



**cmpdi**  
A Mini Ratna Company

क्षेत्रीय संस्थान-४, कस्तूरबा नगर, जरीपटका, नागपुर-४४००१४  
**Central Mine Planning & Design Institute Limited**  
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)  
Hq:- Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)  
**Office of the Regional Director**  
Regional Institute -IV, Kasturba Nagar, Jaripatka, Nagpur-440014

CORPORATE INDEX NO. U14292JH1975GOI001223

CMPDI/RI-IV/E&M/AMC/2019-20/ 3077-84

dt. 13.12.2019

**QUOTATION NOTICE No. 09/ 2019-2020**

Sealed quotation on item rate basis for Part-A (Scheduled items) and Part-B (Unscheduled items) are invited in two parts system, on behalf of the Regional Director, CMPDI Ltd, RI-IV, Nagpur, for taking up the following work:

Sl No.	Name of work	Estimated Cost (Rs.)	EMD (Rs.)	Period of completion
1.	Annual Maintenance Contract of the Telephone sets and associated cabling work of the EPABX System at RI-IV, CMPDI Office, Jaripatka, Nagpur	₹ 1,91,361.00 (including GST)	₹ 2400/-	24 months

**1. ISSUE OF QUOTATION DOCUMENTS :**

Quotation documents will be issued individually on requisition in writing from the intending quotationers or their accredited representatives. Quotation documents can be obtained from the office of the GM (E&M)/HOD(E&M), RI-IV, CMPDI, Nagpur, during working hours on any working day as per the dates mentioned below :

- (i) Begins on : 14.12.2019
- (ii) Closes on : 21.12.2019

There is no application fee.

**2. SUBMISSION OF QUOTATIONS**

- (i) Date and Time for submission of quotation : 23.12.2019 up to 3.00 PM
- (ii) Location/Place for submission of quotation : In the office of the GM(E&M)/HOD(E&M), RI-IV, CMPDI, Jaripatka, Nagpur- 440014

The quotation will contain the following:-

**The Earnest Money Deposit is to be submitted in a separate Envelope altogether; superscribing "Earnest Money Deposit" and not inside the envelope containing part-I .**

**Part- 1 : In separate envelope, Part-I of the quotation document as issued to the quotationer authenticated paper of credentials as per the eligibility criteria in the N.I.Q. technical specifications, if any. All the credentials/certificates related to technical qualifications should be duly attested/by the agency.**

**Part- 2 : In separate envelope, Part- II of the quotation document (Price bid) as issued to the quotationer with all the pages signed by the quotationer. Rate should be quoted in figures and words both. Over writing and cutting in rates should be avoided. Cutting or over writing if unavoidable, should be duly signed by the quotationer.**

The two envelopes as stated above should be superscribed as " Part 1 " or " Part 2" as the case may be, and each should bear NIQ No. and name address of the quotationer at bottom".

**Each pages of quotation document should be signed by the quotationer. This will not contain any alternative items or suggestions, comments or conditions.** Late quotations / incomplete quotations / telegraph quotations, quotations received through Post / courier service or quotations received after due date and time of quotation submission shall not be accepted.

### **3. OPENING OF QUOTATIONS**

- i) Place : In the office of the GM (E&M) /HOD(E&M), RI-IV, CMPDIL, Jaripatka, Nagpur-440 014, in presence of the attending quotationers or their authorized representatives.
- ii) Part- I : 23.12.2019 at 3.30 PM.
- iii) Part- II : To be a opened subsequently only of eligible contractors fulfilling the Eligibility criteria as per this NIQ (clause No. 4) and who submit the quotations in the manner prescribed in cause – 2 . The date and timing of the opening will be intimated to the eligible quotationer before opening of Part -II

### **4. THE ELIGIBILITY CRITERIA FOR THE WORK IS AS FOLLOWS :**

To qualify for opening of price bid, the quotationer must submit the following documents along with his quotation:-

**(Similar nature of works means Annual Maintenance Contract (AMC) of the Telephone sets and associated cabling work of intercom, EPABX System)**

- a) Proof of having in his own name as a prime contractor, experience of having successfully executed **similar works** in any year during last seven years ending 30.11.2019 of values as indicated below :-
  - (i) three similar works each of value not less than 40% of estimated Amount,
  - Or
  - (ii) two similar works each of value not less than 50% of estimated Amount,
  - Or
  - (iii) a single. similar work of value not less than 80% of estimated Amount,

The party submitting quotation shall submit documentary evidence in support of above in the form of completion certificate indicating value and period of work.

- b) Average annual financial turnover during last three years ending 31<sup>st</sup> March' 2019 should be at least 30% of estimated Amount.

The intending bidder must submit documentary evidence in support of above in the form of certificate from Chartered Accountant or audited balance sheet or suitable acceptable documents.

- c) Goods and Service Tax (Not Applicable for Exempted Goods/Services):

- 1. The quotationer should be either GST Registered Bidder/ Dealer or GST unregistered Bidder/ Dealer. The quotationer is liable to be registered under GST unless they are specifically exempt from registration under specific notification / circular / section / rule issued by statutory authorities. The bidder claiming exemption in this respect shall

effect that quotationer is fulfilling all the conditions prescribed in notification to make him exempt from registration.

2. The item wise rate quoted by bidder shall be inclusive of all taxes, duties & levies but excluding GST & GST Compensation Cess, if applicable. The payment of GST and GST Compensation Cess by service availer (i.e. CMPDIL) to bidder/contractor (if GST payable by bidder/contractor) would be made only on the latter submitting a Bill/invoice in accordance with the provision of relevant GST Act and the rules made thereunder and after online filing of valid return on GST portal. Payment of GST & GST Compensation Cess is responsibility of bidder/contractor.
3. However, in case contractor is GST unregistered bidder/dealer in compliance with GST rules, the bidder/dealer shall not charge any GST and/or GST Compensation Cess on the bill/invoice.


- d) Photocopy of PAN card.
- e) Affidavit or any other document to prove proprietorship/ Individual status of the bidder. , partnership firm with registered partnership deed / company with registration with memorandum & articles of association / Joint venture. Power of Attorney in case the Quotation is signed by an authorised representative of the quotationer.

**Incomplete submission of supporting documents with the Quotation including wrong declarations & certificates will summarily lead to rejection of Quotation.**

#### **5. EARNEST MONEY DEPOSIT (EMD)**

Earnest money can be deposited through a valid Demand Draft in favour of CMPDIL, Regional Institute-IV, Nagpur with HOD(Finance) CMPDI Ltd., RI-IV, Nagpur, on any Scheduled Bank payable at Nagpur. No Quotation shall be considered unless accompanied by the requisite earnest money.

6. Mere issuance of Quotation documents will not make the quotationers eligible for the work. The Quotationer should satisfy himself that he qualifies for the work as per eligibility criteria given in this tender notice. CMPDIL reserves its right to reject any or all Quotations without assigning any reason whatsoever.

  
13/12/2019  
GM(E&M)/HOD(E&M)

#### **Copy to:**

1. GM (E&M), CMPDI, HQ, Ranchi.
2. RD, CMPDIL, RI-I, II, III, V, VI, VII
3. G.M. (GS), WCL, Coal estate, Nagpur.
4. Staff Officer (E&M), WCL, Nagpur area.
5. HOD (Finance) RI-IV, CMPDI, Nagpur.
6. TS to RD for RDs, kind information.
7. All Notice Boards in RI-IV, Nagpur
- 8- G.M (E&M) WCL (HQ) Nagpur

} With a request to  
display in Notice  
boards