



## TENDER DOCUMENT

Ref: CMPDI/RI-VII/Pur/17-18/682

Dated: 26/04/2017

I	Sealed Offers are invited for the Supply and Installation of Fuser Unit for HP Color Laserjet 5550DN A3 size printer as per the SCHEDULE OF REQUIREMENT (Ref: <b>ANNEXURE – I</b> ) and terms & conditions given below.	
II	DETAILS OF TENDER :	
a	<b>TYPE OF TENDER</b>	<b>Open Tender</b>
b	<b>ISSUE OF TENDER DOCUMENT BEGINS</b>	<b>On 28/04/2017 at 11:00 AM</b>
c	<b>ISSUE OF TENDER DOCUMENT CLOSES</b>	<b>On 16/05/2017 at 04:00 PM</b>
d	<b>DUE DATE &amp; TIME OF SUBMISSION OF TENDER</b>	<b>On 17/05/2017 up to 02:00 P.M</b>
e	<b>DUE DATE &amp; TIME OF OPENING OF TENDER</b>	<b>On 17/05/2017 at 04:00 P.M</b>
f	<b>COST OF TENDER DOCUMENT</b>	<b>-NIL-</b>

### TERMS & CONDITIONS

#### I. MODE & METHOD OF SUBMISSION OF TENDER: -

The offer should be submitted in a sealed cover addressed to “The OIC (Purchase)” mentioning QUOTATION FOR ‘Fuser Unit’ on top of the envelope super scribed with the tender reference number & date and shall be dropped on or before **17/05/2017 up to 02:00 P.M** in the tender box located at 3<sup>rd</sup> Floor, North side, E&M Department of this office.

#### IMPORTANT NOTE :-

Bidders are requested to submit the offer complete in all respects as per the tender document along with supporting documents, failing which the offer may not be considered.

**All pages of the offer, including enclosures, should be signed and stamped without which the offer shall be rejected.**

#### II.COMMERCIAL TERMS AND CONDITIONS:

Bidders are requested to read the following terms and conditions carefully before submitting the offer. **It is essential for the Bidder to un-conditionally accept all the terms and conditions indicated below :**

- 1) The tenderers shall quote as per the specifications given in the Schedule of Requirement as per Annexure-I.
- 2) The rates quoted should be firm, inclusive of all taxes, duties and FOR CMPDI, RI-VII, Bhubaneswar and shall be valid for **two (02) months**.
- 3) Firm delivery period should be specified and it should not be more than **30 days** from the date of supply order.
- 4) The tenderer have to mention the **Make & Model** of the offered items along with their offer.
- 5) The tender shall be opened on **17/05/2017 at 04:00 P.M** in 3<sup>rd</sup> Floor, North side, E&M Department., CMPDI, RI-VII, Bhubaneswar. [If the tender is not opened on the above date due to unforeseen circumstances, then it will be opened on the next working date]
- 6) **Guarantee/warranty:** Items given in Schedule of Requirement (Refer Annexure-I) should be Guaranteed / Warranted as per the manufacturer policy. **The bidder has to mention the period of Guarantee/warranty in their offer.** A certificate to this effect shall be submitted at the time of supply
- 7) The materials have to be delivered at CMPDI Store, RI-VII, Plot No. E/4, Samantapuri, Near Mahatma Gandhi Park, PO: RRL, Bhubaneswar-751013, Odisha.



वेब साईट / Website Address : [www.cmpdi.co.in](http://www.cmpdi.co.in) E-mail: [rdri7.cmpdi@coalindia.in](mailto:rdri7.cmpdi@coalindia.in) & [ts.cmpdi@coalindia.in](mailto:ts.cmpdi@coalindia.in)

फोन नम्बर / Phone No : Phone: +91 (674) 230-1271 फैक्स नम्बर / Fax No. : +91 (674) 230-1762

CMPDI HQ phone nos.+91(651) 2230483/2230880 फैक्स नम्बर / Fax No. : +91 (651) 2231447



- 8) Liquidated Damage: As per **Annexure-II**.
- 9) Payment shall be made within 21 days of receipt of the material subject to satisfactory inspection report.
- 10) The tenderer is required to mention Sales tax registration no./TIN/SRIN.
- 11) Any legal issue arising out of the above tender is subject to the court of Bhubaneswar only.
- 12) The company reserves the right to reject any or all the quotations without assigning any reason thereof.

संलग्न : 1) Annexure – I (SCHEDULE OF REQUIREMENT)

- 2) Annexure – II (Liquidated damages clause)
- 3) Annexure – III (Format for bidder in case tender document is downloaded from Website)

भवदीय,

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प्रभारी अधिकारी (क्रय)

प्रतिलिपि:

1. Chairman Purchase Committee, CMPDI, RI-VII, Bhubaneswar.
2. HOD (Geomatics), CMPDI, RI-VII, Bhubaneswar.



वेब साईट / Website Address : [www.cmpdi.co.in](http://www.cmpdi.co.in) E-mail: [rdri7.cmpdi@coalindia.in](mailto:rdri7.cmpdi@coalindia.in) & [ts.cmpdi@coalindia.in](mailto:ts.cmpdi@coalindia.in)

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**ANNEXURE - I**

**SCHEDULE OF REQUIREMENT**

Sl. No.	Item Description	Make & Model	Quantity ( Nos ) (a)	Unit rate inclusive of all taxes in Rs. (b)	Amount in Rs. (a) X (b)
1	Supply and Installation of <b>Fuser Unit</b> for HP Color Laserjet 5550DN A3 size printer		01		





**Annexure-II**

**LIQUIDATED DAMAGE**

The time for and the date of delivery of the stores stipulated in the Purchase order shall be deemed to be of the essence of the contract and delivery of the stores must be completed by the date specified.

1. In the event of failure to deliver/dispatch the stores within the stipulated delivery date/period in accordance with the sample and/or specifications mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, the CMPDI should have the right:
  - a) To recover from the successful tenderer as agreed liquidated damages a sum not less than half percent (½ %) of the price of any stores which the successful tenderer has not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to ten percent (10%). Where felt necessary, the limit of 10% can be increased to 15% at the discretion of Head of the Material Management Department.
  - b) To purchase elsewhere, after due notice to the successful tenderer on the account and at the risk of the defaulting supplier the stores not supplied or others of a similar description without canceling the supply order in respect of the consignment not yet due for supply; Or-
  - c) To Cancel the supply order or a portion thereof and if so desired to purchase the stores at the risk and cost of the defaulting supplier and also
  - d) To extend the period of delivery with or without penalty as may be considered fit and proper, the penalty if imposed shall not be more than the agreed liquidated damages referred to in Clause (a) above, except in cases referred to in Clause-2 below.
  - e) To forfeit the security deposit full or in part;
  - f) Whenever under this contract a sum of money is recoverable from and payable by the supplier, CMPDI shall be entitled to recover such sum by appropriating, in part or in whole by deducting any sum or any other contract should this sum be not sufficient to recover the full amount recoverable, the successful tenderer shall pay the CMPDI on demand the remaining balance. The supplier shall not be entitled to any gain on any such purchase.
2. If the execution of the supply order is delayed beyond the period stipulated in the contract/supply order as a result of outbreak of hostilities, declaration of an embargo or fire, or blockade, flood, acts of nature or any other contingencies beyond the supplier's control, due to act of god than CMPDI may allow such additional time by extending the delivery period as it considers to be justified by the circumstances of the case and his decision shall be final. If and when an additional time is granted by the CMPDI, the supply order shall be read or understood as if it had contained from the inspection of the delivery date as extended.





**ANNEXURE-III**

**Format**

(Certificate to be furnished by the Bidder in case the tender document is  
downloaded from Website.)

**CERTIFICATE**

(only for Tenderer using downloaded tender document from Website)

I/We.....undertake that the Tender submitted by us is  
downloaded from Website (<http://www.cmpdi.co.in> or <http://www.tenders.gov.in>) and is same in  
content and form (verbatim), and any deviation, if detected, at any stage, would entitle CMPDI to reject  
our bid/offer without assigning any reason or recourse to any penal action, and would be legally  
binding on us.

**Signature of Tenderer**

**Seal.....**

