

# **CENTRAL MINE PLANNING AND DESIGN INSTITUTE LTD.**

**REGIONAL INSTITUTE-VI, P.O. JAYANT  
DIST: SINGRAULI (M.P) PIN – 486890**

**Tender No: CMPDI/RI-VI/Expl/15/198**

**Date: 24.08.2015**

## ***TENDER DOCUMENT***

***FOR***

***Procurement of Mining Shoes, Gum Boots and Mining Safety Helmets***

***for***

***CMPDI, RI-VI, Exploration Camp Singrauli.***

No. of pages: 10 (Ten)

To,

M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature of issuing officer**

**CENTRAL MINE PLANNING & DESIGN INSTITUTE LIMITED**  
**REGIONAL INSTITUTE-VI,**  
**POST: JAYANT, DIST: - SINGRAULI**

**NOTICE INVITING TENDERS**

Tender No. CMPDI/RI-VI/Expl/2015/198

Date: 24.08.2015

Sealed tenders in TWO PART SYSTEM are invited from eligible suppliers for supplying following Mining shoes, Gum Boots and Helmets for CMPDI, RI-VI, Exploration Camp Singrauli as per below mentioned specifications and details. The total estimated value is Rs./-. **3,56,275=00**

<b>Description of Item</b>	<b>Quantity required</b>	<b>Estimated/ Indent Value (In Rs.)</b>	<b>Earnest Money (In Rs.)</b>	<b>Tender Fee (In Rs.)</b>
Mining Shoes	200 Pairs	320000.00	6400.00	250.00
Gum Boot	75 Pairs	24375.00	488.00	
Mining Safety Helmet DGMS approved with ISI Mark	70 Nos.	11900.00	238.00	

**Eligibility Criteria**

The Manufacturer of the products Or Sole Selling Agent / Authorized Dealer / Authorized Distributor /Sub Dealer for the company/ supplier of such type of items can submit their tender. They are required to furnish **duly signed/ self-attested photocopies** of the following documents along with the tender to fulfill the eligibility criteria:

1. Self-attested certificate for Manufacturer of the products Or Sole Selling Agent / Authorized Dealer / Authorized Distributor /Sub Dealer/ supplier for the item.
2. Self-attested PAN.
3. Self-attested TIN/Sales tax Registration Certificate.
4. Requisite DD/Banker's cheque for EMD in favour of **CMPDI Ltd, Regional Institute, Singrauli** payable at **Dudhichua/ Morwa/ Jayant**.

**ISSUE OF TENDER DOCUMENT**

Tender Document can be obtained from the office of **HOD(Exploration), CMPDI, RI-VI, Jayant, P.O. Jayant, Distt. Singrauli (MP)** on payment of cost of tender document in the form of cash (non-refundable) to our cash department.

Tender document is also available on web sites <http://www.cmpdi.co.in> & [www.tenders.gov.in](http://www.tenders.gov.in) and the same can be downloaded and submitted on due date and time, subject to the condition that they have to deposit the cost of tender document as mentioned above in the form of Demand Draft/ Banker's cheque drawn on any nationalized/scheduled bank in favour of '**CMPDI Ltd., Regional Institute, Singrauli**' payable at '**Dudhichua/ Morwa/ Jayant**'.

<b>Date and Time of issue of Tender</b>	<b>:</b>	<b>From 27.08.2015 to 15.09.2015</b> <b>From 10.00 AM to 1.00 PM during all working days</b>
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#### **SUBMISSION AND OPENING OF TENDER DOCUMENT**

Tender must be submitted either in two or in three envelopes: Envelope-I & Envelope-II is essential for all tenders and Envelope-III is applicable only for tenders downloaded from website.

All envelopes (either two or three) should be **super-scribed** with the **Tender No.** and **Envelope No.** and **each** shall be properly sealed by sealing wax embossed with the logo or monogram of the tenderers. **Any envelope only sealed with Gum or stapled shall not be accepted.**

**Envelope-I** shall contain blank tender document duly signed in all pages by the tenderer, duly signed in documents in support of his qualification as per eligibility criteria and EMD (Item 1 to 3 as mentioned above). The Earnest Money (EMD) should be deposited by a Demand Draft/ Banker's cheque on a Nationalised/ Scheduled Bank in favour of **CMPDI Ltd, Regional Institute, Singrauli** payable at **Dudhichua/ Morwa/ Jayant**.

**Envelope-II** shall contain duly filled-in and signed price bid only **which will be valid for 3 months from the date of the opening of the tender.**

**Envelope-III** shall contain cost of tender document in the form of bank draft / Banker's cheque and duly signed Annexure-IV in case the tender document has been downloaded from the website.

<b>a.</b>	<b>Date, Time and Place of Submission of Tender</b> (Envelope: I, II & III if downloaded from website and I&II only for others)	<b>:</b>	<b>15.09.2015 from 10.00 AM to 3:00 PM</b> in the tender box at the office of HOD (Exploration), CMPDI, RI-VI, Jayant- 486890 (MP).
<b>b.</b>	<b>Date and Time of Opening of Envelope- I and III (if applicable)</b>	<b>:</b>	<b>15.09.2015 at 3.30 PM</b> at the office of HOD (Exploration), RI-VI, CMPDI, Jayant- 486890 (MP).
<b>c.</b>	<b>Date and Time of Opening of Envelope-II (Price Bid)</b>	<b>:</b>	Communicated in due course to the qualified tenderers

The company shall not be responsible for any delay/ difficulty/ inaccessibility of the downloading facility or any reason whatsoever. The downloading facility shall be available during the period stipulated for the sale of tender paper.

The tenderers who have downloaded document from the website will be required to submit an undertaking (As per enclosed Annexure-I) that they will accept the tender document as is downloaded from website and if any tampering in the tender document is observed at the time of opening of tender or during its processing, the tenders shall be rejected.

In case of any discrepancy between the tender document downloaded from the website and the master copy available in the CMPDI office, the latter shall prevail & shall be binding on the tenderers. No claim on this account shall be entertained.

CMPDI does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders at any stage without assigning any reason whatsoever.

**CMPDI also reserves the right to ask the tenderers to produce the original of the credentials/documents furnished by them to the tender committee during any stage of tender evaluation.**

## **HOD(Exploration)**

### **Distribution:**

1. Regional Director, CMPDI, RI-VI, Jayant – for kind information.
2. HOD (Finance), CMPDI, RI-VI, Jayant.
3. Officer-in-Charge, CMPDI Exploration Camp, Singrauli- with a request to kindly display on Notice Board.
4. RD Secretariat, RI-VI with a request to kindly display on Notice board at CMPDI, RI-6, Jayant and Civil & Electrical Maint. Office, CMPDI Colony.
5. Secy. to GM (E&M), NCL (HQ), Singrauli- with a request to kindly display on Notice Board.
6. Staff Officer (E&M), NCL Projects: Amlohri, Nigahi, CWS (Jayant), Jayant, Duhichua, Khadia, Bina, Kakri, Block-B & Jhingurdah - with a request to kindly display on Notice Board.
7. Purchase Committee Members.
8. Vigilance officer, CMPDI, RI-VI, Jayant.

## **Terms & Conditions**

1. Consignee: The Officer-in-Charge, Exploration Camp, Singrauli, Distt. Singrauli (MP) Pin-486889. Phone No. 07805-266582.
2. Paying authority: HOD (Finance), CMPDI, RI-VI.
3. Rate quoted must be inclusive of delivery, all taxes, duties etc i.e. net price FOR Destination i.e. CMPDI Exploration Camp, Singrauli, Dist. Singrauli (M.P.)-486890.
5. The offer must be firm for six months after opening of price bid.
6. The Supply shall be completed within 30 days from the date of receipt of Supply Order.
7. The lowest bidder will be decided on the basis of lowest bids in **separate items**.
8. The Tenderers should sign with seal on all pages of Tender Document including all enclosures submitted with the Tender. Offers received without signature and seal on all pages shall be rejected.
9. 100% payment will be made within **30** days after satisfactory supply, inspection, installation & acceptance of the supplied materials against supply order on submission of bill.
10. In case of late supply by the supplier, penalty @ 0.5% per week or part thereof subject to a maximum of 10% shall be imposed.
11. In case of late supply by the supplier –
  - i) Penalty @ 0.5% per week or part thereof subject to a maximum of 10% on value of goods not supplied on time shall be imposed.
  - ii) However in case of emergency, if the ordered materials are not supplied, within scheduled time period of 4 weeks, the Supply Order will be cancelled and materials shall be procured in full & part by CMPDI from other sources, and excess cost, if any, shall be recovered from the pending bills of the defaulting supplier.

### **12. Guarantee/Warranty**

The tenderers shall give warranty as per manufacturer's guarantee/ warranty.

### **13. Non- disclosure/Confidentiality Clause:**

The bidder will not at any time during the pendency of contract or afterwards, disclose to any person any information as to documents, components, parts, information, drawings, data, sketches, plan, programs, Specifications, techniques, processes, software, inventions and other material, both written and oral, of a secret, confidential or proprietary nature, including without limitations any and all information relating to finance, invention, research, design or developments of information system and any supportive or incidental subsystems, and any all subject matter claimed in or disclosed by any patent application prepared or filed by or on behalf of CMPDIL, in any jurisdiction, and any amendments or supplements thereto. The bidder should

understand that any breach of this clause would constitute a serious offence for which appropriate legal action may be taken to ensure the enforcement of confidentiality clause.

CMPDIL also desires that the bidder shall hold in trust and confidence, and not disclose to others or use for its own benefit of other, any Proprietary Information which is disclosed to the bidder by CMPDIL at any time during the agreement/ award of work/ execution of work and thereafter. The bidder shall disclose Proprietary Information received under the contract to person within its organization only if such persons (i) have a need to know (ii) are bound in writing to protect the confidentiality of such Proprietary Information. This clause shall survive and continue after any expiration or termination of the contract and shall bind the contractor, its employees, agents, representatives, successors, heirs and assigns.

**HOD(Exploration)**

**TENDERER THOSE WHO HAVE DOWN LOADED THIS TENDER DOCUMENT FROM  
CMPDIL/GOVt. WEBSITE**

This is to certify that I/we have downloaded this tender document from CMPDIL/Govt. Website and I/we am/are submitting the same without tampering at any page. Further, I/we understood that in the event of such tampering is detected at any stage or any time CMPDIL have got right to reject/terminate my/our offer/work, forfeit the EMD deposit submitted by me/us and my/our firm can be blacklisted.

**Signature of the Bidder with  
seal and date**

**Annexure-II**  
**PRICE BID**

**(To be submitted in Envelope – II)**

<b>Sl. No.</b>	<b>Description of Items</b>	<b>Quantity (in Pair/ Number)</b>	<b>Sizes</b>	<b>Make</b>	<b>Unit Rate (Rs.)</b>	<b>Total Cost (Rs.)</b>
1	Mining Shoes (Total 200 Pairs)	10 Pairs	6			
		80 Pairs	7			
		80 Pairs	8			
		20 Pairs	9			
		10 Pairs	10			
2	Gum Boot (Total 75 Pairs)	5 Pairs	6			
		30 Pairs	7			
		30 Pairs	8			
		5 Pairs	9			
		5 Pairs	10			
3	Mining Safety Helmet DGMS approved with ISI Mark	70 Nos.	Standard			

All the terms & condition of NIT dated: is acceptable to us.

Signature:

For & on Behalf of  
M/S.....  
(Firm's name & rubber-stamp)

Note:-Any cutting or correction should be duly signed.

## **DECLARATION**

### **(For e-Payment)**

**(TO BE FILLED IN BY THE TENDERER)**

I / We, hereby authorize CMPDI Limited Regional Institute-VI to make all our payments against our bills, Refund of Earnest Money Deposit, through Electronic Fund Transfer System/ RTGS / CBS/ Intra Bank Transfer. The details for facilitating the payment are given below:

**(TO BE FILLED IN CAPITAL LETTERS)**

1) NAME OF THE BENEFICIARY : .....

2) ADDRESS (WITH PIN CODE) : .....

3) TELEPHONE NO. : .....

(WITH STD CODE)

4) BANK PARTICULARS

(A) BANK NAME : .....

(B) BANK TELEPHONE NO : .....

(WITH STD CODE)

(C) BRANCH NAME : .....

(D) BANK BRANCH CODE : .....

(E) BRANCH ADDRESS : .....

(WITH PIN CODE)

(F) BANK FAX NO. : .....

(WITH STD CODE)

(G) 9 DIGIT MICR CODE OF : .....

THE BANK BRANCH

(ENCLOSED COPY OF

A CANCELLED CHEQUE

(H) 11 DIGIT IFSC CODE OF : .....

BENEFICIARY BRANCH

(I) BANK ACCOUNT NUMBER : .....

(J) BANK ACCOUNT TYPE (TICK ONE):  SAVING  
 CURRENT  
 LOAN  
 CASH CREDIT  
 OTHERS  
IF OTHERS, SPECIFY \_\_\_\_\_

5) PERMANENT ACCOUNT NUMBER:  
(PAN)

6) E-MAIL ADDRESS FOR  
INTIMATION REGARDING RELEASE:  
OF PAYMENTS

I / we hereby declare that the particulars given above are correct and complete. If the transaction is delayed nor credit is not affected at all for reasons of incomplete or incorrect information, I /we would not hold the Company responsible. I /we also agree to bear the bank charges, if any for enabling such transfer.

SIGNATURE  
(AUTHORISED SIGNATORY)  
Name:  
Date:  
Official Stamp

## **BANK CERTIFICATION**

**It is certified that above mentioned beneficiary holds a bank account No.....  
with our branch and the Bank particulars mentioned above are correct.**

SIGNATURE  
(AUTHORISED SIGNATORY)  
Name:  
Date:  
Official Stamp

## **CHECK LIST FOR FILLING TENDER**

**Please ensure and tick whether the following documents has been enclosed as per eligibility criteria with Envelope-I, Envelope-II and Envelope-III. Envelope-I and Envelope-II is essential and Envelope-III is applicable only for tenders downloaded from website.**

### **I. Envelope-I (Essential)**

1. Self-attested copy of Manufacturer of the products Or Sole Selling Agent / Authorized Dealer / Authorized Distributor /Sub Dealer for the products of reputed manufacturer Or Supplier of similar type of products. (Yes/ No).
2. Self-attested copy of Permanent Account Number Card (PAN). (Yes/ No).
3. Self-attested copy of TIN/Sales tax Registration Certificate. (Yes/ No).
4. Requisite DD/Banker's cheque for EMD in favour of **CMPDI Ltd, Regional Institute, Singrauli** payable at **Dudhichua/ Morwa/ Jayant**. (Yes/ No).
5. Tender document fee in the form of demand draft/cash receipt (Yes/ No).

### **II. Envelope-II (Essential)**

1. Duly filled-in and signed-in price bid as per the enclosed **Schedule for filling-up the Rates** (Page-7 of the tender document) (Yes/ No).