



**cmpdi**  
A Mini Ratna Company



सेन्ट्रल माइन प्लानिंग एंड डिजाइन इन्स्टीट्यूट लिमिटेड  
(कोल इंडिया लिमिटेड की अनुकूली नियमी / भारत सरकार का एक लोक उपकरण)  
गोन्दवाना प्लैस, कंके रोड, रांची - 834 031, झारखण्ड (भारत)  
Central Mine Planning & Design Institute Limited  
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)  
Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)  
**CORPORATE IDENTITY NUMBER - U14292TH1975GOI001223**  
रोडीय संस्थान-१, वेस्ट एंड, जी.टी. रोड, आसनसोला-७१३३०४  
Regional Institute-1, West End, G.T. Road, Asansol-713304

Ref. No: CMPDIL/RI-I/S&P/Printing & Binding/5/2019-20/ 55

Date: 29.08.2018

### NOTICE INVITING QUOTATIONS

Sealed quotations (on letterheads of bidders as per given format) are invited for supply of Printed & Staple Bound Vehicle Logbooks (Bi-lingual in Hindi & English) with Co. Logo as per sample to CMPDI RI-I, Asansol as per schedule of requirement and terms & conditions given below:

Sl.no.	Description of Items	Quantity required	Estimated cost / booklet inclusive of GST (₹)	Basic Unit Rate (₹)	GST (% & ₹) (Specify rate of CGST/SGST/ IGST/Cess if any)	Unit Rate including GST (₹)	Amount (₹)
1.	Printed & Staple Bound Vehicle Logbooks (Bi-lingual in Hindi & English with Co. Logo) as per sample	1000 Nos.	11.80				

**Note: Sample will be on display in the office of the undersigned**

### TERMS & CONDITIONS

1. PAN : Self attested copy of PAN
2. GST: CMPDIL, RI-1, Asansol have GSTIN No- **19AAACC7475N1Z1** having address - CMPDI LTD , REGIONAL INSTITUTE-I, G.T ROAD ( WEST) , ASANSOL- 713304 ( West Bengal).
- 3.

#### Details of GST Registration of the bidders (to be filled by Bidders)

Name of Bidders as per GSTIN Information	GSTIN No of Bidders	STATE in which is Registered	Type of Registration ( Regular/ Composition scheme/ Exempted From Registration) ( To be clearly mentioned by Bidder)

a) Copy of G.T Registration certificate towards GST duly self-attested, if applicable.

b) Copy of exemption certificate towards GST/SGST/IGST duly self-attested, If applicable.

Mandatory registration of bidder with statutory authorities like GST, is required, unless they are specifically exempt from registration under specific notification/circular/ section/rule issued by statutory authorities. The bidder claiming exemption in this respect shall submit supporting documents as well as certificate from Practicing Chartered Accountant having certificate of Practice and valid membership number of ICAI that Bidder is fulfilling all the conditions prescribed in notification to make him exempt from registration.

For Example: If bidder is exempted from Registration under CGST ACT, 2017 due to his aggregate turnover is less than 20 lakhs then bidder has to submit the copy of Notification along supporting documents which prove that turnover of their business is less than 20 Lakhs and certificate from practicing Chartered



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(कोयल इंडिया सिपिडी की अन्तर्गत कंपनी / भारतीय सरकार द्वारा संचालित कंपनी)  
गोन्दवाना प्लैस, कंके रोड, रांची - 834 031, झारखण्ड (भारत)  
**Corporate Identity Number** - U14292TH1975601001223  
दोस्रीय संस्थान १, वेस्ट एंड, जी.टी. रोड, असांसोल-७१३३०४  
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Accountant having certificate of Practice and valid membership number of ICAI that Aggregate turnover from all business is less than 20 Lakh, hence he is exempted from Registration under GST Act, 2017.

- c) If bidder is eligible for charging lower than the normal rate is applicable (**where Bidder has opted Composition Scheme**), then bidder has to submit the authentic documents for such.
- d) The legally applicable rate of CGST/SGST/IGST/ Cess should be clearly mentioned.
- e) In case of COMPOSITION TAX, the supplier is liable to pay tax at concessional rate but can't collect any tax from CMPDIL and on the invoice, it should be mentioned by the supplier that "composition taxable person not eligible collect tax on supplies" The supplier shall be entirely responsible for all taxes and other such levies imposed as per GST or by any other law by government from time to time, including all Bank Charges.
- f) The supplier also shall comply the provisions of GST including "Anti Profiteering clause" of GST.
- g) The bidder shall indicate their GST Reg. No and should submit GST Reg. Certificate along with the offer, if applicable. The successful Bidder shall comply with GST requirements as per law, without any financial implication to CMPDIL, RI-1.
- h) The tax invoice raised by the supplier against the goods supplied must be in compliance of relevant GST Acts, rules & notifications made thereunder and should bear the GSTIN **19AAACC7475N1Z1** of CMPDI Ltd in case of supply to CMPDI Ltd within the state of West Bengal.

Supplier shall ensure timely submission of correct invoice(s) as per GST rules/ regulation, with all required supporting document(s) within a period specified in contract to enable CMPDIL to avail input credit of GST(CGST & SGST/UTGST or IGST). Further, returns and details required to be filled under GST laws & rules should be timely filed by Supplier of Goods/ Services with requisite details. If input tax credit is not available to CMPDIL for any reason which is not attributable to CMPDIL, then CMPDIL shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) together with all penalties and interest, if any, against any amounts paid or payable by CMPDIL to the supplier.

- i) In case the tendered item is eligible for Input Tax credit then the L-1 status shall be decided by deducting the Input Tax Credit (CGST, SGST or IGST, GST Cess (if applicable) as the case may be) Amount. However, if Bidder has opted composition scheme under Section 10 of GST Act, 2017, they cannot levy GST, hence the CGST/SGST/IGST/GST Cess, the L-1 status will be determined on the basis of their quoted price.
- In case Bidder is exempted from Registration under GST ACT and submitted the required documents as mentioned above, CMPDIL is liable to deposit the CGST, SGST, GST Cess (if applicable) under reverse charge as per the Provision of CGST Act, then applicable CGST, SGST, GST Cess will be included in landed price. However if the tendered items is eligible for Input Tax credit, the same will be deducted while computing the L-1 status.
- j) **TDS** : The TDS, if applicable, shall be made at applicable rate from the payment made or credited to the supplier against tax invoice issued in relation to supply of goods or services.
- k) **E-way Bill**: The e-way bill, if any, required in connection with supply of goods shall be arranged by the supplier.

**4. Credentials / Eligibility:** Experience of having supplied similar items over the last 5 years to Govt. / PSU / Private entities along with proof of supply (copy of supply order along with either receipted challan or affidavit on bidder's letterhead for having successfully made this supply).



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5. **Due Date:** Due date of submission of offer is up to 3.00PM of 05.09.2019. Due date of Opening is on 05.09.2019 at 4.00PM.
6. **Mode & Method of Submission of Quotation:** Quotation on bidder's own letterhead must be in sealed cover, mentioning Tender No. and date and time of opening and put in box provided for this purpose in the office of the undersigned. All documents attached with the bid should be signed and stamped by the bidder.
7. **Sample:** Sample of the required booklet will be on display in the office of the undersigned. Bidders are advised to take necessary measurements and ascertain the quality of paper to avoid rejection of the printed booklets.
8. **Rates:** The rates shall be quoted on FOR destination basis and inclusive of GST as applicable and delivery.
9. **Delivery:** The items must be delivered within 21 (twenty – one) days from the issue of the purchase order.
10. **Consignee:** General Store, CMPDI, RI-1.
11. **Payment:** 100% of the billed amount will be paid on receipt of the materials in good condition, inspection of material and its acceptance by the concerned department on production of pre-receipted bill in triplicate along with signed challan. The delivery challan must be produced in duplicate. **The payment shall be made by e-payment (RTGS/NEFT).**
12. **Paying Authority:** HOD (F), CMPDI, RI-1, Asansol.
13. **Inspection:** Acceptance of supplied materials is subject to inspection by an Authority to be deputed for this purpose at consignee's end.
14. **Liquidated damages:** Except causes beyond control of the supplier, Liquidated damages @ 0.5% of ordered value will be imposed per week of delay in supply from stipulated period subjected to maximum of 10% of ordered value.
15. **Price Fall:** The price charged for the Stores / Equipment supplied against the order, if placed, shall in no event exceed the lowest price at which the Bidder sells or offers to sell the Stores / Equipment of identical description to any other Agency, including DGS&D, during the pendency of the Contract / Supply Order. If the successful Bidder at any time during the pendency of the Contract / Supply Order, sells or offers to sell, such stores to any other Agency, including DGS&D, at a price lower than the price stipulated in the Contract / Supply Order placed by CMPDI, the successful Bidder shall forthwith notify to CMPDI such reduction. The sale price of stores / equipment supplied after such reduction coming into force shall stand correspondingly reduced.
16. **Validity:** The offer must remain valid for minimum 6(Six) Months

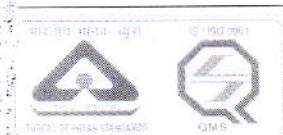
CMPDI, RI-1 reserves the right to cancel the tender in part or whole without assigning any reason. No correspondences in this regard will be entertained.

This issues with the approval of competent authority.

HOD(S&P)

**Copy To:**

1. RD, RI-1, Asansol
2. HOD(Fin.), RI-1, Asansol
3. Committee Member, RI-1, Asansol
4. Notice Board
5. Office Copy.



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