



NOTICE INVITING TENDER

Properly sealed tender in two parts are invited for the work “ Supply of 70 nos of Desks with attached Benches at Rajkiya Utkramit Madhya Vidyalaya Murgaon , Dhadu Panchayat of Balumath ,Latehar under CSR Works of CMPDI,RI-3, Ranchi. (as per specification given in Price Bid enclosed as Annexure – A)”

1. Tender is to be submitted in the office of:
HOD (CIVIL), RI-III, CMPDI, Gondwana Place,
Kanke Road, Ranchi. –834008 (Jharkhand)
2. Date and time for submission of tender: up to 3.00 pm on **14/11/2017**
3. Date and time for opening of tender: 3.30pm on **14/11/2017**
4. Tenders will be opened before the attending tenderers or their authorized representatives who may wish to be present. Tender paper is available in the above mentioned office & may be collected during 02.11.2017 to 13.11.2017 except sunday & holyday between 10AM to 4PM
Earnest Money Deposit(EMD) EMD of Rs.2828.00/- (Rupees Two thousand two hundred twenty eight) only is to be deposited along with the tender in the form of Bank Draft drawn in favour of ‘CMPDI Ltd, Regional Institute, Ranchi’ on any Scheduled Bank, payable at Ranchi.
5. Tender not accompanied by an acceptable EMD shall be forthwith rejected.
6. General Instruction for submission of tender:
Tenderer is required to submit their offer in two sealed cover .

Part –I Envelop will contain:-

- (a) EMD of Rs.2828/- in the form of Bank Draft drawn in favour of ‘CMPDI Ltd, Regional Institute, Ranchi’ on any Scheduled Bank, payable at Ranchi.
- (b) The complete Tender Document duly signed by the tenderer on all pages with proper seal without Annexure-A.
- (c) Photocopy of PAN. (Permanent Account Number).

(d) Goods and Service Tax (Not Applicable for Exempted Goods/Services): DOCUMENTS TO BE SUBMITTED:-

Status: GST registered Bidder/Dealer -

Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority.

Status: GST unregistered bidder / Dealer -

Document: A Certificate from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder/ dealer in compliance with the relevant GST rules.

- (e) The relevant GST clauses will be applicable for the contract.
- (f) Sealed cover must be super scribed with part –I, Tender Enquiry No; date of opening and name with address of the tenderer.

Part –II Envelop will contain:-

- (a) Price Bid Format as at Annexure – A duly filled in and signed by the tenderer on all pages with their proper seal.
- (b) Sealed cover must be super scribed with part II,Tender Enquiry No; date of opening and name with address of the tenderer
- (c) Part-II envelop will be opened only in respect of such tenderers whose part -I are found valid after scrutiny .
- (d) The rate quoted by the supplier shall be exclusive of CGST, SGST,IGST ,GST(Compensation State Tax) Cess & it should be strictly as per the format of BOQ.
- (e) The overall bid price (Cost to Company) will be rates quoted by the bidder plus applicable rate of GST (Goods & Service Tax). The ranking of the Bidders will be decided based on 'Cost to Company' price. The lowest cost to company(CTC) price will be ranked as L-1, the next higher price as L-2 and so on.

7. The rate shall be quoted on FOR destination:- Supply of 70 nos of Desks with attached Benches at Rajkiya Utkramit Madhya Vidyalaya Murgaon , Dhadu Panchayat of Balumath ,Latehar

8. In no case, the quoted rate should exceed the MRP of any item. The prices quoted must be firm till delivery and the offer made must remain open for acceptance for six months from the date of opening of tender.

9. Tender erased and over-written may be summarily rejected unless corrections are authenticated with the bidder's signature. Over-writing should be avoided.

10. Consignee – RD, RI –III CMPDI, Gondwana Place, Kanke Road, Ranchi – 834008

11. Materials are subject to final inspection at Consignee's end/work shop site of the supplier by an authorized representative of the Consignee.

12. The packaging of all the materials quoted shall conform to the requirements of the carrier. The contract shall be valid for a period of one year from the date of award of this work. Supply of the materials may be taken in phases as per requirement.

13. Supply order, if placed will be subject to the Terms & Conditions of CMPDI/CIL.

14. Tenderer should enclose brochure with specification of the item quoted by them.

15. **Security Money:**

- (i) The successful tenderer shall be required to deposit a Security Money limited to a sum equal to 10% of the value of the awarded contract after adjustment of EMD, . This security money has to be deposited within 15 days of receipt of supply order in the form of Bank Draft drawn in favour of "CMPDI Ltd; Regional Institute Ranchi" on any Scheduled Bank, payable at Ranchi.

In case the tenderer fails to deposit security money within the stipulated period, the order shall be cancelled and EMD deposited against this shall be forfeited. Simultaneous action shall be processed to order elsewhere at the risk and cost of the tenderer and their performance shall be kept on record for future dealings.

- (ii) EMD/Security money deposit will not carry any interest.
- (iii) For unsuccessful tenderer, EMD shall be refunded in due course after finalization of the tender.
- (iv) In case a tenderer withdraws their offer before finalization of the tender or fails to submit order acceptance within 15 days from the date of order, then their EMD is liable to be forfeited.

16. Warranty

The security deposit of 10% (Ten) shall be retained for a period of one year from the date of satisfactory completion /execution of the supply. This period of one year will be treated as warranty period /performance guaranty period. Alternatively the successful tenderer may submit a Bank Guaranty of equivalent amount, valid for one year from the date of completion of the supply, in the prescribed format of the company.

17. Delivery:

(i) Tenderers are to supply the furniture within a period of 03 (three) months, from the receipt of order(s) at Rajkiya Utkramit Madhya Vidyalaya Murgaon , Dhadu Panchayat of Balumath ,Latehar

(ii) Defective material, if any, will have to be replaced with fresh supply by the supplier immediately, without causing any extra cost to CMPDI,

18. In the event of failure to deliver/dispatch the stores within the stipulated date/period in accordance with the samples and/or specifications mentioned in the Supply Order and in the event of breach of any of the terms and conditions mentioned in the Supply Order, CMPDIL , has the right:

- (a) To recover from the successful tenderer, as liquidated damages a sum not less than 0.5% (half percent) of the price of any stores which the successful tenderer has not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears, limited to 10% (ten percent).
- (b) To purchase elsewhere, after due notice to the successful tenderer on the account and at the risk of defaulting supplier the stores not supplied or others of a similar description without cancelling the supply order in respect of the consignment not yet due for supply, or-
- (c) To cancel the supply order or a portion thereof, and if so desired, to purchase the stores at the risk and cost of the defaulting supplier and also –
- (d) To extend the period of delivery with or without penalty as may be considered fit and proper. The penalty, if imposed shall not be more than the agreed Liquidated Damages referred to in Clause (a) above.
- (e) To forfeit the security deposit in full or in part
- (f) Whenever under the contract, a sum of money is recoverable from and payable by the supplier, CMPDI shall be entitled to recover such sum by appropriating in part or in whole, by deducting any sum or which at any time thereafter may become due to the successful tenderer in this or any other contract and should this sum be not sufficient to cover the full amount recoverable, the successful tender shall pay CMPDI on demand the remaining balance. The supplier shall not be entitled to any gain on any such purchase.

19. If the execution of the contract/supply order is delayed beyond the period stipulated in the contract/supply order as a result of outbreak of hostilities, declaration of an embargo or blockade, or fire, flood, acts of nature or any other contingency beyond the supplier's control, due to act of God, then CMPDI may allow such additional time by extending the delivery period, as it considers to be justified by the circumstances of the case and its decision shall be final. If and when additional time is granted by CMPDI the contract/supply order shall be read and understood as if it had contained from its inception the delivery date as extended.

20. Payment :

(a) 100% payment will be made within 21 days from the date of receipt and acceptance of the materials by the Consignee.

(b) Paying Authority:

HOD (Finance), CMPDI, Regional Institute-III, Gondwana Place, Kanke Road,
Ranchi – 834008.

21. CMPDI, does not bind itself to accept the lowest offer or any tender, and reserves to itself the right of accepting/rejecting (without assigning any reason thereof) whole or any part of the tender or portion of the quantity offered, and the tenderer shall supply the same at the rates quoted by them.
22. Offers received after the submission time of the due date of the tender, shall not be accepted.
23. CMPDI shall not be responsible for non-receipt /delayed receipt of Tender Document.
24. CMPDI reserves the right to increase/ decreases the quantities against any/all items of the tender by not more than 20%(twenty percent) before opening of the tender.
25. It will be a condition of the contract that all through the currency of the prices, at which the successful tenderers shall supply the stores, shall not exceed the lowest price charged by them to any other agencies e.g. PSUs/State Government/Central Government. In the event of price going down, the supplier shall promptly pass on such information to enable this company to amend the order rate. A certificate in this respect has to be submitted by the supplier to the consignee before supply of the furniture.
26. All disputes are subject to Court of Ranchi jurisdiction only.
27. If required, the bidder may have to submit the detail /break up of the rate quoted by them.

28. Non-disclosure / Confidentiality Clause:

The bidder will not at any time during pendency of contract or afterwards, disclose to any person any information as to documents, components, parts information, drawings, data, sketches, plans, programs, specifications, techniques, processes, software, inventions and other materials, both written and oral, of a secret, confidential or proprietary nature, including without limitation any and all information relating to finance, invention, research, design or development of information system and any supportive or incidental subsystems, and any and all subject matter claimed in or disclosed by any patent application prepared or filed by or on behalf of CMPDIL, in any jurisdiction, and any amendments or supplements thereto. The bidder should understand that any breach of this clause would constitute a serious offence for which appropriate legal action may be taken to ensure the enforcement of confidentiality clause.

CMPDIL also desires that the bidder shall hold in trust and confidence, and not disclose to others or use for its own benefit or for the benefit of other, any Proprietary Information which is disclosed to the bidder by CMPDIL at any time during the agreement / award of work / execution of work and thereafter. The bidder shall disclose Proprietary information received under the contract to person within its organization only if such persons(i) have a need to know and (ii) are bound in writing to protect the confidentiality of such Proprietary information. This clause shall survive and continue after any expiration or termination of the contract and shall bind the contractor, its employees, agents, representatives, successors, heirs and assigns.

Enclosure: Bid Format as Annexure : A.

विभागाध्यक्ष (सिविल)

सी एम पी डी आई, क्षेत्र 03-0-3, रांची

Copy to:-

1. RD, RI-III CMPDI, – for kind information please.
2. HOD (F), CMPDI RI-III, Ranchi
3. Camp Incharge, Barkakana, Orla, Hazaribagh for wide circulation.
4. HOD, Town Engineering Deptt, CMPDIL, HQ, Ranchi
5. Staff Officer(civil), N K Area(CCL), Kuju Area(CCL)
6. Notice Board

Bill of Quantity for the work:- Supply of 70 nos of Desks with attached Benches at Rajkiya Utkramit Madhya Vidyalaya Murgaon , Dhadu Panchayat of Balumath ,Latehar under CSR Works of CMPDI,RI-3, Ranchi.

Sl.N o.	Description	unit	Quantity	Basic Rate (Rs.) (To be quoted by bidder) without GST	Total Amount in (Rs.) without GST
1	Table desk 4ft.long 2ft 6" height,1ft.wide with self of 4 ft.long 8" wide, with attached bench of size 4 ft long 10" wide18" height made of MDF board of 17 mm. thick with 1 sq. inch MS pipe(22 kg for 100 ft.) including painting & writing as written below all complete.	No.	70 (Seventy) only		
2.	Total Amount quoted for the contract without GST in Rs.				
3.	Add GST @ 28% of the quoted amount in Rs.				
4.	Overall Bid Price (inclusive of GST) in Rs. for the purpose of CTC and contract value.				

Note:-

- (a) FOR destination:- Rajkiya Utkramit Madhya Vidyalaya Murgaon , Dhadu Panchayat of Balumath ,Latehar
- (b) Writing work will be done on front side of desk over 17 mm thick board on each desk side uniformly. The matter to be written “सी एम पी डी आई, आर आई – III”.
- (c) The Tenderer shall quote their rates in words also.
- (d) The rate quoted by the supplier shall be exclusive of CGST,SGSI, IGST, GST(Compensation State Tax) Cess & it should be strictly as per the format of BOQ.

SIGNATURE OF BIDDER

WITH DATE & SEAL