/ No).
5. Self attested Valid road tax payment (Yes/ No).
6. Self attested valid taxi/commercial permit (Yes/ No).
7. Self attested valid fitness certificate (Yes/ No).
8. Self attested PAN of Tenderer (Yes/ No).
9. Self attested PI and affidavit (for the bidders intending to supply new vehicle)
10. Affidavit (as per enclosed format in Annexure-I) (Yes/ No),
11. Declaration (as per enclosed format in Annexure-II) (Yes/ No),
12. Photocopy of Service tax registration number of self duly attested by the Tenderer along with the offer or an affidavit duly signed by Notary for exemption from service tax by the Tenderer having income less than the taxable limit in the preceding financial years (as per enclosed format in Annexure-III) (Yes/ No)
13. Requisite DD/Banker's cheque for EMD/tender fees(Yes/ No).
14. Self attested photocopy of the CMPF registration No./Any other similar registration number. If no such registration, the filled-up format in Annexure-V submitted (yes/no)

II. Envelope-II (Essential for Part-II)

1. Duly filled-in and signed-in price bid as per the enclosed **Schedule for filling-up the Rates** (Yes/ No).

Signature of the Tenderer