

**CENTRAL MINE PLANNING & DESIGN INSTITUTE LTD.
REGIONAL INSTITUTE-VI,
P.O. JAYANT DISTT. SINGRAULI - 486890 (M.P.)**

TENDER DOCUMENT

FOR

SUPPLY OF WOODEN TABLES, CHAIRS AND STEEL ALMIRAHs UNDER CSR (CORPORATE SOCIAL RESPONSIBILITY) SCHEME (2015-16).

NIT NO.: P&A/4/Tender/2015-16 DATE: 24.12.2015

LETTER NO. CMPDI/RI-VI/P&A/CSR (15-16)/Tender/2015/872 DATE: 24.12.2015

DATE AND TIME OF SUBMISSION OF TENDER : UPTO 3.00 P.M. OF 07.01.2016

DATE AND TIME OF OPENING OF TENDER : 07.01.2016 AT 03.30 P.M.

DATE OF ISSUE OF TENDER DOCUMENT : BEGINS ON 30.12.2015

: CLOSES ON 06.01.2016

SL. NO.

NO. OF PAGES:

TO

M/S

.....

.....

.....

**SR. OFFICER (P&A)
CMPDI, RI-6, JAYANT**

BILL OF QUANTITY

FOR

SUPPLY OF WOODEN TABLES & CHAIRS AND STEEL ALMIRAHs UNDER CSR (CORPORATE SOCIAL RESPONSIBILITY) SCHEME (2015-16).

Sl. No.	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
1.	Wooden Table size = 4' x 2 1/2' x 2 1/2'	Nos.	22		
2.	Wooden Chair standard size.	Nos.	29		
3.	Steel Almirah 22 Gaze heavy duty.	Nos.	12		
Total					

SPECIFICATION OF WORK:

a) Wooden Table

Wooden Table size = 4' x 2 1/2' x 2 1/2' with one drawer and one door frame and leg made of hard wood & top will be 19 mm ply board with standard quality Sunmica Lamination.

b) Wooden Chair

Wooden Chair standard size with arms frame and leg made of hard wood. Base of the chair will be wooden with 12 mm ply board of standard make.

c) Steel Almirah

Steel Almirah 22 Gaze heavy duty with four shelf, size = 78" x 34" x 19".

**CENTRAL MINE PLANNING & DESIGN INSTITUE LTD.
REGIONAL INSTITUTE-VI,
P.O. JAYANT DISTT. SINGRAULI (M.P.)**

No: CMPDI/RI-VI/P&A/CSR(15-16)/Tender/2015/**872**

Date: 24.12.2015

NOTICE INVITING TENDER

Sealed Tenders in two Envelope SYSTEM are invited from eligible suppliers for the following works.

The rates quoted should be inclusive of All Taxes, Duties, Vat etc. net price FOR Destination.

NIT No.	Name of work	Estimated cost in Rs.	E.M.D. In Rs.	Application fee for Tender Documents	Period of completion from the date of order
P&A/4/ Tender/ 2015-16	Supply of Wooden Tables, Chairs, Steel Almirahs as per specification given below.	3,39,690.00	6,794.00	250.00	30 Days.

SPECIFICATION OF WORK:

a) Wooden Table

Wooden Table size = 4' x 2 1/2' x 2 1/2' with one drawer and one door frame and leg made of hard wood & top will be 19 mm ply board with standard quality Sunmica Lamination.

b) Wooden Chair

Wooden Chair standard size with arms frame and leg made of hard wood. Base of the chair will be wooden with 12 mm ply board of standard make.

c) Steel Almirah

Steel Almirah 22 Gaze heavy duty with four shelf, size = 78" x 34" x 19".

1. ISSUE OF TENDER DOCUMENT:

Tender Documents will be issued individually on requisition in writing from the intending contractors or their accredited representative having power of attorney. Tender Documents can be obtained from the office of the HOD (P&A), RI-VI at the above address on payment of the prescribed application fee between 10.00 hours to 13.00 hours on any working day as per the dates mentioned below:

**BEGINS ON : 30.12.2015
CLOSES ON : 06.01.2016**

Application fee should be paid with the Chief Cashier, RI-6, CMPDI, Jayant from 10.00 hours to 13.00 hours and cash receipt obtained should be produced for obtaining the Tender Document. Tender document will be available in the CMPDI website www.cmpdi.co.in and also on Govt. website www.tenders.gov.in during the period of sale. Those who download the tender, will have to deposit the cost of tender document in the form of DD /Banker's Cheque drawn on any nationalized / scheduled Bank payable to CMPDI Regional Institute Singrauli, payable at Morwa / Dudhichua / Jayant.

It may also be noted that Outstation Tenderers should have a local office in the district of Singrauli for smooth liaisoning of the work. Such outstation Tenderers must mention their address and Telephone Number of their local office at Singrauli for verification.

2. SUBMISSION OF TENDERS:

- a) **Date & Time of submission of Tender (Envelope- I & II): 07.01.2016 up to 3.00 PM.**
- b) **Location/Place of submission of Tender: In the Office of Sr. Officer (P&A), RI-6, Jayant.**

All envelope should be properly sealed & secured. Envelope stapled shall not be accepted. The Tender shall be submitted in two envelope system with the first envelope containing credentials (duly authenticated by the bidder) in support of his qualifications in accordance with the eligibility criteria along with the EMD in a separate envelope and the original Tender Document issued to the bidder duly signed by authorized signatory of the bidder on all pages as proof of accepting the conditions of contract (excluding the price bid) and the second envelope comprising of priced bill of quantities superscribing **Envelope II – “Price Bid”**.

3. OPENING OF TENDERS:

Date and time of opening of First Envelope (Part-I) : 07.01.2016 at 3.30 PM
The date of opening of the second Envelope (Part-II) of the Tenders shall be communicated in due course after consideration of first envelope.

4. BASIC MINIMUM ELIGIBILITY CRITERIA FOR THE PURPOSE OF EVALUATION OF OFFERS WILL BE AS UNDER:

- a) The intending Tenderers must have in its name as a prime contractor experience of having successfully completed similar nature of wooden furniture works during the last seven years ending November 2015 should be either of the followings :-

- i) Three similar complete works each costing not less than the amount equal to ₹ 1,35,876/-
- ii) Two similar complete works each costing not less than the amount equal to ₹ 1,69,845/-
- iii) One similar complete works each costing not less than the amount equal to ₹ 2,71,752/-

b) The intending Tenderers must also submit completion certificate of above mentioned experience of similar nature of wooden furniture works or copies of accepted bill alongwith the tender. Non submission of the same alongwith the tender shall disqualify the Tenderer.

c) The intending Tenderer must have average annual financial turnover of related works during the last 3 (three) years ending 31st March 2014 should be at least ₹ 1,01,907.00/-

d) Permanent Income Tax Account Number (PAN).

e) Sales Tax Registration Number (TIN)

f) SSI/NSIC Registration Certificate if required with them.

5. **EMD** / Earnest Money can be deposited in the form of Bank Draft drawn in favour of "**CMPDIL, Regional Institute Singrauli**" on any Nationalized Bank payable at Jayant/ Dudhichua / Morwa. EMD for the work should be from his A/C with Banker's Certificate as per **Annexure-IV**. No Tender shall be considered unless accompanied by requisite EMD.
6. Mere issuance of Tender Documents will not make the Tenders eligible for consideration of opening of price bid. The Company (CMPDI) reserves the right to accept or to reject any or all of the Tenders or to postpone the date of receipt and opening the Tender without assigning any reason whatsoever.
7. The company shall not be responsible for any delay/ difficulty/inaccessibility of the downloading facility or any reason whatsoever. The downloading facility shall be available during the period stipulated for the sale of Tender paper.
8. The Tenderers who have downloaded document from the website will be required to submit an undertaking (as per enclosed **Annexure -II**) that they will accept the Tender document as is downloaded from website and if any tampering in the tender document is observed at the time of opening of tender or during its processing, the tenders shall be rejected.
9. In case of any discrepancy between the tender document downloaded from the website and the master copy available in the CMPDI office, the latter shall prevail and shall be binding on the tenderers. No claim on this account shall be entertained.
10. The Tenderers should submit an Affidavit marked as **Annexure-I** on Non Judicial Stamp Paper worth ₹10/- duly authenticated by Notary alongwith the Tender Document.
11. The Tenderers should also submit declaration marked as **Annexure-III** alongwith the tender document.

12. In case of failure to supply the materials within the delivery period, Penalty @ 0.5% per week or part thereof shall be imposed subject to a maximum of 10%.
13. **Guarantee:-** The supplier should stand guarantee of 06 (six) months from the date of completion of job. In case of premature failure due to poor workmanship / material used the same should be repaired / replaced free of cost. In case supplier fails to do so, the amount of penalty on pro-rata basis for the remaining period of guaranteed hours will be deducted from remaining bills(s) / security deposit or any dues in CMPDI / CIL.
14. **Security Deposit** will be 10% of the awarded value. The successful supplier will have to deposit 10% of awarded value after adjustment of EMD in the form of fixed deposit or the party will give undertaking to deduct 10% of awarded value from their bill. The security deposit & EMD will be released only after successful completion of guarantee period of 06 (six) months.
15. Lowest Bidder will be decided on the basis of the total price of the Furnitures / Items and not on the basis of Individual Furnitures / Items.
16. Delivery of Furnitures / Items to respective schools in Singrauli district shall be free of cost.

**SR. OFFICER (P&A)
CMPDI, RI-VI, JAYANT**

Distribution:

- 1) RD, RI-VI- for kind information please.
- 2) Sri P.Bhowmik, Sr. Clerk (RD's Sectt.) (2 Copies) – For display on notice board of RI-VI and notice board of maintenance Office at Colony.
- 3) Dy. GM (P&A), CMPDI (HQ), Ranchi / GM (Pers. & IR), NCL (HQ), Singrauli.
- 4) Staff Officer (Pers.) - All Projects of NCL - with a request to kindly display the Tender notice.
- 5) OIC, Expl. Camp, Singrauli.
- 6) HOD (P&A) - CMPDI RI-I, II, III, IV, V & VII.
- 7) Members- Tender Committee, CMPDI RI-VI.
- 8) Chief Cashier, CMPDI RI-VI.

NON-JUDICIAL STAMP PAPER WORTH ₹10/-

AFFIDAVIT

1. I,

Partner / Legal Attorney / Proprietor / Accredited Representative of M/s.

..... solemnly declare that :

2. I / We are submitting tender for the work

..... against
Tender Notice No.

..... dated

3. Our partner do not have any relative working in CMPDI OR I do not have any relative working in CMPDI.

4. All information furnished by me / us in respect of fulfillment of eligibility criteria and information given in this tender is complete, correct and true.

5. All documents / credentials submitted alongwith this tender are genuine, authentic, true and valid.

6. If any information or document submitted is fund to be false / incorrect, department may cancel my Tender and action as deemed fit may be taken against me / us including termination of the contract, forfeiture of all dues including Earnest Money and blacklisting of our firm and all Partners of the firm etc.

7. We have not been banned or de-listed by any Govt. or Quasi Govt. / PSU.

Seal of Notary

Signature of the Tenderer
Date :

DECLARATION
FOR THOSE WHO HAVE DOWN LOADED
THIS TENDER DOCUMENT
FROM WEBSITES

This is to certify that I / We have downloaded this tender document from CMPDIL / Government website and is being submitted without tampering at any page. Further, I / We understood that in the event of such tampering being detected at any stage or any time, CMPDIL have got right to reject / terminate this offer / work, forfeit the EMD / Security deposit submitted by us and our firm can be black listed.

Seal:

Date:

Signature of the Tenderer

DECLARATION

(By All Tenderers)

I / We have read the tender document and understood all provisions and specifications in totality. All terms and conditions are acceptable to us. I / We do not have any terms and conditions of mine / our own.

Date:

Signature of the Tenderer

ANNEXURE-IV

BANKERS CERTIFICATE

Certified that the Demand Draft / Bankers Cheque No..... dated.....
amounting to ₹ has been
issued by.....(Name of the Bank & Branch) after debiting the
amount from A/C No.....being operated by
Sri.....

Signature and seal of Bank