



cmpdi
Coal India Company



जम्होतर माहोदय को नमिने एण्ड डिजाइन इन्स्टीट्यूट लिमिटेड
(एन.डी.आई.एल. लिमिटेड) को आपका सम्मान भवन स्थित, एन.डी.आई.एल. लिमिटेड
मिनिस्टर (एन.डी.आई.एल. लिमिटेड) - 834 031, आसंसोल (भारत)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Gandwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - U14292JH1975GOI001223
एन.डी.आई.एल. लिमिटेड, एन.डी.आई.एल. लिमिटेड, आसंसोल-713304
Regional Institute-1, West End, G.T. Road, Asansol-713304

Ref No: CMPDI/RI-I/S&P/Plotter & Paper/111 & 48/18-19/667

Date: 04.01.2019

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from manufacturers /authorized selling agents /stockists/reputed suppliers for purchase of different types of Paper for use at CMPDI RI-I, Asansol as shown below under the given terms and conditions:

Sl. No.	Description of item	Make	Specification	Qty	Unit	Unit Rate (₹)	GST %	Unit Rate Inclusive GST (₹)	Amount (₹)	Make of Paper Offered
1	Plotter Roll white 2" Core	Jet plus/Any reputed brand	36" (915 mm) X 50 mtr, wound on 2" Core, 80 GSM	20	Roll					
2	Plotter Roll white 2" Core	Jet plus/Any reputed brand	42" (1067 mm) x 50 mtr, wound on 2" Core, 80 GSM	20	Roll	To be type – written on the bidder's letterhead				
3	Oil Part Computer Paper	Silverstone/Meera/Any reputed brand	15" X 12" (Each packet containing 750 sheets)	40	Packets					
4	Photocopier Paper, Size-A4,	Andhra / Power/ Any reputed brand	75 GSM, Ream of 500 sheets	500	Reams					
5	Photocopier Paper, Size-A3,	Andhra / Power/Any reputed brand	75 GSM, Ream of 500 sheets	10	Reams					

NB : If the tender is not opened on the above date due to unforeseen circumstances then it will be opened on the next working day.

TERMS & CONDITIONS

1. **Application Fee & Earnest Money Deposit:** Application fee of Rs 100.00 and EMD of Rs 3900.00 are to be paid vide DD drawn in favour of CMPDI Ltd., Regional Institute – 1, Asansol on any bank, preferably SBI, and payable at Asansol. Single DD may be drawn for the total amount i.e. Rs 4000.00.

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संस्थान मार्फत प्रदान कृत डिग्री डिप्लोमा एवम् पदवी
 (एन सी ई आर द्वारा निर्धारित) / Degree/Diploma/Award
 conferred by Institution / Awarded by Institution -
 गिरधार प्रा., राई, ई. अ. सं. - 834 031, राँची, झारखंड।
Central Mine Planning & Design Institute Limited,
 (A Subsidiary of Coal India Limited / Govt. of India Public Sector Enterprise)
 Girdwara Place, Kanka Road, Ranchi - 834 021, Jharkhand, India.
CORPORATE IDENTITY NUMBER - IN4292TR19756C00R0293
 अभिलेखीकरण संख्या - 4292TR19756C00R0293
Regional Institute-1, West End, G.T. Road, Asansol.

For the unsuccessful bidder, the EMD shall be refunded after finalization of the tender / after the bidder is declared unsuccessful, unless it is forfeited by the Department.

- Micro & Small Enterprises** – Purchase preference will be applicable to the Micro & Small Enterprises, as defined per provision of “Public Procurement Policy for Micro and Small (MSEs) Order, 2012” and the Government of India guidelines issued from time to time :-

The vendors should confirm their MSME Registration for the tendered item(s) along with the name of the Registering Authority and also attach a duly Notarized copy of the complete set of valid registration certificate with their offer.

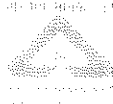
NB: The above mentioned purchase preference will not be applicable for the items, which are not covered under MSME registration.

4. **PAN** : Self attested copy of PAN.
5. **GST Details:** CMPDIL, RI-1, Asansol have GSTIN No- **19AAACC7475N1Z1** having address - CMPDI LTD , REGIONAL INSTITUTE-I, G.T ROAD (WEST), ASANSOL- 713304 (West Bengal).

Details of GST Registration of the bidders (to be filled by Bidders)

Name of Bidders as per GSTIN Information	GSTIN No of Bidders	STATE in which is Registered	Type of Registration (Regular/ Composition scheme/ Exempted from Registration) (To be clearly mentioned by Bidder)

Mandatory registration of bidder with statutory authorities like GST, is required, unless they are specifically exempted from registration under specific notification/circular/ section/rule issued by statutory authorities. The bidder claiming exemption in this respect shall submit supporting documents as well as certificate from Practicing Chartered Accountant having certificate of Practice and valid membership number of ICAI that Bidder is fulfilling all the conditions prescribed in notification to make him exempt from registration.



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A Mini Ratna Company



अनुसंधान एवं प्रौद्योगिकी विकास संस्थान लिमिटेड
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
संस्थान स्थल: राँची, झारखंड - 834 031, भारत (INDIA)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Cordwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - U14292JH1975GO1001223
संस्थान कोयला लि. द्वारा प्रदा. जा.प. सेवा. अधिनियम 1947 के अन्तर्गत
Regional Institute-I, West End, G.T. Road, Asansol-713304

For Example: If bidder is exempted from Registration under CGST ACT, 2017 due to his aggregate turnover is less than 20 lakhs then bidder has to submit the copy of Notification along supporting documents which prove that turnover of their business is less than 20 Lakhs and certificate from practicing Chartered Accountant having certificate of Practice and valid membership number of ICAI that Aggregate turnover from all business is less than 20 Lakh, hence he is exempted from Registration under GST Act, 2017.

c) If bidder is eligible for charging lower than the normal rate is applicable (where Bidder has opted Composition Scheme), then bidder has to submit the authentic documents for such.

f) The legally applicable rate of CGST/SGST/IGST/ Cess should be clearly mentioned.

In case of COMPOSITION TAX, the supplier is liable to pay tax at concessional rate but can't collect any tax from CMPDIL and on the invoice, it should be mentioned by the supplier that "composition taxable person not eligible collect tax on supplies" The supplier shall be entirely responsible for all

taxes and other such levies imposed as per GST or by any other law by government from time to time, including all Bank Charges.

l) The supplier also shall comply the provisions of GST including "Anti Profiteering clause" of GST.

g) The bidder shall indicate their GST Reg. No and should submit GST Reg. Certificate along with the offer, if applicable. The successful Bidder shall comply with GST requirements as per law, without any financial implication to CMPDIL, RI-1.

h) The tax invoice raised by the supplier against the goods supplied must be in compliance of relevant GST Acts, rules & notifications made thereunder and should bear the GSTIN **19AAACC7475N1Z1** of CMPDI Ltd in case of supply to CMPDI Ltd within the state of West Bengal.

Supplier shall ensure timely submission of correct invoice(s) as per GST rules/ regulation, with all required supporting document(s) within a period specified in contract to enable CMPDIL to avail

input credit of GST(CGST & SGST/UTGST or IGST). Further, returns and details required to be filled under GST laws & rules should be timely filed by Supplier of Goods/ Services with requisite details. If

input tax credit is not available to CMPDIL for any reason which is not attributable to CMPDIL, then CMPDIL shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) together with all penalties and interest, if any, against any amounts paid or payable by CMPDIL to the supplier.

e) In case the tendered item is eligible for Input Tax credit then the L-1 status shall be decided by deducting the Input Tax Credit (CGST, SGST or IGST, GST Cess (if applicable) as the case may be) Amount.

However, if Bidder has opted composition scheme under Section 10 of GST Act, 2017, they cannot levy GST, hence the CGST/SGST/IGST/GST Cess, the L-1 status will be determined on the basis of their quoted price.

In case Bidder is exempted from Registration under GST ACT and submitted the required documents as mentioned above, CMPDIL is liable to deposit the CGST, SGST, GST Cess (if applicable) under reverse charge as per the Provision of CGST Act, then applicable CGST, SGST, GST Cess will be included in landed price. However if the tendered items is eligible for Input Tax credit, the same will be deducted while computing the L-1 status.

j) TDS : The TDS, if applicable, shall be made at applicable rate from the payment made or credited to the supplier against tax invoice issued in relation to supply of goods or services.

k) E-way Bill: The e-way bill, if any, required in connection with supply of goods shall be arranged by the supplier.

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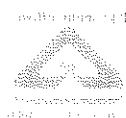


विद्यार्थी मंडल प्रतिष्ठान, कोरापुट, भारत सरकार, कोरापुट, ओडिशा
 (A Subsidiary of the India Mining Corporation Limited, Government of India)
 Gondwana Place, Kanki Road, Ranchi - 834 011, Jharkhand, India
CORPORATE IDENTITY NUMBER - U14292TH1975OY0001000
 विश्वविद्यालय, कोरापुट, भारत सरकार, कोरापुट, ओडिशा
 Regional Institute-1, West End, G.T. Road, Ashtamukhi, Orissa

6. **Due Date:** Due date of submission of offer up to 3.00PM of 18.01.2019. Due date of Opening is on 18.01.2019 up to 4.00PM.
7. **Mode & Method of Submission of Quotation:** Quotation on bidder's own letterhead must be in sealed cover super scribing Tender No. and date and time of opening and put in box provided for this purpose in the office of the undersigned. All documents attached with the bid should be signed and stamped by the bidder.
8. **Rates:** The rates shall be quoted on FOR destination basis and inclusive of GST as applicable and delivery cost.
9. **Delivery:** The item must be delivered within 21 days from the issue of the purchase order.
10. **Consignee:** RD, CMPDI, RI-1/ General Store, CMPDI, RI-I, Asansol
11. **Payment:** 100% of the billed amount will be paid on receipt of the materials in good condition, inspection of material and on production of pre-receipted bill in triplicate along with signed challan. The delivery challan must be produced in duplicate. The payment shall be made by e-payment (RTGS/NEFT).
12. **Security Deposit:**
 - a) The successful tenderers will be required to deposit as Security Money 10% of total value of the order (at destination price including taxes and duties) in the form of Demand Draft/Bank Guarantee (Annexure - I) drawn on any Scheduled Bank Payable at Asansol preferably on State Bank of India within 21 days from the date of issue of the supply order.
For successful bidder Earnest Money will be adjusted with the Security Money which is 10% of the value of the order to be placed.
No Security Deposit will be required if the value of the order is less than Rs 1.0 Lakh
 - b) In case tenderer fails to deposit Security Money within the stipulated period the order shall be cancelled and EMD deposited against this tender shall be forfeited. Simultaneous action will be processed to order elsewhere at the risk and cost of the tenderer and their performance shall be kept in record for future dealings.
 - c) The Security Deposit will be forfeited in case of unsatisfactory performance and /or contractual failure.
Security Money/Bank Guarantee of the eligible bidders will be released on certification after expiry of one year from the inspection of materials received. The deposits like Security Money etc. will not carry any interest during its period of retention.
13. **Paying Authority:** HOD (F), CMPDI, RI-1, Asansol.
14. **Inspection:** Acceptance of supplied materials is subject to inspection by an Authority to be deputed for this purpose at consignee's end.
15. **Validity:** The offer must remain valid for minimum 3(Three) months.
16. **Guarantee/Warranty:** The Bidders shall indemnify CMPDI, RI – I, Asansol against any manufacturing defect in any item supplied by them and such defective item shall be replaced with a new item within 7 days of notice.
17. **Penalty**

In the event of failure to deliver or dispatch the materials within the stipulated date/period in accordance with the specification mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, CMPDI has the right:

 - a) To recover from the successful tenderer as agreed liquidated damages, a sum not less than 0.5% (half per cent) of the price of any stores which the successful tenderer has not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10%. Where felt necessary, limit of 10% can be increased to 15% at the discretion of officer-in-charge.
 - b) To extend the period of delivery with or without penalty as may be considered fit and proper, the penalty imposed shall not be more than the agreed Liquidated Damages referred to in clause (a) above.
 - c) To forfeit the security deposit full or in part.
 - d) Wherever under this contract any sum of money is recoverable from and payable by the supplier, the CMPDI, RI-I Asansol shall be entitled to recover such sums by appropriating a part or in whole by deducting any sum due or which at any time thereafter may come due to supplier in this or any other contract should this sum be not



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A Mini Ratna Company



केन्द्रीय माइन प्लानिंग एंड डिजाइन इंस्टीट्यूट लिमिटेड
एन.एच. 334, राँची, झारखण्ड - 834 031, भारत (भारत)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Gandwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - U14292JH19756OI001223
स्टाफ़ रजिस्ट्रार व. न्यू एड. जाल्म. री. जलरिस्ट्रार ७५३०७
Regional Institute-1, West End, G.T. Road, Asansol-713304

sufficient to cover the full amount recoverable, the supplier shall have to pay the CMPDI, RI-I Asansol on demand the remaining amount so due.

18. Force Majeure Clause:

If the execution of the Contract/Supply Order is delayed beyond the period stipulated in the Contract/Supply Order as result of hostilities, declaration of embargo or blockade or flood, act of nature or any other contingency beyond the supplier's control due to act of God, the CMPDI may allow such additional time by extending the delivery period as is considered justified by the circumstances of the case and its decision shall be final. In case additional time is justified by the circumstances of the case and its decision shall be final. In case additional time is granted by CMPDI for execution of the Contract/Supply Order, the Contract/Supply Order shall be read and understood as if it had contained from its inception the delivery as extended.

- The successful bidder will advise, in the event of his having to resort to this clause, by a registered letter, duly certified by the local chamber of commerce, or statutory authorities, the beginning and end of the causes of the delay, within 15 days of the occurrence and cession of such force majeure conditions. In the event of delay lasting out of force majeure, CMPDI will reserve the right to cancel the contract, and provisions governing termination of contract as stated in the bid documents will apply.
- For delay arising out of force majeure, the bidder will not claim the extension in completion date for a period exceeding the period of delay attributable to the causes of force majeure and neither CMPDI nor the bidder shall be liable to pay extra cost provided it is mutually established that the force majeure conditions did actually exist.
- If any of the force majeure conditions exist in the place of operation of bidder even in the time of submission of bid, he will categorically specify them in his bid, and state whether they have been taken into consideration in their quotation.

19. PRICE VARIATION CLAUSE

The rates at which the stores are to be supplied under the Contract are fixed for the duration of the Contract. Normally therefore the rates are not subject to any upward revision until the period of contract is completed. However where additional Statutory Levies are imposed by the Government in the form of Duties/and or Taxes during the currency of the Contract which directly affect the finished goods, a Price increase may permitted on production of adequate documentary evidence in support of such increase of Levies and quantum of variation in the ultimate price of goods.

20. PRICE FALL CLAUSE

The prices charge for the stores supplied shall in no event exceed the lowest price of supplied stores of identical description to any other party/organization during the said period. If the sale price is reduced lower than the price chargeable under the Contract, such reduction shall be incorporated and stores supplied after the date coming into force on such reduction and stores supplied after the date coming into force on such reduction or sell shall stand correspondingly reduced.

CMPDI, RI-I reserves the right to accept or reject fully or partly, or split up any or all offers amongst the bidders without assigning any reasons thereof. No dispute of any kind can be raised against this right of the buyer in any court of law or elsewhere. No correspondence will be entertained in this regard.

[Signature]
HOD(S&P)

Copy To:

- RD, RI-1, Asansol
- HOD(Fin.), RI-1, Asansol
- Committee Member, RI-1, Asansol
- Notice Board
- Office Copy.

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