

cmpdi

A Mini-Ratna Company

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी / भारत सरकार का एक लोक उपक्रम)
गोन्दवाना प्लेस, कान्के रोड, राँची - 834 031, झारखंड (भारत)
क्षेत्रीय निदेशक का कार्यालय
क्षेत्रीय संस्थान-४, कस्तुरबा नगर, जरीपटका, नागपुर-४४००१४

Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Hq:- Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)
Office of the Regional Director
Regional Institute -IV, Kasturba Nagar, Jaripatka, Nagpur-440014
CIN: U14292JH1975GO1001223

Ref: CMPDI/RI-IV/E&M/2016-17/3090-95

Dated: 04/08/2016

NOTICE INVITING TENDER

TENDER NO.: CMPDI/RI-IV/E&M/2016-17/06

Sealed tenders are invited from OEM (original equipment manufacturer) / authorized dealer / sales / service partner of any reputed make of desktops or printers viz. HP / Compaq / Lenovo / Dell / HCL or equivalent with work experience of similar nature as per detailed NIT in two part system for "Comprehensive Maintenance Contract of desktops and printers at CMPDI, RI-IV, Nagpur" for two years.

Details are as under:

Estimated cost	: Rs. 126040 /- (Rs. One Lakh Twenty Six Thousand and Forty Only)
Tender Fee	: NIL
Earnest Money	: Rs. 1260 /- (Rs. One Thousand two hundred and Sixty Only)
Issue date for Tender Document	: from 04/08/2016 to 16/08/2016 (On working days)
Timing for Issue	: 11.00 a.m. to 4.00 p.m. from Monday to Friday 11.00 a.m. to 12.30 p.m. on Saturday (To be issued on written request on letter head)
Date & Time of submission of Tender	: 17/08/2016 up-to 03.00 PM
Date & Time of Opening of Tender	: 17/08/2016 at 03.30 PM

Tender Document is available on request in the office of HOD (E&M), CMPDI, RI-IV. Detailed tender document can also be downloaded from our website www.cmpdi.co.in. CMPDI reserves its right to reject or accept or withdraw the tender without assigning reason thereof.

04/8/16
HOD (E&M)

Distribution:

1. Secretary, RD for kind information to RD.
2. Notice Boards at CMPDI, RI-IV, Nagpur
3. G.M. Office, WCL, Nagpur Area, Jaripatka, Nagpur
4. G.M (System), WCL, Coal Estate, Civil Lines, Nagpur
5. G.M (ICT), CMPDI HQ., Ranchi.
6. HOD (Finance), CMPDI, RI-IV, Nagpur

with a request to kindly
arrange for display of the
same in the notice board.



फोन नं / Phone No : +91 712 2642134, 2642028

फैक्स नं. / Fax No. : +91 712 2643231; 2633234

वेब साईट / Website Address : www.cmpdi.co.in

ई मेल / E-mail : rdri4.cmpdi@coalindia.in

Corporate Identification Number (CIN):U14292JH1975GO1001223



सीएमपीडीआई
cmpdi
A Mini Ratna Company

TENDER DOCUMENT

FOR

MAINTENANCE CONTRACT FOR DESKTOPS AND PRINTERS

IN

CMPDI, RI- IV, NAGPUR



AUGUST, 2016
Central Mine Planning And Design Institute Ltd.
(A Subsidiary of Coal India Ltd.)
REGIONAL INSTITUTE-IV, Jaripatka,
Nagpur-440014 (Maharashtra)



A Mini-Ratna Company

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुबन्धी कम्पनी / भारत सरकार का एक लोक उपक्रम)
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CIN: U14292JH1975GO1001223

पत्रांक: CMPDI/RI-IV/E&M/2016-17/3090-95

Date: 04/08/2016

REGISTERED POST / BY HAND

TENDER ENQUIRY FOR COMPREHENSIVE MAINTENANCE CONTRACT OF DESKTOPS AND PRINTERS AT CMPDI, RI-IV, NAGPUR.	
To, M/s	Please go through the Tender Document carefully and submit your offer accordingly, complete in all respect with supporting documents, wherever asked for.
Reference : Your letter No.	
Tender No.	: CMPDI/RI-IV/E&M/2016-17/06
Tender Fee (Non-refundable/ Not transferable)	: NIL
Earnest Money Deposit (EMD)	: Rs. 1260 /-
Issue date & time	: 04.08.2016 to 16.08.2016 on working days Timing: Monday to Friday- 11.00 a.m. to 4.00 p.m. Saturday - 11.00 a.m. to 12.30 p.m. (to be issued on written request on letter head)
Due for submission on	: 17.08.2016 upto 3.00 PM
Due for opening on	: 17.08.2016 at 3.30 PM
Tender document can be downloaded from our website www.cmpdi.co.in	
(If the tender is not opened on the above date due to unforeseen circumstances, then it will be opened on the next working day at the same time)	
Offer should be submitted to :-	Regional Director, CMPDI, RI-IV, Kasturba Nagar, Jaripatka, Nagpur-440014
(Tenderer may attend the opening of the tender)	

Sealed offers are invited for Maintenance Contract (MC) of Desktops and Printers at CMPDI, RI-IV, Nagpur.

(List of m/cs. along with make and model, specifications, date of installation etc. are given in the enclosed ANNEXURE-II & III)

1. Eligibility Criteria:

The intending tenderer must satisfy all of these criteria:

- a) During the contract period, the party must have their office or representative in Nagpur.
- b) Tenderer must be an OEM (original equipment manufacturer) / authorised dealer / sales / service partner of any reputed make of desktops or printers viz. HP / Compaq / Lenovo / Dell / HCL or equivalent.
- c) **Work Experience** : The bidder must have in its name experience of having successfully executed (includes completed / ongoing) **works of similar nature** valuing 65% of the annualized estimated cost of the work put to tender (for period of completion over 1 year) / 65% of the estimated cost of the work (for completion period upto one year) put to tender in any year (consecutive 365 days) during last 7 (seven) years ending last day of month previous to the one in which bid applications are invited.

(Work experience in any Government/Semi-Government/Public Sector Undertakings (Central/ State) will be considered for eligibility. Work Experience in a Private firm shall be considered for eligibility only if the Private firm is a Company registered under Indian Companies Act'1956)

“Annualized value” of the work shall be calculated as the “Estimated Cost/Period of completion in Days x 365”.

The cost of executed works shall be given a simple weightage to bring them at current price level by adding 5% for each completed year (total number of days/365) after the end date of experience till the last day of month previous to one in which e-Tender has been invited.

Work of similar nature means work experience for maintenance of Desktops / Printers. Tenderers are free to quote for either desktops or printers or both. Work experience shall be accordingly for desktops or printers or for both as the case will be.

- d) **Permanent Account Number (PAN)** : The bidder should possess a Permanent Account Number (PAN) issued by Income tax Department, Govt. of India.
- e) **Service Tax Registration**: The bidder should possess service tax registration issued by Central Excise Department, Govt. of India.

OR

Certificate from a registered Chartered Accountant for exemption from Registration under Service Tax.

2. The tender should be submitted in sealed envelopes as under :-

Envelope No.	Envelope to Contain	Envelope to be superscribed
Envelope No.1	<p><u>Notary attested copies of following:-</u></p> <ol style="list-style-type: none"> 1) Certificate for OEM (original equipment manufacturer) / Authorized dealer / sales / service partner as detailed in clause no. 1 b . 2) Relevant Work orders / Work completion certificate as detailed in clause no. 1 c. 3) Permanent account no. (PAN) as detailed in clause no. 1 d. 4) Service tax registration OR Exemption certificate as detailed in clause no. 1 e. <p><u>OTHER DOCUMENTS</u></p> <ol style="list-style-type: none"> 1) Covering letter for the offer giving following particulars :- <ol style="list-style-type: none"> a) That the tenderer accepts all the terms and condition of the tender. b) Address for local office or representative in Nagpur. c) PAN number, Service tax registration no., Sales tax number. d) Account details for E – payment during the contract. 2) Receipt for EMD or DD/ Cheque for EMD 3) Declaration regarding banning / delisting. (In Annexure – V) 	Tender Number and the date of opening and marked as "PART-I"
Envelope No.2	Price bid only, as per Annexure-IV, and should be properly sealed.	Tender Number and the date of opening and marked as " PART-II (PRICE BID)" .
<p><i>The above two envelopes, duly sealed, should be put in a bigger envelope super scribed with tender number and due date of opening.</i></p>		
<p>If the tenders are submitted locally, the envelope containing all two envelopes mentioned above super scribed with the Tender Number and the date of opening, may be dropped in the Tender Box kept in "D-28, E&M Department, CMPDI Complex, Jaripatka, Nagpur". Shri Shashidhar Kumar, SE (E&M) Mob. No. – 9421995373 / Shri Prabhat Kumar, Assistant Manager (E&M), Mob. No. – 9421995363 are contact person for this tender.</p>		

The price bids of only those tenderers, whose offer in Part-I is found to be techno-commercially acceptable, will be opened.

3. **EARNEST MONEY DEPOSIT (EMD) :**

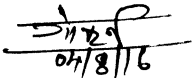
Earnest money can be deposited in cash with Finance department, CMPDI Ltd., RI-IV, Nagpur, or by demand draft / cheque (payable at par at Nagpur) drawn in favour of **"CMPDIL, Regional Institute, Nagpur,"** on any Scheduled Bank payable at Nagpur. No tender shall be considered unless accompanied by the requisite earnest money.

In case Earnest Money is not submitted along with Part-I of the tender, the offer shall be out rightly rejected without any reference on this subject. EMD shall be refunded to the unsuccessful tenderers immediately after finalization of the tender. For successful tenderer, EMD will be converted to Security Money.

4. The complete offer should be typed in the letterhead of the tenderers. The covering letter of the tender shall mention complete address of the firm and **their office or representative in Nagpur.**
5. If tenderer disclose its price in the techno-commercial bid (Part-I), the offer will be resealed and will be treated as invalid offer.
6. Tenderers are requested to submit their offer complete in all respect maintaining Serial Number of the items, terms and conditions as per tender document along with supporting documents failing which offer may not be considered and no further clarification on Technical/Commercial aspect may be entertained. Printed terms and conditions of the Tender shall not be considered.
7. All pages of the tender in Part-I (Techno-Commercial Bid) including all enclosures submitted with the tender are to be submitted duly signed and stamped.
8. Offers received without signature and seal on all pages in Part-II (Price Bid) shall be rejected.
9. Conditional offer will not be considered.
10. The Maintenance charges quoted in the Tender must be firm and offer should be valid for **120 (One Hundred Twenty) days** from the date of opening of the Tender or revised date, if any.
11. Rate quoted should show applicable service tax separately.
12. The Tenderer's competitiveness shall be evaluated in the Comparative statement based on the total MC (Maintenance Contract) charges of desktops and printers separately for twenty four (24) months including all taxes and duties etc. **The order will be issued Group wise to the party whose rate will be the lowest for two different Groups i.e. desktops and**

printers. In case of any mistakes in calculation in the price bid format, rates given for each machine will be taken for final calculation.

13. Quotations, which are erased and overwritten, shall be summarily rejected unless corrections/ overwriting are authenticated with tenderer's signature.
14. Offers received after the due date and time for submission tender shall not be accepted. CMPDI, RI-IV shall in no way responsible for such non-receipt / delayed submission of tender.
15. Bidders should submit that they have not been banned or delisted by any govt. or quasi-govt. agencies or PSU, as per the format given in the bid document as Annexure – V.
16. CMPDI, RI-IV, Nagpur reserves the rights to cancel or withdraw the tender in part or whole without assigning any reason whatsoever.
17. Any terms and condition not specifically written here shall be dealt as per general terms and condition of relevant manual of Coal India Limited.
18. All disputes are subject to Nagpur Court Jurisdiction only.


HOD (E&M)

Encl:

1. Commercial Terms and Conditions. (Annexure – I)
2. List of Desktops and Printers. (Annexure – II)
3. Specification of Desktops. (Annexure – III)
4. Price bid format. (Annexure – IV)
5. Declaration for banning / delisting. (Annexure – V)

COMMERCIAL TERMS AND CONDITIONS

1. SCOPE :

- a) Maintenance services shall consist of Comprehensive, Preventive and Corrective Maintenance of PCs and Printers on quarterly basis and shall include replacement of all defective parts, if any, with good one, the cost of which shall be deemed to be included in the AMC: i.e. no charge for the parts replaced shall be payable. This will exclude parts and consumables listed below:

For Desktop : Consumables such as computer stationery , Replacement of broken parts due to mishandling by the user.

For Printers : Replacement of broken parts due to mishandling by the user and consumables like printer toner / cartridge.

Printer drum and fuser assembly (which has completed its standard life).

The replaced parts of the Computers, printers and UPS should be of reputed brand. Defective part (s) removed / replaced shall be the property of tenderer.

AMC will be done only for "Working machines", which are mentioned in Annexure-II. The final status (or no.) on working m/cs. will be decided jointly by CMPDI, RI-IV and the successful bidder before issuing the work-order. The successful bidder will be allowed to verify the status of the m/cs. to be covered under this contract.

- b) Neither party shall be liable for any delay in performing obligations or for failure to perform obligations if the delay or failure results from any of the following Force Majeure, act of God or any governmental act, fire, earthquake, explosion accident, industrial dispute, civil commotion or anything beyond the control of any party. The parties shall hereto use all the reasonable endeavors to minimize any such delay.
- c) The equipment if shifted to an alternate site and installed there at during the contract shall be done with prior notice to the service provider.

2. Schedule of quarterly preventive maintenance shall be as follows:-

- i) Cleaning of all equipment using dry vacuum air, brush soft muslin clothes.
 - ii) Running of test programmes to ensure quality print/date reliability.
 - iii) Ensuring that the covers, screws, switches etc. are firmly fastened in respect of each equipment.
 - iv) Shifting of equipment as and when required,
3. It shall be the responsibility of the firm to make all the Computers and printers work satisfactorily throughout the contract period and to hand over the systems in working condition to CMPDI after expiry of the contract. In case any damage is found, the firm is liable to rectify in even after the contract.

4. DURATION OF CONTRACT :

Total duration of this Comprehensive Maintenance Contract will be of **twenty (24) months** from the effective date (i.e. acceptance date of Work Order by the party). However, performance of the party will be reviewed each year (i.e. after 12 months) by GM(E&M

/System), CMPDI, RI-IV, Nagpur and the contract will be allowed only after having satisfactory performance of their maintenance services.

5. SECURITY MONEY :

The successful tenderer will be required to deposit as security money of 10% of the value of the Work Order (i.e. Comprehensive Maintenance Contract charges for twenty four (24) months including all taxes and duties, etc.) in the form of Demand Draft in favor of CMPDI Ltd., Regional Institute-IV, Nagpur payable at Nagpur. This amount will be retained up to the completion of Contract Period i.e. twenty four (24) months and no interest will be paid to the party for this amount.

6. COMPLAINTS :

The complaints shall be lodged with the party through Telephone / Mobile / Fax / e-Mail / in-writing at Vendor's designated office to enable them to initiate speedy corrective action.

7. In case any machine or part thereof is required to be taken out to workshop for repair overhauling, it shall be responsibility of the service provider to arrange to carry the machine to the workshop. No charges on account of cartage/labour shall be borne by this Department. In case the service provider shall provide an alternative machine from their own stock till the faulty machine is repaired and installed back duly repaired. No charges shall be paid for such alternative arrangement.

8. PENALTY :

- i) The party should guarantee 95% availability (uptime) for each machine on quarterly basis.
- ii) Machine downtime will be reckoned only during the working hours i.e. 10.00 hours to 17.00 hours (7 hours) on working days. Downtime beyond these hours on a working day would be excluded. For example, if the down time starts at 12.00 hours on a day and extends up-to 11.00 hours the following working day, the downtime would be calculated as below:

1 st day from 12.00 hours to 5.00 hours	-	5.00 hours
2 nd day from 10.00 hours to 11.00 hours	-	1.00 hours
Total downtime	-	6.00 hours.

- iii) The downtime period will start from the time and date of reporting complaint to the party stationed at Nagpur.
- iv) The availability percentage will be calculated for each quarter. Penalty will be imposed on pro-rata basis, if the availability falls below 95%. Thus,

$$\text{Penalty} = \frac{(95\% - \text{Actual Availability}) \times (\text{AMC Charge}/4)}{95\%}$$

- v) No bonus or additional sums shall be payable if the availability is more than 95%.

- vi) Actual availability percentage for each machine will be calculated as follows:

$$\text{Actual Availability} = \frac{(\text{No. of working days in the quarter} \times 7) - (\text{Downtime hours during the quarter})}{\text{No. of working days in the quarter} \times 7} \times 100$$

vii) Uptime will be the entire system, i.e. in case part of the hardware is out of order such that no useful output can be obtained from that system, the total system will be considered to be under breakdown.

viii) Penalty for any quarter to be imposed will be calculated on the basis of the following table:

Availability percentage (rounded)	Penalty
95.00 % and above	Nil
85.00 % to 94.99 %	As per rate calculated in 8 (ii) to (vi)
50.00 % to 84.99 %	Double the calculated amount as per rate calculated in 8 (ii) to (vi)
Below 50 %	No AMC payment for the month

ii) **PAYMENT TERMS :**

Maintenance Charges will be commenced from the effective date (i.e. acceptance date of Work Order by the party) and shall be payable quarterly after completion of each quarter along with submission of quarterly service report. 100 % Payment will be made (after deducting penalty, if any) within 21 days after submission of the bill. **No payment shall be made for the quarter in which preventive maintenance is not done.**

iii) **SUBMISSION OF BILL :**

Bill will be submitted in triplicate on quarterly basis at the end of each quarter.

iv) **PAYING AUTHORITY :**

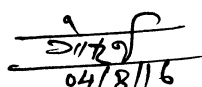
HOD (Finance), RI-IV, CMPDI, Nagpur.

v) **SERVICE CENTRE :**

The tenderer should have local service centre at Nagpur. (To be confirmed in Part-I i.e. along with Technical Bid).

vi) **TERMINATION :**

CMPDI, RI-IV reserves the right to terminate the contract, if the maintenance service provided by the party found to be unsatisfactory.


04/8/16
GM (E&M/ System)

LIST OF DESKTOPS

Sr. No.	Department	Make & Model	Serial Number of computer	Installation Month
1	E&M	HCL	2086A4134952	Apr'08
2	E&M	HCL	2086A4134963	Apr'08
3	E&M	HCL	2086A4134947	Apr'08
4	E&M	HCL Infiniti Pro	3073A1348803	Apr'08
5	ENVIRONMENT	HCL	20186A4134950	Apr'08
6	ENVIRONMENT	HCL	2086A4134956	Apr'08
7	ENVIRONMENT LAB	HCL Infiniti Pro	3073A1348780	Mar'07
8	ENVIRONMENT	HCL	2086A4134958	Apr'08
9	MINING OC	HCL	2086A4134961	Apr'08
10	MINING OC	HCL	2086A4134955	Apr'08
11	MINING OC	HCL Infiniti Pro	3073A1348774	Mar'07
12	MINING OC	HCL Infiniti Pro	3073A1348800	Mar'07
13	MINING UG	HCL	2086A4134949	Apr'08
14	SURVEY	HCL	2086A4134957	Apr'08
15	SURVEY	HCL	2086A4134946	Apr'08
16	SURVEY	HCL	2086A4134962	Apr'08
17	FINANCE	HCL	2086A4134951	Apr'08
18	FINANCE	HCL	2086A4134948	Apr'08
19	FINANCE	HCL	2086A4134941	Apr'08
20	FINANCE	HCL	2086A4134964	Apr'08
21	S&P	HCL	2086A4134943	Apr'08
22	CIVIL	HCL	2086A4134945	Apr'08
23	CIVIL	HCL Infiniti Pro	3073A1348776	Mar'07
24	CIVIL	HCL	2086A4134944	Apr'08
25	P&A	HCL	2086A4134954	Apr'08
26	P&A	HCL	2086A4134965	Apr'08
27	GEOLOGY	HCL	2086A4134960	Apr'08
28	GEOLOGY	HCL	2086A4134959	Apr'08
29	GEOLOGY	HCL	2086A4134953	Apr'08
30	RD Sectt.	HCL	2086A4134942	Apr'08
31	ICRIS	HCL	9086A4049065	Dec' 08
32	ICRIS	HCL	9086A4049066	Dec' 08
33	ENVIRONMENT LAB	Compaq Presario CQ 3000	INA118Y255	Apr'12
34	Mining	Chirag NuEdge i329Z	091210I32I017500615K	Apr-11
35	Mining	Chirag NuEdge i329Z	091210I32I017500587K	Apr-11
36	Mining	Chirag NuEdge i329Z	091210I32I017500610K	Apr-11
37	Mining	Chirag NuEdge i329Z	091210/32/017500621K	Apr-11
38	Mining	Chirag NuEdge i329Z	101210/32/017600705K	Apr-11
39	Geology	Chirag NuEdge i329Z	091210I32I017500645K	Apr-11

LIST OF PRINTERS:

Sr. No.	Department	Make & Model	Serial Number of computer	Installation Date
1	E&M	Laserjet Printer HP 1010	SGFB632877	Feb'04
2	E&M	Office Jet HP K7108	MY813111DM	Mar'08
3	E&M	Desk Jet Printer HP Pro K 850	TH72C4304S	Jan'08
4	ENVIRONMENT LAB	HP Laser Printer P 1505	VNF3F64386	Sep'10
5	ENVIRONMENT LAB	HP LaserJet 1020+	CNCFTS4591	Apr'12
6	MINING OC	Laserjet Printer HP 1010	SGFB450725	Feb'04
7	MINING OC	Laserjet Printer HP 1010	SGFB632861	Feb'04
8	MINING OC	Office Jet HP K7108	MY813111CT	Mar'08
9	MINING UG	Laserjet Printer HP 1010	SGFB450718	Feb'04
10	SURVEY	Laserjet Printer HP 1010	CNCJJ00301	Apr'08
11	SURVEY	Office Jet HP K7108	MY7A611104	Mar'08
12	FINANCE	Office Jet HP K7108	MY81311159	Mar'08
13	SYSTEM	Desk Jet Printer HP 1280	CN65P8Z06Q	May'05
14	CIVIL	Laserjet Printer HP 1010	SGFB632883	Feb'04
15	GEOLOGY	Laserjet Printer HP 1010	SGFB450714	Feb'04
16	GEOLOGY	Office Jet HP K7108	MY8131119K	Mar'08
17	GEOLOGY	HP Business Inkjet 1000 Printer	CN53S210X2	2002

SPECIFICATION FOR DESKTOPS

Sl. No.	Specification	1	2	3	4	5
1	Make / Model	HCL	HCL Infiniti Pro	Chirag NuEdge i329Z	Compaq CQ3000	HCL, Infiniti Pro/Tru BL 1240
2	Quantity	25	5	6	1	2
3	HDD (GB)	160 GB	80 GB	500 GB	320	160 GB, 7200 RPM SATA
4	RAM	1 GB DDR2	1 GB DDR2	2 GB DDR3	2 GB DDR	2 GB DDR2
5	CPU	Intel Pentium Dual Core E2140	Intel Pentium Dual 930	Intel Core i3 - 530	Intel Pentium Dual	Intel core 2 duo E6600
6	Speed (GHz)	1.6	3.0	2.93	3.0	2.4
7	Chipset	Intel 945	Intel 945	Intel H55 express	-	Intel Q 965
8	FDD (1.44mb)	No	Yes	No	Yes	Yes
9	DVD Drive	Yes	Yes	Yes	Yes	Yes
10	Monitor	42.3cm SVGA TFT	14" LCD	18.5" TFT		17" TFT SVGA
11	LAN 10/100mbps	Yes	Yes	Yes	Yes	Yes
12	Modem (Internal)	Yes	Yes	Yes	Yes	Yes
13	I/O interface	Yes	Yes	Yes	Yes	Yes
14	Keyboard	Yes	Yes	Yes	Yes	Yes
15	Mouse	Yes	Yes	Yes	Yes	Yes
16	Cabinet	Mini Tower	Black	Black / Black & Silver color	-	Black/ Black & silver color
17	O/S	Window XP	Window XP	Window 7	Window XP	Windows XP

PRICE BID FORMAT

(TO BE SUBMITTED ON THE LETTER HEAD OF BIDDER)
(Submit the Price Bid in Part-II in separate envelope)

Sl. No.	Description	Quantity	AMC rates (each)	Total for two (2) years
GROUP – I (DESKTOPS)				
1.	Desk Top PCs- HCL	25		
2.	Desk Top PCs- HCL Infiniti Pro.	5		
3.	Desktop PC Compaq Presario CQ 3000	1		
4.	Desktop, Chirag Nuedge i329Z	6		
5.	Desk Top PCs- HCL Infiniti Pro / Tru BL 1240	2		
			Sub Total 1	
GROUP – II (PRINTERS)				
6.	LaserJet Printer- HP 1010	7		
7.	Office Jet Printer- HP K7108	5		
8.	Desk Jet Printer- HP 1280	1		
9.	Desk Jet Printer- HP Pro K 850	1		
10.	Laser Jet printer HP 1020 +	1		
11.	Laser printer HP P 1505	1		
12.	HP Business Inkjet Printer 1000	1		
			SUB TOTAL 2	
			Service tax including cess @ 15%	
			TOTAL	
TOTAL IN WORDS				

(TO BE SUBMITTED ON THE LETTER HEAD OF BIDDER)

DECLARATION

I / WE, HEREBY DECLARE THAT THE FIRM M/S

.....

.....

.....(Name of the firm with address) HAS NOT BEEN

DEBARED OR DELISTED BY ANY GOVT. OR QUASI GOVT.

AGENCIES OR PSU's.

***Signature of Tenderer
(with seal)***