सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी/भारत सरकार का एक लोक उपक्रम)
क्षेत्रीय संस्थान–6, जयन्त कोलियरी– 486 890, सिंगरौली (म.प्र.)
Central Mine Planning & Design Institute Ltd.
(A Subsidiary of Coal India Limited/ Govt. of India Public Sector (U/t.)
Regional Institute-6,
P.O.-Jayant, Colliery, Dist. Singrauli PIN-486 890 (M.P.)
Corporate Identity Number : **U14292JH1975GOI001223**

फोन Phone: (07805) 222806, फ़ैक्स FAX: (07805) 222330: ई- मेल :ri6@cmpdi.co.in
CMPDI Ltd. Registered Office : Gondwana Place, Kanke Road, Ranchi – 834031

Tender Document

for

PROCUREMENT OF MEASURING, TESTING AND HANDLING TOOLS FOR ELECTRICAL RELATED WORKS

Tender No: CMPDI/RI-VI/Purchase/Measuring Tools/2017-18/6/2296
Date: 10/10/2017

No. of pages: 7 (Seven)

To

M/s._____

_____

_____

Signature of issuing officer

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी/भारत सरकार का एक लोक उपक्रम)
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फोन Phone: (07805) 222806, **GSTIN 23AAACC7475N1ZC**
CMPDI Ltd. Registered Office : Gondwana Place, Kanke Road, Ranchi – 834031

Tender No. CMPDI/RI-VI/Purchase/Measuring Tools/2017-18/6/2296 Date: 10.10.2017

NOTICE INVITING TENDERS

1.0 Sealed tenders (quotations) in TWO PART SYSTEM are invited from eligible suppliers/ authorized dealers/ agencies for following item(s) as per specifications mentioned in Annexure1 and details mentioned below:

Description of work	Procurement of Measuring, Testing and handling tools for electrical related works (Details in Annexure 1)
Estimated cost	Rs. 130490.00
Tender Document Fee	Rs. 100.00
Earnest Money Deposit(EMD)	Rs. 2610/-
Issue of Tender Documents	Begins on 11.10.2017 & Closes on 01.11.2017.upto 3.00PM
Last date of submission of sealed tenders	01.11.2017 up to 3.30 PM.
Schedule date and time of opening of Envelope-I (Technical bid)	01.11.2017 at 4.00 PM.
Date and time of opening of Envelope –II (Price bid)	Shall be communicated in due course of time to the qualified bidders after scrutiny of all the requisite documents submitted in Envelope-I.

2.0 Availability of Tender Document

2.1 Tender Documents can be obtained from the office of the **Purchase Officer, CMPDI, RI-VI, Jayant** on any working day between **10.00 hrs. to 13.00 hrs**. against cash receipt on payment of tender document fee at the cash counter, CMPDI RI-VI, Jayant.

2.2 Tenders downloaded from websites :-

Complete Tender Document will also be available on CMPDI's web site **http://www.cmpdi.co.in** or Government web site **www.tenders.gov.in**. The tenderer, who desires to download the tender document from website and submit the tender on due date and time may do so subject to the condition that they have to deposit the cost of tender document in the form of **Demand Draft/ Banker's cheque** drawn on any nationalized/scheduled bank in favour of '**CMPDI Ltd. Regional Institute Singrauli'** Payable at **'Morwa/Dudhichua/Jayant'**..

The company shall not be responsible for any delay/difficulty/inaccessibility of the downloading facility or any reason whatsoever. The downloading facility shall be available during the period of sale of tender documents.

The bidders who have downloaded the tender document from the websites will be required to submit a **Declaration** (**as per Annexure-I**) that they will accept the tender document as available

in the website and their tenders shall be rejected, if any tampering in the tender document is found at the time of opening of tender.

The **Bank Draft/ Banker's cheque** towards the cost of tender documents (downloaded) and the **Declaration** by the tenderer as per **Annexure-I** shall be **submitted in Envelope-I** along with other documents as specified in Sl. No. **3.0 (Minimum eligibility criteria) and 4.0** (Submission of offer).

In case of any discrepancy between the tender document downloaded from the website and the master copy available in the office, the latter shall prevail & will be binding on the tenderers. No claim on this account shall be entertained.

3.0 Minimum eligibility criteria

The tenderer has to submit following certificates regarding minimum basic eligibility criteria for consideration as a qualified bidder:-

3.1 Manufacturer of the products

Or

Sole Selling Agent / Authorized Dealer / Authorized Distributor /Sub Dealer for the products of reputed manufacturer

Or

Work orders/ Supply orders for supply of similar items to government office or PSU office should be enclosed with the offer submitted.

3.2 Photocopy of Permanent Account Number (PAN) Card, if it is not printed on quotation.

3.3 Photocopy of GST Registration Certificate if it is not printed on quotation or certificate from a CA that the turnover does not exceed Rs.20 lacs.

3.4 Requisite Tender Document Fee in the form of **cash receipt** or demand draft/ Banker's cheque in favour of '**CMPDI Ltd. Regional Institute Singrauli' payable at Morwa/ Dudhichua/ Jayant** and requisite DD/Banker's Cheque for EMD in favour of '**CMPDI Ltd. Regional Institute Singrauli' payable at Morwa/ Dudhichua/ Jayant.**

4.0 Submission of Offer

Tenderers are required to submit their offers properly sealed in a single envelope giving reference to the Tender Notice No. and date.

The single sealed envelope shall contain offers in separate two envelopes properly sealed and superscribed as Envelope - I and Envelope - II with Tender Notice No. and date respectively.

All the envelopes must be properly sealed. Envelopes only stapled shall not be accepted.

The tenderers should sign with seal on all pages of tender document including all enclosures submitted with the tender. Offers received without signature and seal on all pages shall be rejected.

Two envelopes should contain the details of the offer as follows:

a) Envelope- I (Technical Bid) -

Should contain the following –

i) Tender document issued by department or downloaded from the website **duly signed with seal** in all pages by the tenderer.

ii) All the requisite documents mentioned above at Sl. No. 3.0 (minimum eligibility criteria) duly signed with seal by the tenderer.

iii) Tender document fee in the form of **cash receipt/ demand draft/ Banker's cheque (**as applicable).
iv) Earnest Money Deposit **(EMD)** in the form of requisite **Demand Draft/Banker's Cheque.**
v) Duly filled in **Technical format** as indicated in this tender document **Annexure –I.**
vi) **Declaration** as per **Annexure – II**, duly signed with seal, in case, tender documents have been downloaded.

b) Envelope- II (Price Bid) -

Should contain **rate(s)/ amount** in the format as indicated **in Annexure –III** of this tender document Rate(s) /amount quoted must be basic price and GST, freight charges if any, i.e. Net price **FOR** Destination at **CMPDI, RI-VI, PO.- Jayant, Dist.- Singrauli, MP. Pin- 486890**.

5.0 Location/ Place of submission of Tender: In the office of the **Purchase Officer**, Environment department, CMPDI, RI-VI, Jayant, Singrauli (M.P).-486890

6.0 Opening of tenders-

a) Envelope – I (Technical bid) will be opened by the purchase committee on **01.11.2017** at 4.00 PM in the office of the **Purchase Officer**, CMPDI, RI-VI, Jayant, Singrauli.

b) Envelope – II (Price bid) of the offers shall be opened by the purchase committee only in respect of tenders as are found valid/technically qualified after scrutiny of documents submitted in **Envelope – I**.

Date and time of opening of Envelope – II (Price Bid) of qualified tenderers will be communicated by the Purchase officer in due course.

7.0 CMPDI does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders at any stage without assigning any reason whatsoever.

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Distribution:

1) RD, CMPDI, RI-VI: for kind information.
2) Secretary to RD - with a request to display on the notice boards.
3) HOD (Finance), CMPDI, RI-VI.
4) HOD(E &M), CMPDI, RI-VI.
5) HOD (P&A) - Total 12 copies for distribution as under:
   - 11 copies for Secretaries to CGM - Jayant/ Dudhichua/ CWS/ Nigahi/ Amlohri/ Khadia/ Kakri/ Bina/ Jhingurda/ Block B/ Krishnashila projects.
   - 1 copy for OIC, Drilling Camp, Singrauli.
6) OIC (Stores), CMPDI, RI-VI.
7) Vigilance Officer, CMPDI, RI-VI.
8) HOD (E-Procurement &contract management cell), CMPDI, HQ, Ranchi
9) Members, Purchase Committee

Terms & Conditions

1. **Consignee: HOD (E &M)** , CMPDI, RI-VI, Jayant (PO). Dist.-Singrauli, MP-486890.
2. **Bill accepting authority: HOD (E & M)**, CMPDI, RI-VI, Jayant.
3. **Paying authority: HOD (Finance)**, CMPDI, RI-VI, Jayant.
4. Rate quoted must be basic price, GST, freight charge, if any etc. i.e. net price FOR Destination i.e. CMPDI, RI-VI, P.O. Jayant, Dist. Singrauli (M.P.)-486890.
5. The offer must be firm for six months after opening of price bid.
6. The supply shall be completed within 30 days from the date of receipt of Supply Order.
7. **The lowest bidder will be decided on the basis of lowest price bid/ cost to company for total items.**
8. The tenderers should sign with seal on all pages of Tender Document including all enclosures submitted with the Tender. Offers received without signature and seal on all pages shall be rejected.
9. 100% payment will be made through Electronic Fund Transfer System within 30 days after satisfactory supply, inspection, installation & acceptance of the supplied material against supply order on submission of duly signed and stamped Pre-receipted bill and acceptance of Security Deposit and Performance Bank Guarantee (if applicable) along with photocopy of bank passbook mentioning A/c number, IFSC code, Branch name etc. .
10. In case of late supply by the supplier –
    i) Penalty @ 0.5% per week or part thereof subject to a maximum of 10% shall be imposed.
    ii) However in case of emergency, if the ordered material is not supplied, within scheduled time period of 4 weeks, the Supply Order will be cancelled and material shall be procured in full or part by CMPDI from other sources, and excess cost, if any, shall be recovered from the pending bills of the defaulting supplier.
11. **Security Deposit.**

    The successful tenderer will be required to deposit Security Money amounting to 10% of the award value in the form Bank Draft (in favour of "CMPDI Ltd., Regional Institute, Singrauli" on any Nationalized Bank payable at Jayant/Dudhichua/Morwa) within 15 days from the date of issuing letter of intent. EMD deposited by the tenderer will be converted to Security Money. Security Money will be refunded to the tenderer within 30 days of satisfactory execution of contract.
12. In case, the tenderer fails to deposit Security Money within the stipulated period, the order shall be cancelled and EMD money will be forfeited.
13. EMD will be refunded to the unsuccessful tenderers after finalization of the tender/contract.
14. **Non- disclosure/Confidentiality Clause:**

    The bidder will not any time during the pendency of contract or afterwards, disclose to any person any information as to documents, components, parts, information, drawings, data, sketches, plans, programs, specifications, techniques, processes, software, inventions and other material, both written and oral, of a secret , confidential or proprietary nature, including without limitations any and all information relating to finance, invention, research, design or developments of information system and any supportive or incidental subsystems, and any and all subject matter claimed in or disclosed by any patent application prepared or filed by or on behalf of CMPDIL, in any jurisdiction, and any amendments or supplements thereto. The bidder should understand that any breach of this clause would constitute a serious offence for which appropriate legal action may be taken to ensure the enforcement of confidentiality clause.

    CMPDIL also desires that the bidder shall hold in trust and confidence, and not disclose to others or use for its own benefit of other, any Proprietary Information which is disclosed to the bidder by CMPDIL at any time during the agreement/ award of work/ execution of work and thereafter. The bidder shall disclose Proprietary Information received under the contract to person within its organization only if such persons (i) have a need to know and (ii) are bound in writing to protect the confidentiality of such Proprietary Information. This clause shall survive and continue after any expiration or termination of the contract and shall bind the contractor, its employees, agents, representatives, successors, heirs and assigns.

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Annexure-I

Technical Format

(To be submitted in Envelope – I)

SI NO.	Description	Qty.	Make
01	Digital Earth resistance tester	01	
02	Electric Hand held Drill(220 V Heavy Duty 1 HP)	01	
03	Manual Crimping Tool with die set(16 sq mm to 300 sq mm)	01	
04	Electrical Discharging Rod 6 meter long folding type 6.6KV/11KV	01	
05	1000 Volts Analogue Insulation Tester(Hand Driven Generator Type), 500 Mega Ohms	01	
06	5000 Volts Analogue Insulation Tester(Hand Driven Generator Type), 20000 Mega Ohms	01	
07	Lux meter Range 0-5000 Lux	02	
08	Digital Clamp meter 2000 Amp AC/DC	01	
09	Digital Multimeter Accuracy 0.5m/c3.5	01	
10	Tester Neon	04	
11	Digital Tachometer,0-3000RPM	01	

Note: All the terms & condition of NIT ref. CMPDI/RI-VI./Purchase/Measuring Tools/2017-18/ 6/2296 dated: 10.10.2017 are acceptable to us.

Signature:

For & on Behalf of
M/S…….
(Firm's name & stamp)

Note:-Any cutting or correction should be duly signed.

Annexure - II

DECLARATION
(To be submitted in Envelope – I)

TENDERERS, WHO HAVE DOWNLOADED THIS TENDER DOCUMENT FROM CMPDIL/GOVT. WEBSITE

This is to certify that I/we have downloaded this tender document from CMPDIL/Govt. Website and I/we am/are submitting the same without tampering at any page. Further, I/we understood that in the event of such tampering is detected at any stage or any time, CMPDIL have got right to reject/terminate my/our offer/work and my/our firm can be blacklisted.

Signature of the Bidder with
seal and date

Annexure-III
PRICE BID

(To be submitted in Envelope – II)

SI NO.	Description	Qty.	Make	Unit Rate(₹)	Total	HSN Code	CGST		SGST		**Amount(₹)**
							Rate	Amount	Rate	Amount	
01	Digital Earth resistance tester	01									
02	Electric Hand held Drill(220 V Heavy Duty 1 HP)	01									
03	Manual Crimping Tool with die set(16 sq mm to 300 sq mm)	01									
04	Electrical Discharging Rod 6 meter long folding type 6.6KV/11KV	01									
05	1000 Volts Analogue Insulation Tester(Hand Driven Generator Type), 500 Mega Ohms	01									
06	5000 Volts Analogue Insulation Tester(Hand Driven Generator Type), 20000 Mega Ohms	01									
07	Lux meter Range 0-5000 Lux	02									
08	Digital Clamp meter 2000 Amp AC/DC	01									
09	Digital Multi meter Accuracy 0.5m/c3.5	01									
10	Tester Neon	04									
11	Digital Tachometer,0-3000RPM	01									
	Amount In (₹)										
	Freight charges if any										
	Discount if any										
	Total Amount In (₹)										

Note: - All the terms & condition of NIT ref. CMPDI/RI-VI/ Purchase/Measuring Tools/2017-18/6/2296 dated: 10.10.2017 are acceptable to us.

Signature:

For & on Behalf of
M/S…….
(Firm's name & stamp)

Note:-Any cutting or correction should be duly signed.