

Central Mine Planning & Design Institute Limited  
(A subsidiary of Coal India Limited)  
Gondwana Place, Kanke Road, Ranchi - 834 008

No. TE/F-762/16/ ES 6574

Dated 31.05.2016

**QUOTATION – ENQUIRY**

*Quotation Notice No. 39 of 2017-18 dt. 31.05.2017.*

To

M/s .....

.....

.....

.....

**Sub : Washing of Linen of STC hostel, CMPDI(HQ), Ranchi.**

Dear Sir,

Sealed quotations are invited from the contractors / agencies for washing of linen of STC hostel at CMPDI, Ranchi as per enclosed Bill of Quantities.

Duly filled in sealed quotations will be received in the Office of HOD (TE&CM), CMPDI(HQ), Ranchi upto 3.00 p.m. on **16.06.2017** and will be opened immediately thereafter at **3.30 p.m.**

Encl. : Bill of quantities.

*P.B. Prasad*  
(P. B. Prasad)  
Head of Department (TE & CM)

Copy to :  
1. CM(C), CMPDI(HQ), Ranchi : for kind information  
2. Notice of TE & CM Divn, CMPDI(HQ), Ranchi

### Bill of Quantities

**Sub : Washing of linen of STC hostel, CMPDI(HQ), Ranchi.**

Quotation Notice No. 39 of 2017-18 Dt. 31.05.2017

Sl.No.	Particulars	Quantity	Unit	Rate	Amount
1	Big clothes (e.g. bed-sheet, bed-cover, table cover etc.)	3500.00	Nos.		
2	Small clothes (e.g. pillow covers, all towels, napkins, chair covers, sofa covers etc.)	5500.00	Nos.		
3	Blankets of any size.	125.00	Nos.		
4	Curtains of all sizes.	150.00	Nos.		
				Total Rs.	
	Rupees .....				.....only.

***Note : Actual quantity may vary as per requirement.***

Signature of Tenderer  
Date

***Terms & conditions :***

1. Photocopy of PAN (Permanent Income Tax Account No.) should be attached.
2. The rates shall be inclusive of all taxes (excluding service tax), labour charges, transportation charges (to and fro) etc. all complete.
3. The party will deliver the clothes at STC, CMPDI(HQ), Ranchi after washing the same within 3-5 days from the receipt of clothes at our site.
4. Contract period – 12 months from the date of issue of work order.
5. The party shall make his own arrangement for the above work and maintain the desired quality of washing.

Contd....P/2

6. The party will be responsible for any damage/loss of clothes during the work hence additional safety measure to be taken by the party for the safety of clothes.

7. **Earnest Money**

**Rs. 1,270.00 (Rupees one thousand two hundred seventy only)** as Earnest Money / Bid Security. The Earnest Money will have to be deposited in the form of Demand Draft (DD) from any nationalized/scheduled Bank payable to "CMPDI Ltd., Ranchi." The Earnest Money Deposit shall be submitted in a separate sealed envelope, which will be opened first.

The Earnest Money/Bid Security of the unsuccessful bidders shall be refundable as promptly as possible and shall bear no interest.

No Bid will be accepted unless accompanied by requisite Earnest Money Deposit as stated above.

8. Payments shall be made through pre-receipted bill duly certified by STC-In-Charge after acceptance of washed clothes and 5% of the billed amount will be deducted, which will be kept as Retention-Money and will be refunded after completion of work. The Retention Money shall carry no interest.
9. The overall lowest bidder shall be considered for award of the work. Being lowest in any part of the quotation shall be of no consequence and such bidders shall not have any claim for award of part work.
10. Controlling Authority : Head of Department (TE & CM), CMPDI(HQ), Ranchi or his authorized representative.
11. Paying authority : GM(F), CMPDI(HQ), Ranchi.
13. Time is the essence of the contract and as such all works shall be completed within the time stipulated in the contract/work order. In the event of the contractor's failure to complete the work within the agreed time without any valid and acceptable reasons, the contractor shall be liable to pay as compensation @ 1% (one percent) of the contract value of the said part of the work per week or part thereof, subject to a maximum of 10% of the total value of the work.
14. Deviations/Variations in Quantities and Pricing :  
The quantities given in the "Bill of Quantities" are based on estimates and are meant to indicate the extent of the work and to provide a uniform basis for tendering and any variation either by addition or omission shall not vitiate the contract.

14.1 The company through its Engineer-In-Charge or his representative shall, without radically changing the original scope and nature of the work under the contract, have power to make any alterations in or additions to or substitution of the original specifications, and instructions that may appear to be necessary or advisable during the progress of the work.

The contractor shall be bound to carry out the works in accordance with the instructions given to him in writing by the Engineer-in-charge or his representative on behalf of the company. Such altered or additional or substituted work, which shall form part of the original contract, shall be carried out by the contractor on the same terms and conditions in all respects on which they agreed to do the main work and at the same rate/rates as are specified in the contract/work order.

14.2 The right is reserved to cancel any items of work included in the contract or portion thereof in any stage of execution if found necessary to the work and such omission shall not be a waiver of any condition of the contract nor invalidate any of the provisions thereof.

15. Termination/cancellation of contract :

15.1 The CMPDI shall, in addition to any remedial steps to be taken, be entitled to cancel/terminate the contract in full or in part, if the contractor commits default/breach in complying with any of the terms and conditions of the contract and does not remedy it or fails to take effective steps for the remedy to the satisfaction of the Engineer-in-Charge.

16. Security Deposit :

16.1 The Earnest Money deposited by the successful bidder shall be treated as part of Performance Security. Performance Security shall be 5% of the contract value and the balance amount of Performance Security shall be deposited by the successful bidder in the form of Demand Draft issued from any scheduled bank in favour of CMPDI Ltd., Ranchi within 28 days of issue of LOA/work order. The Performance Security amount shall not carry any interest.

16.2 All running on account bills shall be paid at 95% (ninety five percent) of the work value. The balance 5% (five percent) so accrued shall be called Retention Money and will be released only after successful completion of contract alongwith the Performance Security.