सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी / भारत सरकार का एक लोक उपक्रम)
गोन्डवाना प्लेस, कंके रोड, रांची - 834 031, झारखंड (भारत)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - U14292JH1975GOI001223
क्षेत्रीय संस्थान-१, वेस्ट एण्ड, जी.टी. रोड, आसनसोला-७१३३०४
Regional Institute-1, West End, G.T. Road, Asansol-713304

CMPDI/RI-I/S&P/Plotter & Paper/111 & 48/19-20/ 65 Date- 09.10.2019

NOTICE REGARDING EXTENSION OF DATE

Sub: Extension of NIQ No. CMPDI/RI-I/S&P/Plotter & Paper/111 & 48/19-20/61,Dtd-25.09.2019 for purchase of different types of Paper for use at CMPDI RI-I, Asansol.

With reference to the above NIT for purchase of different types of Paper for use at CMPDI RI-I, Asansol, it is hereby notified that the last date of submission of bids has been extended upto 3.00 PM of 14.10.2019 and the bids received till then, will be opened on the same date at 4.00 PM.

09/10/19.

HOD(S&P)

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी / भारत सरकार का एक लोक उपक्रम)
गोन्डवाना प्लेस, कांके रोड, रांची - 834 031, झारखंड (भारत)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - U14292JH1975GOI001223
क्षेत्रीय संस्थान-१, वेस्ट एण्ड, जी.टी. रोड, आसनसोला-७१३३०४
Regional Institute-1, West End, G.T. Road, Asansol-713304

Ref. No: CMPDI/RI-I/S&P/Plotter & Paper/111 & 48/19-20/61 Date: 25.09.2019

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from manufacturers /authorized selling agents /stockists/reputed suppliers for purchase of different types of Paper for use at CMPDI RI-I, Asansol as shown below under the given terms and conditions:

Sl. No.	Description of item	Make	Specification	Qty	Unit	Unit Rate (₹)	GST %	Unit Rate Inclusive of GST (₹)	Amount (₹)	Make of Paper Offered
1	Plotter Paper Roll white 2" Core	Jet plus/Any reputed brand	36" (915 mm) X 50 mtr, wound on 2" Core, 80 GSM	40	Roll					
2	Plotter Paper Roll white 2" Core	Jet plus/Any reputed brand	42" (1067 mm) x 50 mtr, wound on 2" Core, 80 GSM	110	Roll	To be type – written on the bidder's letterhead				
3	Photocopier Paper, Size-A3,	Andhra / Power/Any reputed brand	75 GSM, Ream of 500 sheets	10	Reams					

Date & Time of Opening: 09.10.2019 at 4.00PM

This is an item rate contract and L1 will be decided item –wise. Bidders may quote for any or all the three items.

TERMS & CONDITIONS

1. **Application Fee & Earnest Money Deposit**: NIL
2. **Eligibility:** Experience of having supplied at least 25% of the tendered quantity of the required items / similar items over the last 5 years along with proof of supply (supply order along with either receipted challan or affidavit on bidder's letterhead for having successfully made this supply).
3. **PURCHASE PREFERENCE TO PUBLIC SECTOR ENTERPRISES AND MSEs :**
   Purchase Preference to Public Sector Units will be applicable as per BPE / GOVT. OF INDIA guidelines, issued from time to time.
   Micro & Small Enterprises – Purchase preference will be applicable to the Micro & Small Enterprises, as under, as per provision of "Public Procurement Policy for Micro and Small (MSEs) Order, 2012" and the Govt. of India guidelines issued from time to time : -
   "MSEs quoting price within price band of L1+15 percent shall be allowed to supply a portion upto 20% of requirement by bringing down their price to L1 price, where L1 is non MSEs. Out of the said 20%, 4% is earmarked for MSEs owned by Scheduled Cast/ Scheduled Tribe (SC/ST) entrepreneurs".
   The vendors should confirm their MSME Registration for the tendered item(s) along with the name of the Registering Authority and also attach a duly Notarized copy of the complete set of valid registration certificate with their offer.

फोन नम्बर/Phone No.: 0341-2253504
फैक्स नम्बर/Fax No. : 0341-2250935
ई-मेल/E-mail: rdri1.cmpdi@coalindia.in
वेब साईट/Website: www.cmpdi.co.in

NB: The above mentioned purchase preference will not be applicable for the items, which are not covered under MSME registration.

4. **PAN :** Self attested copy of PAN.
5. **GST Details**: CMPDIL, RI-1, Asansol have GSTIN No- **19AAACC7475N1Z1** having address - CMPDI LTD , REGIONAL INSTITUTE-I, G.T ROAD (WEST) , ASANSOL- 713304 (West Bengal).

Details of GST Registration of the bidders (to be filled by Bidders)

Name of Bidders as per GSTIN Information	GSTIN No of Bidders	STATE in which is Registered	Type of Registration (Regular/ Composition scheme/ Exempted From Registration) **(To be clearly mentioned by Bidder)**

a) Copy of GST Registration certificate towards GST duly self-attested, if applicable.

b) Copy of exemption certificate towards GST/SGST/IGST duly self-attested, If applicable.

Mandatory registration of bidder with statutory authorities like GST, is required, unless they are specifically exempt from registration under specific notification/circular/ section/rule issued by statutory authorities. The bidder claiming exemption in this respect shall submit supporting documents as well as certificate from Practicing Chartered Accountant having certificate of Practice and valid membership number of ICAI that Bidder is fulfilling all the conditions prescribed in notification to make him exempt from registration.

For Example: If bidder is exempted from Registration under CGST ACT, 2017 due to his aggregate turnover is less than 20 lakhs then bidder has to submit the copy of Notification along supporting documents which prove that turnover of their business is less than 20 Lakhs and certificate from practicing Chartered Accountant having certificate of Practice and valid membership number of ICAI that Aggregate turnover from all business is less than 20 Lakh, hence he is exempted from Registration under GST Act, 2017.

c) If bidder is eligible for charging lower than the normal rate as applicable (**where Bidder has opted Composition Scheme)**, then bidder has to submit the authentic documents for such.

d) The legally applicable rate of CGST/SGST/IGST/ Cess should be clearly mentioned.

e) In case of COMPOSITION TAX, the supplier is liable to pay tax at concessional rate but can't collect any tax from CMPDIL and on the invoice, it should be mentioned by the supplier that "composition taxable person not eligible collect tax on supplies" The supplier shall be entirely responsible for all taxes and other such levies imposed as per GST or by any other law by government from time to time, including all Bank Charges.

f) The supplier also shall comply the provisions of GST including "Anti Profiteering clause" of GST.

g) The bidder shall indicate their GST Reg. No and should submit GST Reg. Certificate along with the offer, if applicable. The successful Bidder shall comply with GST requirements as per law, without any financial implication to CMPDIL, RI-1.

h) The tax invoice raised by the supplier against the goods supplied must be in compliance of relevant GST Acts, rules & notifications made thereunder and should bear the GSTIN **19AAACC7475N1Z1** of CMPDI Ltd in case of supply to CMPDI Ltd within the state of West Bengal.

Supplier shall ensure timely submission of correct invoice(s) as per GST rules/ regulation, with all required supporting document(s) within a period specified in contract to enable CMPDIL to avail input credit of GST(CGST & SGST/UTGST or IGST). Further, returns and details required to be filled under GST laws & rules should be timely filed by Supplier of Goods/ Services with requisite details. If input tax credit is not available to CMPDIL for any reason which is not attributable to CMPDIL, then CMPDIL shall not be obligated or liable to pay or reimburse GST (CGST & SGST/UTGST or IGST) together with all penalties and interest, if any, against any amounts paid or payable by CMPDIL to the supplier.

i) In case the tendered item is eligible for Input Tax credit then the L-1 status shall be decided by deducting the Input Tax Credit (CGST, SGST or IGST, GST Cess (if applicable) as the case may be) Amount.

However, if Bidder has opted composition scheme under Section 10 of GST Act, 2017, they cannot levy GST, hence the CGST/SGST/IGST/GST Cess, the L-1 status will be determined on the basis of their quoted price.

In case Bidder is exempted from Registration under GST ACT and submitted the required documents as mentioned above, CMPDIL is liable to deposit the CGST, SGST, GST Cess (if applicable) under reverse charge as per the Provision of CGST Act, then applicable CGST, SGST, GST Cess will be included in landed price. However if the tendered items is eligible for Input Tax credit, the same will be deducted while computing the L-1 status.

j) TDS : The TDS, if applicable, shall be made at applicable rate from the payment made or credited to the supplier against tax invoice issued in relation to supply of goods or services.

k) E-way Bill: The e-way bill, if any, required in connection with supply of goods shall be arranged by the supplier.

6. **Due Date:** Offers can be submitted up to 3.00PM of 09.10.2019. Due date of Opening is on 09.10.2019 at 4.00PM.
7. **Mode & Method of Submission of Quotation:** Quotation on bidder's own letterhead must be in sealed cover super scribing Tender No. and date and time of opening and put in box provided for this purpose in the office of the undersigned. All documents attached with the bid should be signed and stamped by the bidder.
8. **Rates:** The rates shall be quoted on FOR destination basis and inclusive of GST as applicable and delivery cost.
9. **Delivery:** The item must be delivered within 21 days from the issue of the purchase order.
10. **Consignee:** RD, CMPDI, RI-1/ General Store, CMPDI, RI-I, Asansol
11. **Payment:** 100% of the billed amount will be paid on receipt of the materials in good condition, inspection of material and on production of pre-receipted bill in triplicate along with signed challan. The delivery challan must be produced in duplicate. The payment shall be made by e-payment (RTGS/NEFT). Bidders should submit ECS mandate form along with their bids.
12. **Paying Authority:** HOD (F), CMPDI, RI-1, Asansol.
13. **Inspection:** Acceptance of supplied materials is subject to inspection by an Authority to be deputed for this purpose at consignee's end.
14. **Validity:** The offer must remain valid for minimum 3(Three) months.
15. **Guarantee/Warranty:** The Bidders shall indemnify CMPDI, RI – I, Asansol against any manufacturing defect in any item supplied by them and such defective item shall be replaced with a new item within 7 days of notice.
16. **Penalty**

    In the event of failure to deliver or dispatch the materials within the stipulated date/period in accordance with the specification mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, CMPDI has the right:

    a) To recover from the successful tenderer as agreed liquidated damages, a sum not less than 0.5% (half percent) of the price of any stores which the successful tenderer has not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10%. Where felt necessary the limit of 10% can be increased to 15% at the discretion of officer-in-charge.

    b) To extend the period of delivery with or without penalty as may be considered fit and proper, the penalty, if imposed shall not be more than the agreed Liquidated Damages referred to in clause (a) above.

    c) To forfeit the security deposit full or in part.

    d) Wherever under this contract any sum of money is recoverable from and payable by the supplier, the CMPDIL, RI-I Asansol shall be entitled to recover such sums by appropriating a part or in whole by deducting any sum due or which at any time thereafter may come due to supplier in this or any other contract should this sum be not sufficient to cover the full amount recoverable, the supplier shall have to pay the CMPDIL, RI-I Asansol on demand the remaining amount so due.
17. **Force Majeure Clause:**

    If the execution of the Contract/Supply Order is delayed beyond the period stipulated in the Contract/Supply Order as result of hostilities, declaration of embargo or blockade or flood, act of nature or any other contingency beyond the supplier's control due to act of God, the CMPDI may allow such additional time by extending the

delivery period as is considered justified by the circumstances of the case and its decision shall be final. In case additional time is justified by the circumstances of the case and its decision shall be final. In case additional time is granted by CMPDI for execution of the Contract/Supply Order, the Contract/Supply Order shall be read and understood as if it had contained from its inception the delivery as extended.

a) The successful bidder will advise, in the event of his having to resort to this clause, by a registered letter, duly certified by the local chamber of commerce, or statutory authorities, the beginning and end of the causes of the delay, within 15 days of the occurrence and cession of such force majeure conditions. In the event of delay lasting out of force majeure, CMPDI will reserve the right to cancel the contract, and provisions governing termination of contract as stated in the bid documents will apply.

b) For delay arising out of force majeure, the bidder will not claim the extension in completion date for a period exceeding the period of delay attributable to the causes of force majeure and neither CMPDI nor the bidder shall be liable to pay extra cost provided it is mutually established that the force majeure conditions did actually exist.

c) If any of the force majeure conditions exist in the place of operation of bidder even in the time of submission of bid, he will categorically specify them in his bid, and state whether they have been taken into consideration in their quotation.

18. PRICE VARIATION CLAUSE

The rates at which the stores are to be supplied under the Contract are fixed for the duration of the Contract. Normally therefore the rates are not subject to any upward revision until the period of contract is completed. However where additional Statutory Levies are imposed by the Government in the form of Duties/and or Taxes during the currency of the Contract which directly affect the finished goods, a Price increase may permitted on production of adequate documentary evidence in support of such increase of Levies and quantum of variation in the ultimate price of goods.

19. PRICE FALL CLAUSE

The prices charge for the stores supplied shall in no event exceed the lowest price of supplied stores of identical description to any other party/organization during the said period. If the sale price is reduced lower than the price chargeable under the Contract, such reduction shall be incorporated and stores supplied after the date coming into force on such reduction and stores supplied after the date coming into force on such reduction or sell shall stand correspondingly reduced.

CMPDI, RI-I reserves the right to accept or reject fully or partly, or split up any or all offers amongst the bidders without assingning any reasons thereof. No dispute of any kind can be raised against this right of the buyer in any court of law or elsewhere. No correspondence will be entertained in this regard.

23/09/19.

HOD(S&P)

Copy To:

1. RD, RI-1, Asansol
2. HOD (Fin), RI-1, Asansol
3. Members, Purchase Committee, RI-1, Asansol
4. Notice Board
5. Office Copy.