



*cmpdi*  
A Mini-Ratna Company

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड  
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी / भारत सरकार का एक लोक उपक्रम)  
क्षेत्रीय संस्थान-१, वेस्ट एण्ड, जी.टी. रोड, आसनसोला-७१३३०४

Central Mine Planning & Design Institute Limited  
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)  
Regional Institute-1, G.T. Road West, Asansol-713304  
CORPORATE IDENTITY NO. U14292JH1975G01001223

Ref.: CMPDI/RI-1/E&M/2017/1438

Date: 08-Feb-2017

### NOTICE INVITING TENDER

**Sub : Supply & installation of (2'x2') led light fittings, 36 watt in ground floor entrance & portico of office building at CMPDI, RI-1, Asansol.**

Sealed tenders are invited from Authorized Agents / Authorized Dealer / Bonafide / Working / Reputed Supplier / Contractors (of appropriate category) for supply & installation of **“Supply & installation of (2'x2') led light fittings, 36 watt in ground floor entrance & portico of office building at CMPDI, RI-1, Asansol.”** as per SCHEDULE OF REQUIREMENT / TECHNICAL SPECIFICATION (ANNEXURE-I) and TERMS & CONDITIONS given below :

- a) Tender Fee : NIL  
(Non-refundable / Non-transferable)
- b) Earnest Money : ₹ 699/- (Rupees Six hundred ninety- nine only)
- c) Date of Commencement of sale of Tender Documents : **09-Feb-17 (from 10.30 AM to 12.00 Noon)**
- d) Last date of sale of Tender Documents : **20-Feb-17 up to 12.00 Noon**
- e) Last date & time for submission of offers : **21-Feb-17 up to 01:00 PM**
- f) Due date & time of opening of Offers : **21-Feb-17 at 03.30 PM**
- g) Validity Period : Six months from the date of acceptance of offer
- h) Type of Tender : Single Bid

**IF THE TENDER IS NOT OPENED ON THE ABOVE DATE DUE TO UNFORESEEN CIRCUMSTANCES, THEN IT WILL BE OPENED ON THE NEXT WORKING DATE. TENDERER OR THEIR AUTHORIZED REPRESENTATIVES MAY ATTEND THE OPENING OF THE TENDER. AUTHORISED REPRESENTATIVE MUST PRODUCE A POWER OF ATTORNEY IN HIS FAVOUR.**



फोन नम्बर / Phone No. : RD (0341) 225 3504 (Office) , (0341) 225 4133 ( Res.)  
फैक्स नम्बर / Fax No.: (0341) 225-0935, EPABX: (0341) 225 - 2086/2916/2001  
ई-मेल / e-mail: [rdri1.cmpdi@coalindi.in](mailto:rdri1.cmpdi@coalindi.in) ; वेबसाईट / Website Address: [www.cmpdi.co.in](http://www.cmpdi.co.in)  
Registered Office: Gondwana Place, Kanke Road, Ranchi - 834031 (Jharkhand)

**SIGNATURE OF THE TENDERER WITH SEAL**

Tender document can be obtained from the office of **AM. (E&M)**, CMPDI, RI-1, Asansol during **10.30 AM to 12.00 Noon** on all working days from **09-Feb-17** to **20-Feb-17** on remittance of no tender fee.

Tender documents can also be downloaded from CMPDI'S website **[www.cmpdi.co.in](http://www.cmpdi.co.in)** & Government website **[www.tender.gov.in](http://www.tender.gov.in)** during the period from **09-Feb-17** to **20-Feb-17**. Tender document also can be obtained by downloading from Website. Bidders shall be solely responsible for the correctness of the downloaded tender documents.

In case of any discrepancy between the tender documents downloaded from the website and the master copy available in the office, the latter shall prevail and will be binding on the bidders. **No claim on this account will be entertained.**

Tender must be submitted in sealed covers super-scribed with the Tender Number and due date of opening, time etc.

Tenderer shall furnish their offer along with the EMD in sealed cover addressed to the **AM. (E&M)**. The offers should be dropped in the designated '**TENDER BOX**' kept in the Office of **AM. (E&M)**, RI-I, CMPDI, Asansol.

#### **AM.(E&M).**

##### **DISTRIBUTION:-**

1. RD, RI-1, Asansol.
2. Committee Member, RI-1, Asansol.
3. GM (Fin), RI-1, Asansol.
4. OIC (P&A), CMPDI, RI-1, Asansol, with a request to arrange for display in the NOTICE BOARD
5. CGM (E&M), ECL, Sanctoria with a request to arrange for display in the NOTICE BOARD.
6. Exec. Engr., PWD, Court Road, Asansol with a request to arrange for display in the NOTICE BOARD.
7. Manager, UBI, Apcar Garden, Asansol with a request to arrange for display in the NOTICE BOARD.
8. Asst. General Manager, SBI, Asansol with a request to arrange for display in the NOTICE BOARD.
9. Exec. Engr., PHE, Chelidanga, Asansol with a request to arrange for display in the NOTICE BOARD.
10. Office Copy
11. Guard File

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**TERMS & CONDITIONS:****1. MODE & METHOD OF SUBMISSION OF TENDER**

Tender must be submitted in sealed covers super-scribed with the Tender Number and due date of opening, time etc.

2. Tenderer shall furnish their offer along with the EMD in sealed cover addressed to the **AM. (E&M)**. The offers should be dropped in the designated '**TENDER BOX**' kept in the Office of **AM. (E&M)**, RI-I, CMPDI, Asansol.
3. Supporting Brochure of the Models offered for all the items conforming to all the technical details should be submitted along with the offer.
4. The offer shall be accompanied with the copies of :-
  - a) Valid Trade license
  - b) VAT Registration Certificate
  - c) PAN No.
  - d) Elect. Supervisor license
  - e) Workman's license
  - f) Credentials for similar nature of work with supporting documents

**5. NOTE**

- a. **ALL PAGES OF THE OFFER ALONG WITH THE ENCLOSURES ARE TO BE SUBMITTED DULY SIGNED AND STAMPED.**
- b. **TENDERS ERASED, CUTTING AND OVER WRITTEN WILL BE SUMMARILY REJECTED UNLESS CORRECTION IS AUTHENTICATED WITH THE TENDERER'S SIGNATURE.**

6. Bidders may visit the work site before quoting the rates.
7. The work shall be supervised by qualified Engineers.
8. **ANY OTHER THINGS WHICH ARE REQUIRED TO RUN THE SYSTEM SMOOTHLY BUT NOT INDICATED IN THE TENDER DOCUMENT MAY BE FURNISHED / QUOTED SEPARATELY.**
9. **PAYMENT OF EMD**

EMD should be either in the form of Bank Draft or deposit of cash. Bank Draft should be drawn in favour of CMPDI LTD., Regional Institute, Asansol on any scheduled bank payable at Asansol preferably on "State Bank of India"/ for cash deposit towards Earnest Money, cash will be accepted by Cash Office on all working days from **10.30 AM to 12.30 PM** from **09-Feb-17 to 20-Feb-17** for which Money Receipt will be issued.

In case Earnest Money is not submitted, the offer shall be out-rightly rejected without any reference on this subject. EMD shall be refunded to the unsuccessful tenderer on request and on production of original money receipt immediately after finalisation and award of the tender. For successful tenderer EMD will be converted to Security Money which will be refunded to the

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firm on certification after completion of one year of Guarantee / Warranty Period from final inspection, after installation of the system at site. The deposits like Earnest Money will not carry any interest during its period of retention.

**The deposits like Earnest money may be forfeited:**

If any tenderer withdraws their offer after tender opening during the period of tender validity.

- If the tenderer fails to execute the order job after acceptance of order within the specified time limit or does not fulfill any of the terms & conditions.

**10. VALIDITY OF OFFER**

The offers made must remain open for acceptance for 180 days from the date of opening of tender.

**11. CONSIGNEE**

The Regional Director, CMPDI, RI-1, Asansol – 713 304.

**12. PAYING AUTHORITY**

HOD (F), CMPDI, RI-1, Asansol or his authorized representative.

**13. PRICE**

The rate shall be quoted both in words and in figures on FOR-destination basis. **If there is any discrepancy between the rates quoted in words and in figures, the lower of the two shall be considered.** The offer should indicate rate per unit, discount, if any, total price and delivery terms. The rates should be inclusive of all applicable taxes and duties.

**14. SECURITY DEPOSIT**

- (a) The successful tenderers will be required to deposit as security money **5%** of total value of the order (FOR destination price including taxes and duties) in the form of Demand Draft / Bank Guarantee of any schedule Bank payable at Asansol preferably on **State Bank of India** within 15 days from the date of issue of the supply order. For successful bidder Earnest Money will be adjusted against the total security money of **5%** of the value of the order to be placed.
- (b) In case tenderer fails to deposit Security Money within the stipulated period the order shall be cancelled and EMD deposited against this tender shall be forfeited. Simultaneous action will be processed to order elsewhere at the risk and cost of the tenderer and their performance shall be kept in record for future dealings.

The Security Deposit will be forfeited in case of unsatisfactory performance and / or contractual failure. Security money / Bank Guarantee of the eligible bidders will be released on certification after expiry of **one year / Guarantee / Warranty Period** whichever is earlier. The deposits like security money etc. will not carry any interest during its period of retention.

**15. PAYMENT TERM**

Payment of the billed amount after deducting retention money (i. e. 5% of bill amount as security deposit) shall be made after successful completion of job at site.

**16. CMPDI is effecting payment through Electronic Fund Transfer (EFT) or else Cheque Payment can also be made as per option. No Part Payment shall be made.****17. SUBMISSION OF BILL**

Pre-receipted bill in triplicate along with signed Guarantee / Warranty Certificate are to be submitted to the concerned department. Payment shall be released on certified bills by the concerned authority. **The payment shall be made by A/C payee cheque only.**

**18. COMPLETION**

The job shall have to be completed within **30 (Thirty) days** from the date of receipt of the order.

**19. INSPECTION**

Materials are subject to inspection by an authority to be deputed for the purpose at Consignee's end. It may be carried out before dispatch, if required. Even after pre-dispatch inspection is carried out the materials will be subjected to final inspection & receipt of the materials at site.

**20. GUARANTEE / WARRANTY**

The Tenderer shall give comprehensive onsite Guarantee / Warranty of satisfactory performance of equipment offered by them for a period of **1 year** w.e.f. date of installation & commissioning. In case of other items, Standard **OEM** Warranty should be indicated. The Guarantee / Warranty period will be extended by the number of days the replacement / repairing was delayed.

The supplier shall be responsible for any defects that they develop under the conditions provided for by the contract and proper use, arising from faulty materials, design or workmanship and shall remedy such defects his own cost when called upon to do so. If it became necessary for the supplier to replace or renew any defective portion of the goods, such replacement or renewal should be made by the supplier without any extra cost of CMPDI.

**21. FORCE MAJEURE CLAUSE**

a) The successful bidder will advise, in the event of his having to resort to this clause, by a registered letter, duly certified by the local chamber of commerce, or statutory authorities, the beginning and end of the causes of the delay, within 15 days of the occurrence and cession of such force majeure conditions. In the event of delay lasting out of force majeure, CMPDI will reserve the right to cancel the contract, and provisions governing termination of contract as stated in the bid documents will apply.

- b) For delay arising out of Force majeure, the bidder will not claim the extension in completion date for a period exceeding the period of delay attributable to the causes of force majeure and neither CMPDI nor the bidder shall be liable to pay extra cost provided it is mutually established that the force majeure conditions did actually exist.
- c) If any of the force majeure conditions exist in the place of operation of bidder even in the time of submission of bid, he will categorically specify them in his bid, and state whether they have been taken in to consideration in their quotation.

## 22. DEVIATION

Any willful attempt by the bidders to camouflage the deviations by giving them in the covering letter or in any other documents other than the prescribed schedules may render the bid itself non responsive.

## 23. PRICE FALL CLAUSE

It will be a condition of the contract that all through the currency of the prices, at which the successful tenderers shall supply the stores, shall not exceed the lowest price charged by them to any other agency including DGS & D. In the event of price going down, the supplier shall promptly pass on such information to enable this company to amend the order rate. Certificate to this effect will have to be enclosed with bill copies.

- 24. The Company has the right to cancel the enquiry or extend the due date of receipt of offer and/or opening of tender without assigning any reason thereof.
- 25. CMPDI, RI-1 reserves the right to accept or reject fully or partly or split-up any or all offers without assigning any reason thereof. No disputes of any kind can be raised against this right of the buyer in any court of law or elsewhere. ***NO CORRESPONDENCES WILL BE ENTERTAINED IN THIS REGARD.***

## 26. ALL DISPUTES ARE SUBJECT TO ASANSOL COURT JURISDICTION ONLY.

Encl:

- a) ANNEXURE – I (SCHEDULE OF REQUIREMENT / TECHNICAL SPECIFICATION )
- b) ANNEXURE -II (Proforma of Bank Guarantee in lieu of Part Bid Security/EMD)

## ANEXXURE – I

## SCHEDULE OF REQUIREMENT / TECHNICAL SPECIFICATION :

S/N	Description	Qty.	Unit	Unit Rate "Rs."	Total amount "Rs"
1	Installation, testing and commissioning of pre-wired, fluorescent fitting / compact fluorescent fitting of all types, complete with all accessories and tube etc. directly on ceiling/ wall, including connection with 1.5 sq. mm FR PVC insulated, copper conductor, single core cable and earthing etc. as required.	17	Each		
2	Supply of surface mounted (2 x 2) LED luminaire with CRCA white powder coated housing and polycarbonate diffuser with transmittivity > 85%, <b>36watt</b> & 2KV surge protection. Power factor should be > 0.9, has constant current output drive with perating range 150-265V AC supply voltage.	17	No.		

Total amount (Inclusive all taxes)

Rs.:

(Rupees.....Only)

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## ANNEXURE – II

**PROFORMA OF BANK GUARANTEE IN LIEU OF PART BID  
SECURITY / EARNEST MONEY DEPOSIT**

To,  
M/s. Central Mine Planning & Design Institute Limited,  
Regional Institute - I  
G. T. Road (West End), Asansol  
Dist: Burdwan, PIN – 713 304

Dear Sirs,

1. In consideration of “Central Mine Planning & Design Institute Limited, Regional Institute - I ” having its Registered Office at Asansol (hereinafter called “the Company” which expression shall unless repugnant to the subject or context includes its successors and assigns) having agreed under the terms and conditions contained in ....., for the work “.....” issued in favour of M/s..... for (hereinafter referred to as “ the Bid” to accept the Deed of guarantee as herein provided for Rs..... from the Schedule/Nationalised Bank in lieu of Bids/Earnest Money deposit to be made by M/s.....(hereinafter called “the tenderer ” ) or in lieu of Demand draft of equal amount, for the due fulfillment of the terms and conditions contained in the said Bid documents by the Tenderer, we the.....Bank .....(hereinafter referred to as the said Bank) having its Registered Office at ..... do hereby undertake and agreed to pay the company to the extent of Rs..... on demand stating that the amount claimed by the company is due and payable by the Tenderer for the reasons of failure/negligence in performing the terms and conditions contained in the contract /Bid by the buyer and to unconditionally pay the amount claimed by the company on demand without any demur to the extent aforesaid.
3. We..... Bank agree that the company shall be the sole judge as to whether the said Tenderer has failed/neglected in performing any of the terms and conditions of the said contract/Bid and the decision of the company in this behalf shall be final and binding on us.
4. We the said Bank further agree that the Guarantee herein contained shall remain in full force and effect upto 365 (three hundred sixty five) days on and from..... and any claim received after the said date shall in no case bind the Bank.
5. The Company shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee or indemnity from time to time vary any of the terms and conditions of the said Bid document or to extend the time of performance by the said Tenderer or to postpone any time and from time to time any of the powers exercisable by it against the said Tenderer

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and either to enforce or to forbear from enforcing any of the terms and conditions governing the said Bid document or securities available to the company and the said Bank shall not be released from its liability under these presents.

6. Notwithstanding anything contained herein the liability of the said Bank under this guarantee is restricted to Rs.....and this Guarantee shall come into force from the date hereof and shall remain in full force and effect till 365 (three hundred sixty five) days on and from ..... unless the written demand or claim under this guarantee is made by the Company with us on or before expiry of 365 (three hundred sixty five) days on and from .....all rights of the company under this guarantee shall cease to have any effect and we shall be relieved and discharged from our liabilities hereunder.
6. We the said Bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the company in writing and agree that any change in the constitution of the said Tenderer or the said Bank shall not discharge our liability hereunder.
7. This guarantee issued by Sri.....who is authorized by the Bank.
8. **All disputes are subject to Asansol Court Jurisdiction Only.**