

**CENTRAL MINE PLANNING & DESIGN INSTITUTE LIMITED
REGIONAL INSTITUTE - VI, P.O. JAYANT
DISTT. SINGRAULI (MP) - 486890.**

TENDER DOCUMENT FOR

“REPAIR OF OFFICE IN DRILLING CAMP AT SINGRAULI”.

Tender Notice No. CMPDI/ RI - VI/CIVIL/ 2015-16/7019

DATED: 18.11.2015

DATE AND TIME OF SUBMISSION OF TENDER: 01.12.2015 AT 1.00 PM

DATE AND TIME OF OPENING OF TENDER: 01.12.2015 AT 3.30 P.M.

**DATE OF ISSUE OF TENDER DOCUMENT: BEGINS ON 21.11.2015
CLOSES ON 30.11.2015**

SL, NO.

NO. OF PAGES:

TO

M/S
.....
.....
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Signature of the issuing Authority



CMPDI
ISO 9001 Company

Central Mine Planning & Design Institute Limited
Regional Institute- VI; P.O.: Jayant Colliery; Dist – Sidhi (MP)
486890



Tender Notice No.:CMPDI/RI-VI/Civil/2015-16/7019

Date: 18.11.2015

NOTICE INVITING TENDER

Sealed Percentage rate Tenders are invited from eligible contractors for the following works:

Name of work	Estimated Cost in Rs.	E.M.D. In Rs.	Application fee for tender document	Period of completion
REPAIR OF OFFICE IN DRILLING CAMP AT SINGRAULI	360228.00	3602.00	250.00	Three Months

1. Issue of Tender Document:-

Tender documents will be issued individually on requisition in writing from the intending contractors or their accredited representative. Tender documents can be obtained from the office of the HOD (C), RI-VI at the above address on payment of the prescribed application fee between 10.00 hours to 13.00 hours on any working day as per the dates mentioned below:-

BEGINS ON : 21.11.2015

CLOSES ON : 30.11.2015

Application fee should be paid with the Cashier, RI-VI, CMPDI, Jayant from 10.00 hours to 13.00 hours and cash receipt obtained should be produced for obtaining the tender document.

2. SUBMISSION OF TENDERS

- i) Date & Time of submission of tender : 01.12.2015 up to 1.00 PM.
(Envelope – I, II & III)- **(Part-I & Part-II)**
- ii) Location/ Place of submission of Tender: In the Office of HOD(C)
RI-VI, Jayant.
- ii) a) Earnest money instrument should be enclosed in a separate envelope III and not with the Envelope –I of the bid.
b) **First cover (Envelope I):** The first cover of the tender will contain the following :
Papers relating to technical aspects of the bid along with copies of all credentials / certificates related to the technical qualification of the bidder (duly authenticated by the bidder).
The original bid document issued to the bidder duly signed by the authorized signatory of the bidder on all pages as proof of accepting the conditions of the contract (excluding the price bid).The intending tenderer will have to submit affidavits as per sample format in the tender document as a declaration in support of authenticity of the credentials/ certificates submitted by him/ them.
- c) **Second cover (Envelope II):** Part –II of the bid to be submitted in second sealed envelope comprising bill of quantities. All envelopes should be properly sealed by sealing wax embossed with logo or monogram of the tenderers. Envelope sealed only by gum or stapled shall not be accepted.
The tender shall be submitted in three envelopes. Envelope should be marked as Part-1 and part-II as the case may be with name and address of the tenderer with tender NIT reference no.

Second envelope containing the duly filled in Bill of Quantities and the third envelope containing only EMD. Envelope /cover should be clearly mentioned as Envelope / cover I, II & III as per requirement.

Late tenders, incomplete tenders, telegraphic tenders, tenders received through post/courier services or tenders received after due date and time of tender submission shall not be accepted.

3. **OPENING OF TENDERS**

Envelope I & III (Part-I) : Date and time of opening of Envelope I & III
(To be marked) 01.12.2015 at 3.30 PM.

Envelope II (Part-II) : The date of opening of second envelope shall be communicated in due course after consideration of envelope I & III .
(To be marked)

4. The **basic minimum eligibility criteria** for the purpose of evaluation of offers will be as under:-

a) The intending tenderer must have in its name as a prime contractor experience of having successfully completed similar works during last 7 (seven) years **i.e upto 30th.Nov.2015** should be either of the following:-

i) Three similar complete works each costing not less than the amount equal to 40% i.e.

Rs.144091.00 only. Or

ii) Two similar complete works each costing not less than the amount equal to 50% i.e.

Rs 180114.00 only. Or

iii) One similar complete works each costing not less than the amount equal to 80% i.e.

Rs.288182.00 only. Or

(The terms similar nature means civil works)

b) The intending tenderer must have average annual financial turnover of civil work during the last 3 (three) years ending 31st.March.2015((12-13),(13-14),(14-15)) should be at least Rs.108068.00 only which is the 30 % of the estimated cost .

c) Permanent Income Tax Account Number / (PAN).

d) Sales tax Registration Number /(TIN.) as applicable in M.P.

e) Service tax Registration no or Affidavit in case of exemption as per enclosed annexure V.

f) **Service Tax:** Bidders should quote their rates inclusive of all taxes except service tax. The contractors will have to raise separate bills for claiming reimbursable amount of Service Tax paid by him/them. Such bills should necessarily contain contractor's Service Tax registration no. with details of Range/Division/ commissionerate address.

g) Full information should be given by the tenderer in respect of an individual / proprietary firm / Partnership firm / company ie Name & address, place of business, Registration No. etc.

h) Particulars of Registration / clearance from the appropriate Provident Fund authorities. The tenderer should ensure implementation of CMPF and Misc. Provision ACT 1948 and allied scheme or EPF scheme. The tenderer should submit an affidavit in this regard duly authenticated by Notary (Annexure-I).If applicable for this work.

i) Power of attorney in the case the tender is signed by an authorized representative of the tenderer.

5. The tenderer should submit an affidavit as at Annexure – I of the tender document as a declaration in support of credentials / certificates submitted by him from the Notary.

6. Earnest Money can be deposited in the form of Bank Draft drawn in favour of CMPDIL,Regional Institute, Singrauli" on any Nationalized Bank Payable at Jayant./ Dudhichua / Morwa. EMD money deposit for the work should be from his A/C with bankers certificate as per Annexure-III. No tender shall be considered unless accompanied by requisite earnest money.

7. The tender notice can be seen in CMPDI website **<http://www.cmpdi.co.in>** & **<http://publishtenders.gov.in>**. The tender document can be down loaded from this website and in such case the tenderer has to submit the application fee for the tender document in the form of bank draft from scheduled banks / nationalized banks in favour of CMPDI, Regional Institute, Singrauli” on any Nationalized Bank Payable at Jayant / .Dudhichua / Morwa all together in a separate envelope super scribing “application fee for tender document and the undertaking as per Annexure -II.
8. Mere issuance of tender documents will not make the tenders eligible for considering of opening of price bid. The company (CMPDI) reserves the right to accept or to reject any or all of the tenders or to postpone the date of receipt and opening of tender without assigning any reason whatsoever.
9. Declaration by tenderer for not banning or delisted and acceptance of Terms and Conditions of specifications of the work vide Annexure-IV are to be submitted.
10. Price quoted should be inclusive of all taxes excluding service tax.

HOD(Civil)

Distribution:-

- 1.RD, RI- VI-for kind information.
- 2.ES to RD (2 Copies) - For display on notice board of RI-VI Office and notice board of maintenance office at colony.
3. GM(C), CMPDI, GM (Civil), NCL, Singrauli.
4. Staff officer (Civil) - Nigahi/ Jayant/ {with a request to kindly CWS/ Dudhichua} display the tender notice
- 5.OIC, CMPDI Drilling Camp Singrauli.
6. HOD(C), RI- I, II, III, IV, V, VII
- 7.Members - Tender Committee
8. Vigilance officer, CMPDI-RI-VI
9. Cashier, RI-VI

SPECIAL TERMS AND CONDITIONS

1. General Terms and Conditions of Civil Engg. Manual of Coal India Limited shall form a part of this tender document which will be available in Civil Engg. Deptt. of CMPDI, RI-VI office./ coal India website Tenderers are requested to read it carefully before quoting their rates.
2. Bidders should visit the work site before quoting the rates.
3. Source of water, if required, shall be given to the contractor if available at the site. The cost will be charged @ 1% of the value of the work done. Otherwise water has to be arranged by the contractor at his own cost and for such case water charges will not be deducted.
4. The contractor shall pay wages to his/ their labourers as per the minimum wages Act, and observe guide lines of these acts properly. He / they shall also pay all statutory payments for his / their labourers as per the relevant act.
5. The contractor(s) shall be liable to make payments to his labourers and shall comply with labour laws prevalent from time to time during the execution of the contract. If the owner (CMPDI) is held liable as Principle Employer to pay contribution etc. under any act or any legislation of Government or Court decisions in respect of the labourers of the contractor then the contractor would reimburse the amount of such contribution so paid by the owner(CMPDI) notwithstanding the fact the payments made earlier or the amount so paid will be deducted from the next bill / dues.
6. Any liabilities arising during performance of contract to any authorities shall be at the risk and cost of the contractor.
7. Contractor shall arrange for storage and security of materials at his own cost. CMPDI shall not provide any assistance in this regard. Work has to be performed with due safety and security.
8. Contractor shall clear the working site before and after the completion of the work without any extra cost.
9. The tenderer must fill the tender document carefully and properly providing honestly all information's sought for. They should avoid quoting absurd rates and avoid making too many corrections in the tender document. Tenderers must sign all the pages of the tender document before submission of the tender. All corrections are to be signed and authenticated by the tenderer. If any tenderer fails to comply with the requirement, this may lead to possible rejection of the tender.
10. This is a percentage rate tender. Tenderers are required to quote percentage rates above or below the quoted rates in figure and words. If any tender fails to comply with the requirement, this may lead to possible rejection of the tender.
11. Company reserves the right to terminate the contract in case of contractor's performance is not found satisfactory or any other reason whatsoever.
12. The quoted price should be inclusive of all taxes excluding service tax. Service tax will be applicable as per rule/practice in CMPDI.
13. The contractor has to submit additional performance security amount which is the difference in amount calculated between the justified amount and his quoted rate / amount in case of ALR tender (if more than 20% deviation).
14. Contractor should ensure presence of a person on every working day who will attend prompt work as directed by the Supervisor / EIC.

ANNEXURE I

Submission of AFFIDAVIT by the Bidders in the following format.

NON-JUDICIAL STAMP PAPER OF RS.10/-

AFFIDAVIT

1. I.....Partner /Legal
attorney/ Proprietor Accredited Representative of
M/S.....solemnly declare that

2. I/we are submitting tender for the
work.....

Against Tender Notice No. dated
.....

3. Myself or our partners do not have any relative working in CMPDI. I have /do not have any relative working in CMPDI.
4. All information furnished by me/us in respect of fulfillment of eligibility criteria and Qualification information of this tender is complete, correct and true.
5. All documents/credentials submitted along with this tender are genuine, authentic, true and valid.
6. The Price-Bid submitted by me/us in Envelope no.2 is” WITHOUT ANY CONDITION”.
6. I/We shall ensure implementation of EPF scheme / CMPF and Misc. Provision Act 1948 and Allied Scheme and I/We are registered under scheme and our employees covered under the said scheme shall continue to operate under the scheme. Our CMPF/ EPF Registration no, is..... (Copy enclosed).
8. If any information or document submitted is found to be false/incorrect at any time, department may cancel my/our Tender and action as deemed fit may be taken against me/us including termination of the contract, forfeiture of all dues including Earnest Money and blacklisting of my/our firm and all partners of the firm etc.

Dated.....

Seal of Notary

Signature of Tenderer

ANNEXURE-II

DECLARATION

FOR THOSE WHO HAVE DOWN LOADED
THIS TENDER DOCUMENT
FROM CMPDI WEBSITE

This is to certify that I / WE have downloaded this tender document from CMPDI website and is being submitted without tempering at any page. Further, we understood that in the event of such tempering is detected at any stage or any time, CMPDI have got right to reject / terminate this offer/work, forfeit the EMD / SECURITY DEPOSIT submitted by us and our firm can be black listed.

Signature of the tenderer

Seal

Date

ANNEXURE III

BANKERS CERTIFICATE

Certified that the Demand Draft / Bankers Cheque No.....dated
amounting to
Rs.....has been issued
by.....(Name of the Bank & Branch)after debiting the
amount from A/C No.....being operated by
Sri.....

Sign and Seal of Bank

ANNEXURE. IV

DECLARATION

I/We hereby declare that our firm (Name of firm & address).....,
...
.....
.....
)
have not been banned or delisted by any State Govt./Central Govt./Quasi Govt.agency/PSU's.

I/We have read and understood the provisions and specifications in totality. All terms and conditions of the tender is acceptable to us. I / we do not have any terms and conditions of own.

Seal

Signature of Tenderer

Date

ANNEXURE-V

NON-JUDICIAL STAMP PAPER OF Rs.10/-

AFFIDAVIT

In front of Notary Public, Civil Court , Waidhan ,District- Singrauli (M.P.)

I.....S/O
Sri.....
Village.....P/O.....Dist.....
.....

Legal partner /proprietor of
firm.....

Swear to state as follows:

1. That average annual turnover during the year 2012-13,2013-14,2014-15 was less than Rs.10,00,000/-(Rupees ten lakhs).
2. That my annual turnover during the year 2014-15 is expected to be less than Rs.10,00,000/-(Rupees ten lakhs)
3. That this affidavit has been done / prepared as a certificate for exemption from Service Tax.

Signature of the person
Executing the affidavit

Verification

I, further ,declare that the details given in para Sl.No.1 to 3 are true and correct to the best of my knowledge and belief.

Attested:
Notary seal

Signature of the person
Executing the affidavit

BOQ For “Repair of office in Drilling Camp at Singrauli”					
Sl. No.	Items of work	Unit	Quantity	Rate	Amount
1	Dismantling roofing including ridges, hips, valleys and gutters etc., and stacking the material within 50 metres lead of:				
	G.S. Sheet	sqm	276.00	45.70	12613.20
2	Providing corrugated G.S. sheet roofing including vertical/curved surface fixed with polymer coated J or L hooks, bolts and nuts 8 mm diameter with bitumen and G.I. limpet washers or with G.I. limpet washers filled with white lead and including a coat of approved steel primer and two coats of approved paint on overlapping of sheets complete (up to any pitch in horizontal/ vertical or curved surfaces)excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.				
	0.63 mm thick with zinc coating not less than 275gm/ m ²	sqm	276.00	627.25	173121.00

3	Providing and fixing false ceiling with 12 mm thick plain / semi perforated or with design ceiling tiles of BWP type phenol formaldehyde synthetic resin bonded pressed particle board conforming to IS:3087 finished with a coat of aluminium primer on particle board conforming to IS:3087 finished with a coat of aluminium primer on both sides & edges and two coats of synthetic enamel paint of approved quality on exposed face fixed to a grid made out of anodised aluminium (with 15 micron anodic coating) T-sections 35x15x1.5 mm size main runners and cross runners 23.5x19x1.5 mm fixed to main runners placed 600 mm centre to centre both ways so as to form a grid of 600 mm square. The frame work shall be suspended from ceiling by level adjusting hangers of 66 mm dia M.S rod fixed to roof slab by means of ceiling cleats. The suspenders shall be placed 600x1200 mm centre to centre including fixing to the frame with C.P brace screws and applying a priming coat of zinc chromate	sqm	68.95	588.70	40590.87
4	Providing and fixing 1mm thick M.S. sheet door with frame of 40x40x6mm angle iron and 3mm M.S. gusset plates at the junctions and corners, all necessary fittings complete, including applying a priming coat of approved steel primer.				
	Using M.S. angels 40x40x6 mm for diagonal braces.	sqm	6.00	2551.45	15308.70
5	Providing and fixing 25 mm thick shutters for cup board etc. :				
	Panelled or panelled & glazed shutters :	sqm	3.60	2440.25	8784.90

6	Providing and fixing aluminium handles ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete:				
	125 mm	each	12.00	62.50	750.00
7	Providing and fixing aluminium tower bolts ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete				
	100x10 mm	each	12.00	46.25	555.00
8	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge.				
	1:4:8 or leaner mix	cum	5.66	413.65	2341.26
9	Providing and laying Ceramic glazed floor tiles 300x300 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS :15622 of approved make in colours such as White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick Cement Mortar 1:4 (1 Cement : 4Coarse sand) including pointing the joints with white cement and matching pigment etc., complete.	sqm	55.54	764.55	42463.11

10	52 mm thick cement concrete flooring with concrete hardener topping, under layer 40 mm thick cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size) and top layer 12mm thick cement hardener consisting of mix 1:2 (1 cement hardener mix : 2 graded stone aggregate 6 mm nominal size) by volume,, hardening compound mixed @ 2 litre per 50kg of cement or as per manufacturers specifications. This includes cost of cement slurry, but excluding the cost of nosing of steps etc. complete.	sqm	45.90	420.50	19300.95
11	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge.				
	In cement mortar	cum	0.22	566.60	124.65
12	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundation and plinth in:				
	Cement mortar 1:6 (1 cement : 6 coarse sand)	cum	0.22	3316.55	729.64
13	12 mm cement plaster of mix :				
	1:6 (1 cement: 6 coarse sand)	sqm	172.40	121.05	20869.02
14	Repairs to plaster of thickness 12mm to 20mm in patches of area 2.5 sq. meters and under including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete including disposal of rubbish to the dumping ground within 50 metres lead :				
	With cement mortar 1:4 (1 cement : 4 coarse sand).	sqm	50.00	197.35	9867.50

15	Providing and fixing glass strips in joints of terrazo/ cement concrete floors.				
	40 mm wide and 4 mm thick.	m	19.20	29.40	564.48
16	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade				
	New work (two or more coats) over and including water thinnable priming coat with cement primer.	sqm	98.00	66.70	6536.60
17	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade :				
	Old work (one or more coats)	sqm	51.00	23.40	1193.40
18	15 mm cement plaster on rough side of single or half brick wall of mix :				
	1:6 (1 cement: 6 coarse sand)	sqm	19.20	140.45	2696.64
19	Colour washing such as green, blue or buff to give an even shade :				
	New work (two or more coats) with a base coat of white washing with lime	sqm	112.50	16.15	1816.88
	Total				360227.79
	Total Estimated value = Rs. 360228.00				

I/We agree to execute the work % (Percent)
ABOVE

Or

I/We agree to execute the work %(Percent)
BELOW

(Write in figures and words both)

Date :
Place:

Signature and seal of the tenderer