

**CENTRAL MINE PLANNING AND DESIGN INSTITUTE LIMITED
REGIONAL INSTITUTE-V, CMPDI COMPLEX, BILASPUR (CG)**

**TENDER NOTICE /QUOTATION ENQUIRY FOR CALIBRATION OF LABORATORY
EQUIPMENTS FROM NABL- ACCREDITED CALIBRATION LAB AT BILASPUR
ENVIRONMENTAL LAB AND HASDEO ENVIRONMENTAL LAB OF CMPDI, RI-V, BILASPUR**

Tender Enquiry No: RV/PMS/Lab Equip. Calibration/01/NIT/20-21/04, Dated.- 06.04.2020

1. Name and address of the Party-

2. Sealed quotations are invited in single part for the calibration of following Lab. Equipment's.

SCOPE OF WORK:

**CALIBRATION OF LABORATORY EQUIPMENTS FROM NABL- ACCREDITED CALIBRATION LAB
AT KUSMUNDA ENVIRONMENTAL LAB AND HASDEO ENVIRONMENTAL LAB**

ANNEXURE – I

PRICE -BID

Sl. No.	Name of Items	Parameter to be Calibrated	Range	Qty. Nos.	Rate Rs.	Amount Rs.
1	Hot Air Oven	Temperature	30°C - 200°C	04		
2	Muffle Furnace	Temperature	500°C - 900°C	01		
3	Deep Freezer	Temperature	02°C - 04°C	03		
4	BOD Incubator	Temperature	00°C - 30°C	03		
5	Auto Clave	Pressure	Pressure Gauge	02		
6	COD Digester	Temperature	00°C - 200°C	02		
7	Walk in Cold Storage Room	Temperature	+02°C - Ambient	01		
8	Lux Meter	Illumination	0-150 LUX	01		
9	Burettes 50ml	Volume	One Spot	01		
10	Burettes 25ml	Volume	One Spot	01		
11	Pipettes 01ml	Volume	One Spot	01		
12	Pipettes 05ml	Volume	One Spot	01		
13	Pipettes 10ml	Volume	One Spot	01		
14	Pipettes 25ml	Volume	One Spot	01		
15	Volumetric Flask 50ml	Volume	One Spot	01		
16	Volumetric Flask 100ml	Volume	One Spot	01		
17	Volumetric Flask 500ml	Volume	One Spot	01		

18	Volumetric Flask 1000ml	Volume	One Spot	01		
19	Nessler Tube 50ml	Volume	One Spot	01		
20	Nessler Tube 100ml	Volume	One Spot	01		
21	Glass Thermometer	Temperature	00°C - 40°C	01		
22	Wet & Dry Bulb Thermometer	Temperature	00°C - 50°C	04		
23	K Type Digital Thermometer	Temperature	00°C - 900°C	02		
24	Weight Box	Weight	01 gm. –200 gm.	01		
25	Vacuum Pump	Pressure	70 – 130 Kpa	02		
26	Digester of TKN Analyzer	Temperature	00°C - 450°C	02		
27	Water Bath	Temperature	00°C - 70°C	02		
28	Electronic Balance	Weight	2mg – 420 gram	02		
29	Precision Balance	Weight	Up to 210 gram	02		
30	Micro Balance	Weight	Max 02 gram	02		
31	Hot Plate	Temperature	00°C - 200°C	05		
32	Measuring Cylinder 2ml	Volume	One Spot	01		
33	Measuring Cylinder 5ml	Volume	One Spot	01		
34	Measuring Cylinder 10 ml	Volume	One Spot	01		
35	Measuring Cylinder 100 ml	Volume	One Spot	01		
36	Measuring Cylinder 250 ml	Volume	One Spot	01		
37	Measuring Cylinder 500 ml	Volume	One Spot	01		
38	Measuring Cylinder 1000 ml	Volume	One Spot	01		
					GST @.....%	
					TOTAL: (Rs)	

TERMS & CONDITIONS

3. Rates should be quoted inclusive of all taxes and duties.
4. Offer to be submitted at : The office of HOD (PMS), CMPDI, Regional Institute, CMPDI Complex, Bilaspur (CG)
5. Validity of offer : The offer shall be valid for 120 days from the date of opening of the offers and the rates shall be firm.
6. Date & time of submission of offer : On or before 10.30 am on **23.04.2020**
7. Date & time of opening of offer : At 11.00 am on **23.04.2020**

- | | | |
|-----|--------------------|---|
| 8. | Validity of offer | : The offer shall be valid for 120 days from the date of opening of the offers and the rates shall be firm. |
| 9. | Completion of work | : Within two weeks from the issuance of Work Order. |
| 10. | PAN CARD | : Self - Attested photocopy to be submitted |
| 11. | GST Regn. No. | : Self - Attested photocopy to be submitted for GST registered bidder |

COMMERCIAL TERMS AND CONDITIONS:-

- 1 No advance will be paid.
- 2 Pre-receipted and signed bills in triplicate shall be submitted for payment.
- 3 Paying authority will be HOD (F), CMPDI, Bilaspur (C.G)
- 4 Payment will be made through **e-Payment**
- 5 Payment will be made within 21 days from the date of submission of the bill.
- 6 In case work is not completed within the stipulated, period, LD of 0.50% per week up and a part thereof subject to a ceiling of 10% will be deducted from the bill. Where felt necessary the limit of 10% can be increased to 15%. GST on LD to be born by the party for which necessary tax invoice will be issued by CMPDI in due course of time.

GENERAL TERMS & CONDITIONS

- 1 The Regional Director, CMPDI, RI-V, Bilaspur reserves the right to terminate the contract at any time without assigning any reason whatsoever.
- 2 In case of any dispute, the decision of Regional Director, CMPDI, RI-V, Bilaspur (CG) will be final and binding.
- 3 The court at Bilaspur (CG) will have the jurisdiction to deal with any legal matters or dispute.
- 4 The offer shall be submitted in a sealed envelope. Full name and address of the tenderer shall be written on the bottom left hand corner of the sealed envelope. 'Tender Number' and name of the work, date and time of opening shall be indicated on the top right hand corner of the envelope. The offer shall be dropped in the tender box, kept in the office of HOD (PMS), CMPDI Complex, Seepat Road, Bilaspur or sent to the office of HOD (PMS), CMPDI Complex, Seepat Road, Bilaspur by post / courier.
- 5 The offer received after due date and time of submission shall be rejected without assigning any reason. The tenderers are requested to submit their offer in person.
- 6 The tender document in which the tender is submitted by the tenderer will become the property of the company and the company shall have no obligation to return the same to the tenderer.
- 7 The offer shall be typed or written with indelible ink in English or in Hindi.
- 8 The employer does not bind themselves to accept the lowest tender and reserves the right to reject any or all the tenders without assigning any reason whatsoever. L-1 shall be decided on overall grand total price not on individual item rate.
- 9 Corrections where unavoidable shall be made by crossing out and rewriting attested with full signature and date by the tenderer who is signing the offer. Erasing or overwriting in the tender document may disqualify the tender.
- 10 The company reserves the right to postpone the date of receipt and opening of tenders or cancel the tender without assigning any reason whatsoever.
- 11 In case of any doubt regarding the tender document, the tenderer may submit to the official inviting tender a written request for the same before last date of submission. Any interpretation or clarification of the tender documents by formal amendments, if issued by the official inviting tender, shall be final and valid.

- 12 The offers will be opened on due date and time. The tenderer or the representative who are authorized by the tenderers, can attend the opening of the tender.
- 13 The tenderer shall submit the offer in the format prescribed in this document and the signed copy of the terms and conditions as a token of acceptance. Otherwise the tender may be considered incomplete.

SPECIAL TERMS & CONDITIONS

1. The bidder should be accredited by NABL with sufficient scope to calibrate as per specifications given in the tender. The bidder should submit a copy of valid NABL accreditation certificate along with scope of accreditation.
2. Calibration certificate bearing NABL symbol and signatory as approved by NABL for each item should be provided by the calibration lab.. The calibration certificate should be associated with sufficient traceability.
3. Place of calibration : Onsite calibration has to be performed at our two sites:
 - a. The Environment Laboratory CMPDI, RI-V, CMPDI Complex, Seepat Road, Bilaspur C.G.
 - b. The Environment Laboratory CMPDI, RI-V, Manendragarh after arrival of Bilaspur. CMPDI will provide vehicle for reaching at and the return from the Environment Laboratory Manendragarh (on-road distance of about 170KM from Bilaspur).
4. Calibration should be carried out within two weeks of issuance of Work Order.

HOD (PMS)
CMPDI, RI-V, Bilaspur (CG)

ANNEXURE – II

CERTIFICATE FROM THE TENDERER THOSE WHO DOWN LOADED TENDER DOCUMENT FROM WEBSITE

This is to certify that I/We have downloaded this tender document from CMPDIL website and is being submitted without tempering at any page. Further we understand that in the event of such tempering being detected at any stage or time, CMPDIL has the right to terminate this work, forfeit the EMD / Security Deposit submitted by us and our firm can be black listed

(Signature of authorized person with Seal & Date)

ANNEXURE - III

	CHECK-LIST	
Type of Document	Details	Yes/No
1) PAN Card	Attach self-attested Copy of PAN Card issued by income tax department.	
2) GST Registration / GST Exemption Certificate	Attach self-attested Copy of GST registration or GST Exemption Certificate as the case may be.	
3) Signed copy of NIT	Attach duly sealed & signed copy of NIT (on all pages) as a token of acceptance of Terms & Conditions of NIT.	
4) Other Annexures	Annexure-I, Annexure-II and Annexure IV have been submitted in company's letter head.	
5) NABL Certificate with scope of Accreditation.	Copy of self – attested NABL Certificate with scope of Accreditation.	

Format for e-Payment

To
 The Regional Director,
 Regional Institute, CMPDI
 Seepat Road, SECL Complex
 Bilaspur (CG)

Ref: - Authorization of all our payment through electronic fund transfer system/RTGS/CBS/Intra Bank Transfer.

We, hereby authorize CMPDI Limited to make all our payments against our bills, Refund of Earnest Money Deposit and Security Deposit, through Electronic Fund Transfer System/RTGS/CBS/Intra Bank Transfer. The detail for facilitating the payments are given below.

(TO BE FILLED IN CAPITAL LETTERS)

1. Name of the Beneficiary:

2, Address:

.....

City PIN CODE e-mail ID

Telephone No. (With STD Code)

3. Bank Particulars:-

Bank Name :- Branch Name..... Bank Branch

Code.....

Branch Address

..... PIN CODE

Telephone No. (With STD Code) FAX No. (With STD Code)

4. 9 Digit MICR Code of the Bank Branch (Enclosed copy of a cancelled cheque):

5. 11 Digit IFSC Code of beneficiary Branch:

6. Bank Account Number:

7. Bank Account Type (Tick One): SAVING /CURRENT/ LOAN/ CASH CREDIT/ OTHERS (If Other, Specify)

8. Permanent Account Number (PAN):

9. CMPDI Vendor Code:

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all for reasons of incomplete or incorrect information, I/we would not hold the Company responsible. We also agree to bear the bank charges, if any for enabling such transfer.

SIGNATURE
 (AUTHORISED SIGNATORY)

Name

Date

(Official Stamp)

BANK CERTIFICATION

It is certified that above mentioned beneficiary holds a Bank Account No.

With our branch and the Bank Particulars mentioned above are correct.

SIGNATURE
 (AUTHORISED SIGNATORY)

Name

Date

(Official Stamp)