



cmpdi
A Mini Ratna Company

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुबंधी कंपनी / भारत सरकार का एक लोक उपनियम)
संचय संस्थान-7, लोट नंबर ई-4, गांधी पार्क के निकट, समन्तपुरी पा. आर.आर.एल. भुबनेश्वर 751013 (ଓଡିଶା)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Regional Institute VII, Plot No: E-4, Near Gandhi Park, Samantapuri, PO: RRL, Bhubaneswar 751013 (Odisha)
Registered Office, CMPDI HQ, Gondwana Place, Kanke Road, Ranchi-834031
CORPORATE IDENTITY NUMBER - U14292JH1975GOI001223

QUOTATION NOTICE

सूचना क्रमांक:- CMPDI/RI-VII/E&M/ Office Building/2020-21/242

दिनांक: 15.09.2020

Sealed item rate quotations are invited from eligible contractors for the following work to be executed for Central Mine Planning and Design Institute Limited (CMPDI Ltd.), RI-VII Bhubaneswar as described below:-

Name of work	Estimated Cost including GST (Rs.)	Earnest Money (Rs.)	Completion Period
AMC of CCTV surveillance system installed at township & office building of CMPDI, RI-VII Bhubaneswar (Part A) along with replacement of cameras in office and township / repairing of 16 CH AHD DVR in office (Part B) <i>Note: Replacement / repair works to be carried out within 30 days of start of AMC contract period</i>	Part A 59,000.00	1200.00	Part A 365 (Three hundred sixty five) Days
	Part B 30,000.00		Part B 30 (Thirty) Days

Quotation document can be obtained on request in writing from the office of the HoD (E & M), CMPDI RI-VII, Bhubaneswar (Odisha) on any working day between 11.00AM to 04.00 PM on application. Quotation Document will be available free of cost from 16.09.2020 to 26.09.2020 or can also be downloaded from the website www.cmpdi.co.in. Duly filled in sealed quotation in Single Part should be submitted in the Office of the HoD (E&M), CMPDI RI-VII, Bhubaneswar upto 03.00 p.m. on 28.09.2020 and quotations shall be opened at 03.30 p.m. on the 28.09.2020 in presence of the intending quotationers or their authorized representatives at the office of the HoD (E&M), CMPDI RI-VII, Bhubaneswar.

The Earnest Money will have to be deposited in the form of Bank Draft from any nationalized/scheduled Bank payable to "CMPDIL, Regional Institute, Bhubaneswar" payable at its Branch at Bhubaneswar.

Quotationers are required to submit Earnest Money, copy of GST registration certificate (if applicable), Photocopy of PAN (Permanent Account Number), along with Quotation Document issued by department after filling the price bid (Annexure-I), under taking form (Annexure-II), bidder status form (Annexure-III) and mandate form for e-Payment (Annexure-IV). All pages of Quotation document,copies of PAN & GST should be self-authenticated by the Quotationers.

CMPDI does not bind itself to accept the lowest quotation and reserves the right to reject any or all the quotations without assigning any reason whatsoever

भवदीय

Myaiti
विभागाध्यक्ष (वि. एवं या.)
15/9/2020

प्रतिलिपि:-

1. Regional Director, CMPDI, RI-VII, Bhubaneswar – for kind information
2. HOD (Fin), CMPDI, RI-VII, Bhubaneswar
3. OIC, CMPDI Exploration Camp Kosala, Talcher, & Gopalpur for display on notice board.
4. Notice Boards, CMPDI, RI-VII, Bhubaneswar.



फोन नम्बर/Phone No. : +91 (674) 230-1271

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ई-मेल/E-mail: rdir7.cmpdi@coalindia.in, hodenm.ri7.cmpdi@coalindia.in

वेब साइट/Website: www.cmpdi.co.in

QUOTATION DOCUMENT

1 Name of work : AMC of CCTV surveillance system installed at township & office building of CMPDI, RI-VII Bhubaneswar (Part A) along with replacement of cameras in office and township / repairing of 16 CH AHD DVR in office (Part B)

2 Quotation Notice No. & Date : CMPDI/RI-VII/E&M/ Office Building/2020-21/242
दिनांक: 15.09.2020

3 Earnest Money Deposit : Rs.1200.00 (Rupees One Thousand Two hundred) only.

4 Completion period of work : Part A 365 (Three hundred sixty five) Days
Part B 30 (Thirty) Days

5 Date & time of submission of Quotation : Upto 03.00 P.M. on 28.09.2020

6 Date & time of opening of Quotation : At 03.30 P.M. on 28.09.2020

7 Quotation Document issued to : _____

Signature of Issuing Officer

Certified that this documents contains from page 01 to 33



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सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुबंधी कम्पनी / भारत सरकार का एक लोक उपक्रम)
क्षेत्रीय संस्थान-7, प्लॉट नम्बर: ई-4, गाँधी पार्क के निकट, सामन्तपुरी, पो: आर.आर.एल. भुबनेश्वर 751 013 (उडिशा)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Regional Institute VII, Plot No: E-4, Near Gandhi Park, Samantapuri, PO: RRL, Bhubaneswar 751013 (Odisha)
Registered Office, CMPDI HQ, Gondwana Place, Kanke Road, Ranchi-

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दिनांक: 15.09.2020

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Name of work	Estimated Cost including GST (Rs.)	Earnest Money (Rs.)	Completion Period
AMC of CCTV surveillance system installed at township & office building of CMPDI, RI-VII Bhubaneswar (Part A) along with replacement of cameras in office and township / repairing of 16 CH AHD DVR in office (Part B) Note: Replacement / repair works to be carried out within 30 days of start of AMC contract period	Part A 59,000.00	1200.00	Part A 365 (Three hundred sixty five) Days
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CMPDI does not bind itself to accept the lowest quotation and reserves the right to reject any or all the quotations without assigning any reason whatsoever.

GENERAL TERMS AND CONDITIONS

1. EARNEST MONEY DEPOSIT (EMD):

1.1 Deposit of EMD:

Earnest Money Deposit (EMD) can be deposited in the form of Demand Draft(DD) from any nationalized/scheduled Bank payable to “**CMPDIL Regional Institute, Bhubaneswar**” payable at its Branch at **Bhubaneswar**.

1.2 Refund of EMD:

- a) The EMD of successful bidder (on Award of Contract) will be retained by **CMPDIL** and will be adjusted to Performance Security Deposit.
- b) The EMD of un-successful bidder shall be released on finalization of tender.
- c) In case the tender is cancelled then EMD of all the participating bidders will be refunded unless it is forfeited by the department.
- d) The earnest money deposit shall not carry any interest.

2. Security Deposit:

2.1 Security Deposit shall consist of two parts:

- a) Performance security to be submitted at award of work and
- b) Retention Money to be recovered from running bills.

The security deposit shall bear no interest

2.2 Performance Security should be 5% of contract amount and must be submitted within 21 days of receipt of LOA/ work order by the successful bidder in the form of Demand Draft drawn in favour of **CMPDIL, Regional Institute, Bhubaneswar on any Scheduled Bank payable at its Branch at **Bhubaneswar****

The bid security deposited in the form of Demand Draft shall be adjusted against the performance (1st part of Security Deposit) at bidder's option.

Failure of the successful bidder to comply with the requirement as above shall constituted sufficient ground for cancellation of the award of work and forfeiture of the bid security/ earnest money.

In addition to the above penal measures, the bidder will not be allowed to participate in the re-tendering process. The bidder may also be debarred from participating in future tenders in the subsidiary for a minimum period of 12 Months

2.3 5% Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects).

2.4 All running on account bills shall be paid at 95% (ninety five percent) of work value. This 5% (five percent) deduction towards Retention Money will be the second part of security deposit.

Retention Money should be refunded after issue of No Defect Certificate.

2.5 The Company shall be at liberty to deduct/appropriate from the security deposit such sums as are due and payable by the contractor to the company as may be determined in terms of the contract, and the amount appropriated from the security deposit shall have

to be restored by further deduction from the contractors subsequent on account running bills, if any.

2.6 **Refund of Security Deposit:** The refund of security deposit shall be subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.

On completion of the entire work and issue of defect liability certificate, (taking over certificate with a list of defects) by the Engineer-in-charge, one half of the security deposit (Performance Security) remaining with the company shall be refunded as elaborated in Cl. No.: 2.3.

The other half shall be refunded to the contractor after issue of No Defect Certificate by the Engineer-in-Charge on the expiry of Defect Liability Period of twelve (12) months, subject to the following conditions:

- a) Any defect/ defects in the work, if detected after issue of defect liability certificate (Taking over certificate with list of defects) is/are rectified to the satisfaction of the Engineer-in-Charge within the said defect liability period of twelve (12) months or on its due extension till completion of the rectification works as required.

NOTE NB: In case of Maintenance contracts, that ends with successful completion of work, where question of Defect Liability Period does not arise (e.g. sweeping/cleaning, horticulture, tank leaning, jungle cutting, grass cutting, surface dressing, AMC of electrical installations etc.), the performance security and retention money (second part of bid security) can be released simultaneously after completion of work and taking over by department.

2.7 Additional Performance Security Deposit:

If the bid of the successful bidder is seriously unbalanced in relation to the company's estimate of the cost of the work to be performed under the contract, the employer may require the bidder to produce detailed price analysis for any or all items of the bill of quantities, to demonstrate the internal consistency of those prices with the methods and scheduled proposed.

Additional performance security shall be applicable if the bid price is below 15% of the justified price, finalized by the owner. The amount of such additional performance security shall be the difference between 85% of the owner's justified price and quoted price.

Additional Performance Security shall be furnished by bidder along with normal performance security. Failure to submit such additional performance security may result into termination of the contract.

This Additional Performance Security will not carry any interest and shall be released in the following manner.

- i. 30% of additional performance security will release after 60% of the total work is completed.
- ii. 50% of additional performance security will release after 80% of the total work is completed.
- iii. 100% of additional performance security will release after total work is completed.

3. Deviations/Variations in Quantities and Pricing

The quantities given in the "Schedule of Quantities" are based on estimates and are meant to indicate the extent of the work and to provide a uniform basis for tendering and any variation either by addition or omission shall not vitiate the contract.

3.1 The company through its Engineer-in-Charge or his representative shall, without radically changing the original scope and nature of the work, under contract, have power to make any alterations in or additions to or substitution of the original specifications, drawings, designs and instructions that may appear to be necessary or advisable during the progress of the work.

The contractor shall be bound to carry out the works in accordance with the instructions given to him in writing by the Engineer-in-Charge or his representative on behalf of the company. Such altered or additional or substituted work, which shall form part of the original contract, shall be carried out by the contractor on the same terms and conditions in all respects on which they agreed to do the main work and at the same rate/rates as are specified in the contract/ work-order.

3.2 The right is reserved to cancel any items of work included in the contract agreement or portion thereof in any stage of execution if found necessary to the work and such omission shall not be a waiver of any condition of the contract nor invalidate any of the provisions thereof.

3.3 If the additional, altered or substituted work includes any class of work for which rate/rates is/are not specified in the contract/work order, rates for such items shall be determined by the Engineer-in-Charge as follows:

a) In the case of percentage tenders, if the rate for the item of work executed is available in the company's approved SOR, it will be paid at the schedule rate plus or minus the accepted percentage as per contract,

However, if the extra item is not available in company's approved SOR, then the rate for such extra item(s) shall be dealt as at (c) below.

b) In case of item rate tenders, the rate for extra item shall be derived from the rate for similar item or near similar item of work available in the agreement schedule of work or by analysis of rates as at below and the lower rate out of the above two shall be considered.

In case of composite item rate tenders, where two or more schedule of quantities for similar item description may form part of the contract, the applicable rates shall be taken from the Schedule of Quantities of that particular part in which the deviation is involved, failing that at the lowest applicable rate for the similar item of work in the other schedule of quantities.

For derivation of rates based on analysis, the same shall be done by analysis on prevalent market rate of materials and labour based on standard norms of analysis of rate of C.P.W.D/ N.B.O.

c) In the case of extra item(s) that are completely new, and are in addition to the items contained in the contract, the contractor may within 15 days of receipt of order or occurrence of the item(s) claim rates, supported by proper analysis. The Engineer-in-Charge shall determine the rate(s) by analysis based on prevalent market rate of material and labour and on standard norms of analysis of rate of CPWD / NBO.

- d) In case of combined tender with partly item rate for non-schedule items & partly percentage tenders for SOR items, the rate for extra item shall be derived as at (b) & (c) above in case of non-schedule items rates and in case of percentage rates for SOR items the rate for extra item shall be derived as at (a) above.

In case of any difference between the contractor and the Engineer-In Charge as to the fixation of rates, the matter shall be referred to the accepting authority of the company i.e. HOD (E&M), whose decision shall be final and binding on the contractor.

3.4 Alteration in the quantities shall not be considered as a change in the condition of the contract nor invalidate any of the provision thereof provided that a deviation estimate / revised estimate / supplementary agreement for the item(s) involved is made. Such approval shall be from appropriate authority.

3.5 Payment for such deviated items [additional/ altered / substituted items of work of the agreement schedule] shall be made in the contractors running on account bills, till the revised estimate / deviation estimate regularizing these items are sanctioned by the competent authority of the company, at the provisional rates and shall not exceed :

- a) 75% of the rate recommended by the Engineer-in-Charge to the accepting authority of the company i.e. HOD (E&M), if the rate is directly available in the SOR of the company/ if the rate is derived from available rate of BOQ.
- b) 50% of the rate recommended by the Engineer-in-Charge to the accepting authority of the company, i.e. HOD (E&M), if it is analyzed item rates based on prevalent market rates of materials and labour following NBO/CPWD norms.

Total payment for such extra items of work shall not exceed 10% of work order/agreement value / approved deviation estimate value. Also total payment including extra items of work shall not exceed the work order / agreement / approved deviation estimate value.

3.6 PROVISIONS FOR DEALING WITH VARIATIONS IN RESPECT OF ABNORMALLY HIGH RATE AND ABNORMALLY LOW RATE ITEMS.

The abnormally high rate items are those whose quoted rates are more than 20% of the justified rates decided by the owner.

The abnormally low rate items are those whose quoted rates are less than 20% of the justified rates decided by the owner.

In case of Item Rate Tenders, the revision of rates for (i) abnormally high rate items and (ii) abnormally low rate items, shall become operative under the following circumstances:-

For increase in quantity of more than 25% in respect of works executed below plinth level and 10% in respect of works executed above plinth level.

Quantity variation beyond the limit mentioned above shall be dealt by arriving at new rate based on prevalent market rate of materials and labour analyzed as per standard analysis of rate of CPWD/NBO. Payment of extra quantity over the permitted quantity as explained above would be made on the basis of the new analyzed rate.

The variation in quantity of abnormally low rate items for item rate tenders shall not be permitted below 25% for the items below plinth level and below 10% for the items above plinth level of the agreement schedule quantity, but in exceptional cases with written consent of Engineer-in-Charge arising out of technical necessity.

The above provisions shall be applicable for item rate tenders only and not applicable for percentage rate tenders for works based on standard schedule of rates of the company.

3.7 The time of completion of the originally contracted work shall be extended by the company in the event of any deviation resulting in additional cost over the awarded value, if requested by the contractor as follows:-

- i) In the proportion which the additional cost of the altered, additional or substituted work (in value) bears to the original tendered value plus.
- ii) 25% of the time calculated in (i) above or such further additional time as may be considered reasonable by the Engineer-in-Charge.

3.8 The company through its Engineer-in-Charge or his representative, on behalf of the company, shall have power to omit any part of the work in case of non-availability of a portion of the site or for any other reason and the contractor shall be bound to carry out the rest of the work in accordance with the instructions given by the Engineer-in-Charge. No claim from the Contractor shall be entertained/ accepted on these grounds.

3.9 In the event of any deviation being ordered which in the opinion of the contractor changes radically the original scope/nature of the contract, the contractor shall under no circumstances suspend the work, either original or altered or substituted, and the dispute/disagreement as to the nature of deviation and the rate/rates to be paid for such deviations shall be resolved separately with the company as per the procedures/ norms laid down hereafter.

4. Time for Completion of Contract, Extension thereof, Defaults and Compensation for Delay

Time is the essence of the contract and as such all works shall be completed within the time stipulated in the contract/ work order. The work shall, throughout the stipulated period of contract, be carried out with all due diligence on the part of the contractor.

For the purpose of this detailed time and progress chart, the work shall be deemed to have commenced on the expiry of 10 (ten) days from the issue of Letter of Acceptance of Tender or 07 (seven) days after handing over the site of work or handing over reasonable number of working drawings to the contractor or the period of mobilization allowed in the work order for starting the work in special circumstances, whichever is later.

4.1 If the contractor, without reasonable cause or valid reasons, commits default in commencing the work within the aforesaid time limit, the company shall, without prejudice to any other right or remedy, be at liberty, by giving 15 days' notice in writing to the contractor to commence the work, failing which to forfeit the Earnest Money deposited by him and to rescind the Letter of Acceptance of Tender/Work Order and also to debar the contractor to take part in the future re-tender.

The Company may debar such defaulting Contractors from participating in future Tenders for a minimum period of 12(twelve) months.

4.2 Liquidated damages (applicable for Part B only) :If the contractor fails to complete the work and clear the site on or before the date of completion or extended date of completion, he shall without prejudice to any other right or remedy available under the law to the company on account of such breach, pay as compensation :

- i) @ Half percent ($\frac{1}{2} \%$) of the contract amount/Revised Contract amount whichever is less, per week of delay.

OR

- ii) $\frac{1}{2} \%$ of the contract-value of group of items/ revised completion value of group of items whichever is less, per week of delay, for which a separate period of completion is originally given.

The aggregate of such compensation/ compensations shall not exceed:

- i) 10% (ten) percent of the total amount of the contract/ Revised contract amount, whichever is less.

OR

- ii) 10% of the contract-value of group of items/ revised completion value of group of items whichever is less, for which a separate period of completion is originally given. The amount of compensation may be adjusted or set off against any sum payable to the contractor under this or any other contract with the company.

- 4.2.1 The company, if satisfied, that the works can be completed by the contractor within a reasonable time after the specified time of completion, may allow further extension of time at its discretion with or without the levy of L.D. In the event of extension granted being with L.D, the company will be entitled without prejudice to any other right or remedy available in that behalf, to recover from the contractor as agreed damages equivalent to half percent of the contract value of the works for each week or part of the week subject to a ceiling as described at Cl.4.2.
- 4.2.2 The company, if not satisfied that the works can be completed by the contractor, and in the event of failure on the part of the contractor to complete work within further extension of time allowed as aforesaid, shall be entitled, without prejudice to any other right, or remedy available in that behalf, to rescind the contract.
- 4.2.3 The company, if not satisfied with the progress of the contract and in the event of failure of the contractor to recoup the delays in the mutually agreed time frame, shall be entitled to terminate the contract.
- 4.2.4 In the event of such termination of the contract as described in clauses 4.2.2 or 4.2.3 or both, the company, shall be entitled to impose penalty/LD as deliberated at Clause 4.2. Additionally the contractor shall be debarred from participating in the future tenders for a minimum period of 12 months.

4.3 The company may at its sole discretion, waive the payment of compensation on request received from the contractor indicating valid and acceptable reasons if the entire work is completed within the date as specified in the contract/work order or as validly extended date without stipulating any compensation for delay.

4.4 **Extension of date of completion:** On occurrences of any events causing delay as stated here-under, the contractor shall intimate immediately in writing to the Engineer-in-Charge.

a) Force Majeure :

- i Natural phenomena like unprecedented flood and draught, earthquakes & epidemics.
- ii Political upheaval, civil commotion, strikes, lockouts, acts of any Govt. (domestic/foreign) including but not limited to war and proprieties, quarantine embargoes

The successful bidder/ contractor will advise in the event of his having to resort to this clause by a registered letter duly certified by the local chamber of commerce or statutory authorities, the beginning and end of the cause of delay, within fifteen days of the occurrence and cessation of such Force Majeure condition.

In the event of delay due to Force Majeure for more than one month the contract may be terminated at the discretion of the company. Termination under such circumstances will be without any liability on either side.

For delays arising out of Force Majeure, the bidder / contractor will not claim extension in completion date for a period exceeding the period of delay attributable to the clauses of Force Majeure and neither company nor bidder / contractor shall be liable to pay extra cost (like increase in rates, remobilization advance, idle charges for labour and materials etc.) provided it is mutually established that Force majeure conditions did actually exists.

- b) Serious loss or damage by fire and abnormally bad weather
- c) Non-availability of stores which are the responsibility of the company to supply as per contract
- d) Non-availability of working drawings in time, which are to be made available by the company as per contract during progress of the work
- e) Delay on the part of the contractors or tradesmen engaged by the company not forming part of the contract, holding up further progress of the work
- f) Non-availability or breakdown of tools and plant to be made available or made available by the company
- g) The execution of any modified or additional items of work or excess quantity of work.
- h) Any other causes which, at the sole discretion of the company, is beyond the control of the contractor.

- 4.4.1 The contractor shall request the company in writing for extension of time within 15 days of happening of such event causing delay stating also, the period for which extension is required. The company may, considering the genuinity of the request, give a reasonable extension of time for completion of the work. Such extension shall be communicated to the contractor in writing by the company through the Engineer-in-Charge within 1(one) month of the date of receipt of such request.
- 4.4.2 The opinion of the Engineer-in-charge, whether the grounds shown for the extension of time are or are not reasonable, is final. If the Engineer-in-charge is of the opinion that the grounds shown by the contractor are not reasonable and declines to the grant of extension to time, the contractor cannot challenge the soundness of the opinion

The opinion of the Engineer-in-charge that the period of extension granted by him is proper or necessary is not, however, final. If the contractor feels that the period of extension granted is inadequate he can appeal to the HoD (E&M) of the company for consideration on the question whether the period of extension is or is not proper or necessary.

- 4.4.3 Provisional extension of time may also be granted by the Engineer-in-Charge during the course of execution, on written request for extension of time within 15(fifteen) days of happening of such events as stated above, reserving the company's right to impose/ waive penalty at the time of granting final extension of time as per contract agreement.
- 4.4.4 When the period fixed for the completion of the contract is about to expire, the question of extension of the contract may be considered at the instance of the Contractor or the Department or of both. The extension will have to be by party's agreement, express or implied.

In case the contractor does not apply for grant of extension of time within 15(fifteen) days of the hindrance occurring in execution of the work and the department wants to continue with the work beyond the stipulated date of completion for reason of the work having been unavoidably hindered, the Engineer-in-charge can grant extension of time even in the absence of application from the contractor.

Such extension of time granted by the Engineer-in-Charge is valid provided the contractor accepts the same either expressly or implied by his actions before and subsequent to the date

of completion. Such extension of time shall be without prejudice to Company's right to levy compensation under the relevant clause of the contract.

The contractor shall however use his best efforts to prevent or make good the delay by putting his endeavors constantly as may be reasonably required of him to the satisfaction of the Engineer-in-Charge.

5. Quality Assurance - Materials and Workmanship (applicable for Part B only)

The contractor shall carry out and complete the work in every respect in accordance with the contract and shall ensure that the work conforms strictly to the drawings, specifications, (as enclosed or in absence of enclosed specifications current CPWD/BIS specifications) instructions of the Engineer-in-Charge. The Engineer-in-Charge may issue, from time to time, further drawings, detailed instructions/ directions in writing to the contractor. All such drawings, instructions/directions shall be consistent with the contract documents and should be reasonably inferable there from, along with clarifications/ explanations thereof, if necessary. However, the contractor will be solely responsible for design and erection of all temporary structures required in connection with the work

- 5.1 For Quality Assurances of all the works the norms/ guidelines laid down by the company herein and elsewhere will form part of the contract for the purpose of quality of works.
- 5.2 The contractor shall be responsible for correct and complete execution of the work in a workman like manner with the materials as per specification which shall be subject to the approval of the company. All work under execution in pursuance of the contract shall be open to inspection and supervision by the Engineer-in-Charge or by his authorized representative or any other official of higher rank or any other person authorized by the company in his behalf & the contractor shall allow the same.
- 5.3 All materials to be provided by the contractor shall be in conformity with the specifications/schedule of work as per the contract and the contractor shall furnish proof, if so required by the Engineer-in-Charge to his satisfaction that the materials do so comply.
- 5.4 The contractor shall immediately after the award of work draw up a schedule giving dates for submission of samples as required or necessary as per the specification for approval of Engineer-in-Charge who shall approve, if found acceptable, promptly so that there is no delay in the progress of the work of the contractor or of the work of any of the sub-contractor.
On receipt of samples as per schedule, the Engineer-in-Charge shall arrange to examine/test with reasonable promptness ensuring conformity of the samples with the required specification and complying with the requirements as per contract documents keeping in view that the work shall be in accordance with the samples approved by him. The contractor shall be bound to furnish fresh sample, if disapproved by the Engineer-in-Charge, for his approval. The contractor shall not start bringing materials at the site unless the respective samples are approved. Materials conforming to approved samples shall only be brought to site. However, Engineer-in-Charge's approval for any sample, design / drawings (permanent / temporary structures) shall not alter contractor's full responsibility whatsoever for the performance and safety of the executed job.

Samples are to be supplied by the contractor at his own cost. The cost involved in tests shall be borne by the contractor. If any test is ordered by the Engineer-in-Charge which is to be carried out by any independent person or agency at any place other than the site even then the cost of materials and testing charge etc. shall be borne by the contractor. If the test

shows that the materials are not in accordance with the specifications, the said materials shall not be used in the work and removed from the site at contractors cost.

5.5 The company, through the Engineer-in-Charge, shall have full powers to reject any materials or work due to a defect therein for not conforming to the required specification, or for materials not being of the required quality and standard or for reasons of poor workmanship or for not being in accordance with the sample approved by him. The contractor shall forthwith remedy the defect/replace the materials at his expense and no further work shall be done pending such rectification/replacement of materials, if so instructed by the Engineer-in-Charge.

In case of default on the part of the contractor, the Engineer-in-Charge shall be at liberty to procure the proper materials for replacement and/or to carry out the rectifications in any manner considered advisable under the circumstances and the entire cost & delay for such procurement/rectification shall be borne by the contractor.

5.6 The Engineer-in-Charge shall be entitled to have tests carried out for any materials, according to the standard practice followed for such tests, other than those for which satisfactory proof has already been furnished by the contractor who shall provide at his expense all facilities which the Engineer-in-Charge may require for the purpose. All such expenses born by the contractor are not to be paid separately by the employer and shall be assumed covered in accepted prices.

The cost of any other tests, if so required by the Engineer-in-Charge, shall be borne by the company. However if the test shows the workmanship or materials not to be in accordance with the provision of the contract or the instruction of Engineer-in-Charge the cost shall be borne by the contractor. .

5.7 Access to the works: The Engineer-in-charge and any person authorized by the company shall at all times have access to the works and to all workshops and places where work is being prepared or from where materials, manufactured articles are being obtained for the works and the contractor shall afford every facility for and every assistance in or in obtaining the right to such access.

5.8 Inspection of works: (applicable for Part B only)

- i) No work shall be covered up or put out of view without the approval of the Engineer-in-charge or the Engineer-in-charge's representative or any other officer nominated by the company for the purpose and the contractor shall afford full opportunity for the EIC or EIC's representative or any other officer nominated by the company for the purpose to examine and measure any work which is about to be covered up or put out of view and to examine foundations before permanent work is placed thereon. the contractor shall give due notice to the Engineer-in-charge's representative whenever any such work or foundations is ready or about to be ready for examination and the Engineer-in-charge's representative shall, without unreasonable delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such work or foundations.
- ii) The contractor shall uncover any part or parts of the works or making openings in or through the same as the Engineer-in-Charge may from time to time direct and shall reinstate and make good such part or parts to the satisfaction of Engineer-in-charge.

If any such part or parts have been covered up or put out of view after compliance with the requirement of sub-clause above and are found to be executed in accordance with the contract, the expenses of uncovering, making openings in or through and making good the

same shall be borne by the Employer, but in any other cases all costs shall be borne by the contractor.

5.9 Removal of Improper Work and Materials: (applicable for Part B only)

- i) The Engineer-in-charge shall during the progress of the works have power to order in writing from time to time:
 - a) The removal from the site, of any materials which in the opinion of Engineer-in-charge, are not in accordance with the contract/ work order/ approved sample.
 - b) The substitution with proper and suitable materials.
 - c) The removal and proper re-execution, notwithstanding any previous test thereof or interim payment there from, of any work which in respect of materials or workmanship is not in accordance with the contract.
- ii) In case of default on the part of the contractor in carrying out such order, the Engineer-in-charge shall be entitled to employ and pay other agency to carry out the same and all expenses consequent thereon shall be recoverable from the contractor or may be deducted from any amount due or which may become due to the contractor.

5.10 Devaluation of Work : In lieu of rejecting work done or materials supplied not in conformity with the contract/work order/approved samples, the Engineer-in-charge or any other officer nominated by the company for the purpose may allow such work or materials to remain, provided the Engineer-in-Charge/ the officer nominated by the company is satisfied with the quality of any materials, or the strength and structural safety of the work, and in that case shall make such deduction for the difference in value, as in his opinion may be reasonable.

5.11 Final Inspection of Work: The Engineer-in-charge and any other officer nominated by the company for the purpose shall make final inspection of all work included in the contract/work order, or any portion thereof, or any completed structure forming part of the work of the contract, as soon as practicable after notification by the contractor that the work is completed and ready for acceptance. If the work is not acceptable to the Engineer-in-charge at the time of such inspection, he shall inform the contractor in writing as to the particular defects to be remedied before final acceptance can be made.

5.12 Defects appearing after acceptance: Any defects which may appear within the defect liability period and arising, in the opinion of the Engineer-in-charge, from lack of conformance with the drawings and specifications, shall, if so required by the Engineer-in-charge in writing, be remedied by the contractor at his own cost within the time stipulated by the Engineer-in-charge. If the contractor fails to comply, the Engineer-in-charge may employ other persons to remedy the defects and recover the cost thereof from the dues of the contractor.

5.13 Defective Materials: All materials not conforming to the requirements of the specifications shall be considered as defective, and all such materials, whether in place or not shall be rejected. They shall be removed immediately by the contractor at his expenses and replaced with acceptable material.

No rejected material, the defects of which have been subsequently corrected, shall be used on the work until approval in writing has been given by the Engineer-in-Charge. Upon failure on the part of the contractor to comply with any instruction of the Engineer-in-charge made under the provisions of this article within the time stipulated by the Engineer-

in-charge, the Engineer-in-charge shall have authority to remove and replace defective material and recover the cost of removal and replacement from the contractor.

Further all such defective material lying at site not removed and replaced within 30 days after issue of notice by the Engineer-in-charge, if the Engineer-in-charge so decides shall dispose of such material in any manner without any further written notice to the contractor.

6. (A) Payments (applicable for Part A only)

- i) Quarterly payment to be released after submission of pre-receipt bill in duplicate with equal amount after carried out successful AMC on production of proof of satisfactory performance duly certified by the user department of CMPDI
- ii) Income tax deduction @ 2% (Two percent) of the gross value of each bill or at the rate as amended from time to time, shall be made unless exempted by the competent authority of the Income Tax Department
- iii) No interest shall be payable on the amounts withheld, under the terms of the Contract Agreement/Work-order.

(B) Measurement and Payments (applicable for Part B only)

Except where any general or detailed description of the work in the Bill of Quantities or specifications of the contract/ work order provides otherwise, measurement of work done shall be taken in accordance with the relevant standard method of measurement published by the Bureau of Indian Standards (BIS) and if not covered by the above, other relevant Standards/practices shall be followed as per instructions of the Engineer-in-Charge.

- 6.1 All items of work carried out by the contractor in accordance with the provision of the contract having a financial value shall be entered in the Measurement Book as prescribed by the company so that a complete record of the measurements is available for all the works executed under the contract and the value of the work executed can be ascertained and determined therefrom. Measurements of completed work / portion of completed work shall be recorded only in the Measurement Books.
- 6.2 Measurement shall be taken jointly by the Engineer-in-Charge or his authorized representative and by the contractor or his authorized representative.
- 6.3 Before taking measurements of any work, the Engineer-in-Charge or the person deputed by him for the purpose shall intimate the contractor to attend or to send his representative to attend the measurement. Every measurement thus taken shall be signed and dated by both the parties on the site on completion of the measurement. If the contractor objects to any measurements, a note to that effect shall be made in the Measurement Book / Log Book and signed and dated by both the parties.
- 6.4 The measurement of the portion of work/items of work objected to, shall be re-measured by the Engineer-in-Charge himself or the authority nominated by the company for the purpose in the presence of the contractor or his authorized representative and recorded in the M.B. which shall be signed and dated by both the parties. Measurements so recorded shall be final and binding upon the contractor and no claim whatsoever shall thereafter be entertained.

In case the contractor or his authorized representative does not attend to the joint measurements at the prefixed date and time after due notice, the measurements taken by the Engineer-in-Charge or his representative shall be final and binding on the contractor.

Measurement of the extra items of work or excess quantities of work duly authorized in writing by the Engineer-in-Charge shall also be taken and recorded in the M.B. based on the existing items in the SOR of the company and if such items do not exist in the company's SOR, the description of the work shall be as per actual execution. Payment for such extra items will be based on the rates to be derived as described in the relevant clauses of the contract/ work-order

6.5 No work shall be covered up or put out of view without the approval by the Engineer-in-Charge and recording of measurements and check measurement thereof duly accepted by the contractor. The contractor shall provide full opportunity to the Engineer-in-Charge or his representative to examine and measure all works to be covered up and to examine the foundations before covering up.

The contractor shall also give notice to Engineer-in-Charge whenever such works or foundations are ready for examination and the Engineer-in-Charge shall without unreasonable delay arrange to inspect and to record the measurements, if the work is acceptable and advise the contractor regarding covering of such works or foundations.

6.6 In case of items which are claimed by the contractor but are not admissible according to the department, measurements of such items, will be taken by for record purposes only and without prejudice so that in case it is subsequently decided by the department to admit the contractor's claims, there should be no difficulty in determining the quantities of such work. A suitable remark should, however, be made against such measurements to guard against payment in the ordinary way.

6.7 Payments: The running on account payments may be made once in a month or at intervals stipulated in the work order/ contract agreement.

6.7.1 Running on account bill/bills for the work executed/ materials supplied in accordance with the work order/ contract shall be prepared on the basis of detailed measurements recorded as described hereinbefore and processed for payments.

6.7.2 Payment of on account bill shall be made on the Engineer-in-Charge's certifying the sum to which the contractor is considered entitled by way of interim payment for the following:

- a) The work executed as covered by the bill/bills after deducting the amount already paid, the security deposit and such other amounts as may be deductible or recoverable in terms of the work order/ contract.
- b)
 - i Payment for excess quantity of work done with the written instructions of the Engineer-in-Charge for items already appearing in the bill of quantities of work with approved rates, will be made along with the on account bills only upto 10% of the quantity provided in the agreement subject to overall value of work not exceeding the agreement value.
 - ii The HOD (E&M) of the company may authorize interim payment for excess work done upto 20 % of the quantity of work provided in the Bill of Quantity of the work awarded from Company subject to overall value of work done does not exceed the contract value.
- c) Extra items of work executed will be paid on specific written authorization of HOD (E&M) provided that the value of such extra items of work when added

together is not more than 10% of the contract value and the total gross payment including excess quantity does not exceed the contract value.

Balance amount on account of excess quantity and extra items of work executed shall be paid after the deviation estimate / revised estimate regularizing the extra items and excess quantities of work is sanctioned by the competent authority of the company with the concurrence of the Finance Department of the company.

- d) On the Engineer-in-Charge's certificate of completion in respect of the work covered by the contract / final measurements of the work certified by the Engineer In Charge or his representative.

6.7.3 The measurements shall be entered in the M.B for the work done upto the date of completion and evaluated based on the approved rates for the items in the contract agreement/sanctioned revised estimate. In case of extra items of work, the rates shall be derived as stated in the relevant clause of the contract.

The payments shall be released against the final bill subject to all deductions which may be made on account of materials supplied, water supply for construction, supply of electricity and any other dues payable by the contractor to the company, and further subject to the contractor having given to the Engineer-in-Charge a no claim certificate.

The contractor shall indemnify the company against proof of depositing royalty on account of minor minerals used in the work before the final bill is processed for payments. The final payment to be made will also be subject to Clause-2.6 & 2.7 of the General Terms & Conditions of the contract.

6.7.4 Any certificate given by the Engineer-in-Charge for the purpose of payment of interim bill/bills shall not have itself be conclusive evidence that any work/materials to which it relate is/are in accordance with the contract and may be modified or corrected by the Engineer-in-Charge by any subsequent certificate or by the final certificate.

6.7.5 The company reserve the right to recover/enforce recovery of any overpayments detected after the payment as a result of post payment audit or technical examination or by any other means, notwithstanding the fact that the amount of disputed claims, if any, of the contractor exceeds the amount of such overpayment and irrespective of the facts whether such disputed claims of the contractor are the subject matter of arbitration or not.

The amount of such overpayments shall be recovered from subsequent bills under the contract, failing that from contractor's claim under any other contract with the company or from the contractor's security deposit or the contractor shall pay the amount of over payment on demand. In case of contractor's non-payment on such demand, the same should be realized from the contractor's dues, if any, with Coal India Limited or any of its subsidiaries.

6.7.6 The contractors are required to execute all works satisfactorily and according to the specifications laid down in the contract/ work order. If certain items of work, executed by the contractor, are below specifications, the contractor should re-do them according to the specifications and instructions of EIC and if the contractor fails to rectify the defect within the time and in the manner specified by the EIC, the work shall be got re-done or rectified by the department at the risk and cost of the contractor. Engineer-in-Charge may accept such work of below specifications provided the department is

satisfied with the quality of such works and the strength/ structural safety of such works. In that case Engineer-in-Charge shall make such deductions for the difference in value, as in his opinion is reasonable and is approved by the accepting authority of the company i.e. HOD (E&M) of the company in this case or any other officer nominated by HOD (E&M) for the purpose.

6.7.7 Income tax deduction @ 2% (Two percent) of the gross value of each bill or at the rate as amended from time to time, shall be made unless exempted by the competent authority of the Income Tax Department.

Sales tax on works contract and Building and Construction Workers Cess (as applicable in States) shall be payable by the contractor. If, however, the company is asked to make deduction from the contractor's bills, the same shall be done and a certificate to this effect shall be issued to the contractor for dealing with the State Govt. and the company does not take any responsibility to do anything further in this regard.

No interest shall be payable on the amounts withheld, under the terms of the Contract Agreement/Work-order.

7. Termination, Cancellation, Suspension and Foreclosure of contract:

The company shall, in addition to other remedial steps to be taken as provided in the conditions of contract be entitled to cancel the contract in full or in part, and whether the date of completion has or has not elapsed, by notice in writing if the contractor :-

- a) Makes default in proceeding with the works with due diligence and continues to do so even after a notice in writing from the Engineer-in-Charge, then on the expiry of the period as specified in the notice
Or
- b) Commits default/breach in complying with any of the terms and conditions of the contract and does not remedy it or fails to take effective steps for the remedy to the satisfaction of the Engineer-in-Charge, then on the expiry of the period as may be specified by the Engineer-in-Charge in a notice in writing.
Or
- c) Obtains a contract with the company as a result of ring tendering or other non-bonafide methods of competitive tendering
Or
- d) Shall offer or give or agree to give any person in the service of the company or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for act/acts of favour in relation to the obtaining or execution of this or any other contract for his company.
Or
- e) Fails to complete the work or items of work with individual dates of completion, on or before the date/dates of completion or as extended by the company, then on the expiry of the period as may be specified by the Engineer-in-Charge in a notice in writing.
Or
- f) Transfers, sublets, assigns the entire work or any portion thereof without the prior approval in writing from the Engineer-in-Charge. The Engineer-in-Charge may by giving a written notice, cancel the whole contract or portion of it in default.

7.1. The contract shall also stand terminated under any of the following circumstances:

- a) If the contractor being an individual in the case of proprietary concern or in the case of a partnership firm any of its partners is declared insolvent under the provisions of Insolvency Act for the time being in force, or makes any conveyance or assignment of his effects or

composition or arrangement for the benefit of his creditors amounting to proceedings for liquidation or composition under any Insolvency Act.

- b) In the case of the contractor being a company, its affairs are under liquidation either by a resolution passed by the contractors company or by an order of court, not being a voluntary liquidation proceedings for the purpose of amalgamation or reorganization, or a receiver or manager is appointed by the court on the application by the debenture holders of the contractor's company, if any.
- c) If the contractor shall suffer an execution being levied on his/their goods, estates and allow it to be continued for a period of 21 (twenty-one) days.
- d) On the death of the contractor being a proprietary concern or of any of the partners in the case of a partnership concern and the company is not satisfied that the legal representative of the deceased proprietor or the other surviving partners of the partnership concern are capable of carrying out and completing the contract. The decision of the company in this respect shall be final and binding which is to be intimated in writing to the legal representative or to the partnership concern.

7.2 On cancellation of the contract or on termination of the contract, the Engineer-in-Charge shall have powers:

- a) To take possession of the site and any materials, constructional plant, equipments, stores etc. thereon and carry out balance work through any means or through any other agency.
- b) To give the contractor or his representative of the work 7 (seven) days' notice in writing for taking final measurement for the works executed till the date of cancellation or termination of the contract. The Engineer-in-Charge shall fix the time for taking such final measurement and intimate the contractor in writing. The final measurement shall be carried out at the said appointed time notwithstanding whether the contractor is present or not. Any claim as regards measurement which the contractor is to make shall be made in writing within 7 (seven) days of taking final measurement by Engineer-In-charge as aforesaid and if no such claim is received, the contractor shall be deemed to have waived all claims regarding above measurements and any claim made thereafter shall not be entertained.
- c) After giving notice to the contractor to measure up the work of the contractor and to take such whole or the balance or part thereof, as shall be unexecuted out of his hands and to give it to another contractor or take up departmentally, to complete the work. The contractor whose contract is terminated shall not be allowed to participate in future bidding for period of minimum twelve months. In such an event, the contractor shall be liable for loss/damage suffered by the employer because of action under this clause and to compensate for this loss or damage, the employer shall be entitled to recover higher of the following:
 - i) Forfeiture of security deposit comprising of performance guarantee and retention money and additional performance security, if any, at the disposal of the employer.
Or
 - ii) 20% of value of incomplete work. The value of the incomplete work shall be calculated for the items and quantities remaining incomplete (as per provision of agreement) at the agreement rates including price variation as applicable on the date, when notice in writing for termination of work was issued to the contractor.

The amount to be recovered from the contractor as determined above, shall, without prejudice to any other right or remedy available to the employer as per law or as per agreement, will be recovered from any money due to the contractor on any account or under any other contract and in the event of any shortfall, the contractor shall be liable to pay the same within 30 days. In case of failure to pay the same the amount shall be debt payable.

In the event of above course being adopted by the Engineer-in-charge, the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased materials, equipment or entered into agreement or made advances on any account or with a view to the execution of work or performance of the contract. And in case action is taken under any of provision aforesaid, the contractor shall not be entitled to recover or to be paid any sum for any work thereof or actually performed under this contract unless and until the engineer-in-charge has certified in writing the performance of such work and value payable in respect thereof and he shall only be entitled to be paid the value so certified.

The need for determination of the amount of recovery of any extra cost/expenditure or of any loss/damage suffered by the company shall not however arise in the case of termination of the contract for death/demise of the contractor as stated in 4.1(d).

7.3. Suspension of Work:

The Company shall have power to suspend the work. The contractor shall on receipt of the order in writing of Engineer-in-charge (whose decision shall be final and binding on the contractor), suspend the progress of work or any part thereof for such time in such manner as the Engineer-in-Charge may consider necessary so as not to cause any damage, or endanger the safety thereof for any of the following reasons:

- a) on account of any default on the part of the contractor, or
- b) for proper execution of the works, or part thereof, for reasons other than the default of the contractor or,
- c) For safety of the works, or part thereof the contractor shall be entitled to an extension of time equal to the period of every such suspension plus 25%. This shall also be applicable for completion of the item or group of items of the work for which a separate period of completion as specified in the contract and of which the suspended work forms a part.

The contractor shall carry out the instructions given in this respect by the Engineer-In Charge & if such suspension exceeds 45 (forty five) days, the contractor will be compensated on mutually agreed terms.

7.4 Foreclosure of contract

If at any time after acceptance of the tender the company decides to abandon for any reason whatsoever the company, through its Engineer-in-Charge, shall give notice in writing to that effect to the contractor and contractor shall act accordingly in the matter. In the event of abandonment, the contractor shall have no claim to any payment of compensation or otherwise whatsoever, other than those mentioned below:-

- a) to pay reasonable amount assessed and certified by the Engineer-in-Charge of the expenditure incurred, if any, by the contractor on preliminary works at site e.g. temporary access roads, temporary construction for labour and staff quarters, office accommodation, storage of materials, water storage tanks and water supply for the work including supply to labour/ staff quarters, office etc.
- b) To pay the contractor at the contract rates full amount for works executed and measured at site upto the date of such abandonment.
- c) to pay for the materials brought to site or to be delivered at site, which the contractor is legally liable to pay, for the purpose of consumption in works carried out or were to be carried out but for the foreclosure, including the cost of purchase and transportation and cost of delivery of such materials. The materials to be taken over by the company

should be in good condition and the company may allow at its discretion the contractor to retain the materials in full or in part if so desired by him and to be transported by the contractor from site to his place at his own cost with due permission of the Engineer-in-Charge.

- d) to take back the materials issued by the company but remaining unused, if any, in the work on the date of abandonment/reduction in the work, at the original issue price less allowance for any deterioration or damage caused while in custody of the contractor.
- e) to pay for the transportation of tools and plants of the contractor from site to contractor's place or to any other destination, whichever is less.

7.4.1 The contractor shall, if required by the Engineer-in-Charge, furnish to him books of accounts, papers, relevant documents as may be necessary to enable the Engineer-in-Charge to assess the amounts payable in terms of clauses 4.4 (a) (c) & (e) of the contract. The contractor shall not have any claim for compensation for abandonment of the work, other than those as specified above.

8. Carrying out Part Work at Risk & Cost of Contractor.

If the progress of the work or of any portion of the work is unsatisfactory, the Engineer-in-Charge, after giving the contractor 15 days' notice in writing, without cancelling or terminating the contract, shall be entitled to employ another Agency for executing the job or to carry out the work departmentally or contractually through tendering/limited tendering process, either wholly or partly, debiting the contractor with cost involved in engaging another agency or with the cost of labour and the prices of materials, as the case may be. The certificate to be issued by the Engineer-in-Charge for the cost of the work so done shall be final and conclusive and the extra cost, if any, shall be borne by the contractor. However, when this clause is invoked, penalty will not be applicable other than on account of delayed completion.

The value of the work taken away shall be calculated for the items and quantities taken away at the agreement rates including price variation as applicable on the date, when notice in writing for taking away part work was issued to the contractor. The contractor, from whom part work is being taken out, shall not be allowed to participate in the tendering process if any.

If the expenses incurred by the department is less than the amount payable to the contractor at his agreement rates, the difference shall not be payable to the contractor.

In the event of above course being adopted by the Engineer-in-Charge, the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered into any engagements or made any advance on any account or with a view to the execution of the work or the performance of the contract.

9. Completion Certificate / Defect Liability Certificate

Except in cases where the contract provides for "Performance Test" before issue of **defect liability** certificate, in which case the issue of **defect liability** certificate shall be in accordance with the procedure specified therein, the contractor shall give notice of completion of work, as soon as the work is completed, to the Engineer-in-Charge. The Engineer-in-Charge and or any other Officer, nominated for the purpose by the company, shall within 30 (thirty) days from the receipt thereof, inspect the work and ascertain the defects/deficiencies, if any, to be rectified by the contractor as also the items, if any, for which payment shall be made at reduced rate.

If the defects, according to the Engineer-in-Charge are of a major nature and the rectification of which is necessary for the satisfactory performance of the contract, he shall intimate in writing the defects and instruct the contractor to rectify the defects/remove deficiencies within the period and in the manner to be specified therein. In such cases **defect liability** certificate will be issued by the Engineer-in-Charge after the above rectifications are carried out/ deficiencies are removed by the contractor to the satisfaction of Engineer-in-Charge.

In the event there are no defects or the defects/ deficiencies are of a minor nature and the Engineer-in-Charge is satisfied that the contractor has already made arrangements for rectification, or in the event of contractor's failure to rectify the defects for any reason whatsoever, the defects can be rectified by the company departmentally or by other means and the 50% of the security deposit of the contractor shall be sufficient to cover the cost thereof, he shall issue the **defect liability** certificate indicating the date of completion of the work, defects to be rectified, if any, and the items, if any, for which payment shall be made at reduced rate indicating reasons therefor and with necessary instructions to the contractor to clear the site/place of work or all debris/ waste materials, scaffoldings, sheds, surplus materials etc. making it clean.

- 9.1 In cases where separate period of completion for certain items or groups of items are specified in the contract, separate defect liability certificate for such items or groups of items may be issued by the Engineer-in-Charge after completion of such items on receipt of notice from the contractor only in the event the work is completed satisfactorily in every respect.

Refund of security deposit and payment of final bill shall, however, be made on completion of the entire contract work, but not on completion of such items of work.

- 9.2 Before the date fixed for completion of work, the work as well as the site of work are to be made clean after removal of rubbish, scaffolding, surplus materials, temporary structures etc.
- 9.3 In case of contractor's failure to clear the site, the EIC shall have right to get the work done. The cost thereof shall be recovered from the final bill of the contractor.

10. Defects Liability Period:

In addition to the defect/s to be rectified by the contractor as per terms of the contract/ work order, the contractor shall be responsible to make good and remedy at his own expense the defect/s mentioned hereunder within such period as may be stipulated by the Engineer-in-Charge in writing:

- a) Any defect/defects in the work detected by the Engineer-in-Charge within a period of 12 (twelve) months from the date of issue of defect liability certificate/completion certificate.
- b) In the case of building works or other works of similar nature any defect in the work detected by the Engineer-in-Charge within a period of 12 (twelve) months from the date of issue of defect liability certificate/completion certificate or before the expiry of one full monsoon period i.e. June to October whichever is later in point of time.

10.1 A programme shall be drawn by the contractor and the Engineer-in-Charge for carrying out the defects by the contractor detected within the defect liability period and if the contractor fails to adhere to this programme the Engineer-in-Charge shall be at liberty to procure proper materials and carry out the rectifications in any manner considered advisable under the circumstances and the cost of such procurement of materials and rectification work shall be chargeable to the contractor and recoverable from any of the pending dues of the contractors.

The defect liability period can be extended by the company on getting request from the contractor only for valid reasons.

There will be no defect liability period for works like Grass Cutting, Jungle Cutting, Surface Dressing & any other work of similar nature to be decided by the Engineer-in-Charge.

11.0 Compliance of Applicable Labour Laws:

- a. The contractor shall abide by the rules & regulations of Labour's Laws applicable in their case relating to weekly holidays, overtime allowance, leave with wages and compensatory holidays etc.
- b. The contractor shall strictly implement all relevant provisions enumerated under Contract Labour (Regulation & Abolition) Act. 1970 and will submit all statutory documents and records as applicable to concerned authorities and shall take full responsibility for obtaining labour license from Central/State Authority as per the Act. He/she/they will also ensure timely submission of statutory returns as applicable in their case.
- c. **The contractor shall not pay less than the specified category of minimum wages to the labour engaged by him/her/them as per Minimum Wages Act, 1948 notified by the State Govt. or Central Govt. whichever is higher and as may be in force and the payment has to be released under the Payment of Wages Act 1936. In this matter the decision of the department shall be final and binding. The contractor shall provide benefits / facilities to its employees in accordance with the applicable laws to this locality i.e. Orissa. CMPDI shall be kept completely indemnified against any liability and consequences thereof. The contractor will be responsible to maintain records/documents pertaining to payment of wages to its workmen as desired by State/Central Govt. Laws including Payment of Wages Act, 1936, Equal Remuneration Act, 1976 & Payment of Bonus Act 1965.**
- d. The Contractor should maintain all records in Hindi or English as per the provision made in the various statutes including Contract Labour (Regulation & Abolition) Act, 1970 and the Contract Labour (Regulation & Abolition) Central Rules, 1971, Minimum Wages Act, 1948, Workmen Compensation Act, 1923, Employees State Insurance/Act, 1948 etc. and latest amendment thereof. Such records maintained by the contractor shall be open for inspection by the Engineer-in-charge or by the nominated representative of the Principal Employer.
- e. The contractor will strictly regulate the terms of employment of his/her/their employees and manage the discipline as per Industrial Employment (standing orders) Act. 1946.
- f. The contractor shall get himself registered under Employees Provident Funds/ Coal Mine Provident Fund, ESI and miscellaneous provisions registration no. or Code no. allotted for the specific establishment within reasonable time and submit the same to the employer, which are to be obtained before payment of 1st on a/c bill. The contractor shall maintain records/document in compliance with the payment of bonus Act 1965.

- g. The contractor shall be solely responsible for the payment of wages, including overtime wages to the workmen and ensure its timely payment thereof through Bank.
- h. The Contractor shall abide the rules and regulations of Pradhan Mantri Suraksha Bima Yojana.
- i. The contractor or its workmen shall not at any point of time have any claim whatsoever against the CMPDI.
- j. The contractor shall indemnify the CMPDI in so far as liability incurred by the CMPDI on account of any default by the contractor.
- k. Neither the contractor nor his workmen can be treated as employees of the CMPDI for any purposes. They are not entitled for any claim, right, preference etc over any job/regular employment of the CMPDI.
- l. If the contractor fails to discharge his duties or neglects to perform the work agreed to done under the agreement, the CMPDI is entitled to terminate this agreement as per clause and get the work done by / through other means and claim reimbursement of actual expenses incurred and also damages for the loss incurred on account of failure on the part of the contractor to discharge the duties or to perform the work under the agreement.
- m. The Contractor shall in addition to any indemnity provided by the relevant clauses of the agreement or by law, indemnify and keep indemnified, the CMPDI against all claims, damages or compensation under the provisions of Payment of Wages Act, 1936, Minimum Wages Act, 1948, Employer's Liability Act, 1938, Workmen's Compensation Act, 1923, Employees provident fund, Employees State Insurance or any modification thereof or any other law relating thereto and rules made there under from time to time, as may be applicable to the contract which may arise out of or in consonance of the construction or maintenance or performance of the work under the contract and also against costs, charges and expenses of any suit, action or proceedings arising out of any accident or injury or death.
- n. Registration of contractor workers on CLIP portal: After award of work, the bidder has to register himself on Contract Labour Information Portal (CLIP) on Coal India Limited website (i.e, www.coalindia.in) and give all required information of all the labours employed by him for the work, if applicable. In this case, all the labour payment has to be made through this CLIP portal only.
- o. Workers deployed may have to mark their presence by biometric attendance machine as and when deployed. For this purpose, details such as aadhaar id, mobile number, photo and E-mail addresses of contractor as well as workers may have to be submitted when instructed under the contract period.

Note: In addition to all the above the contractor is personally liable for flouting to any law relating to labour including implementation of EPF. All safety requirements as per site condition is the responsibility of the contractor and any damage to person/property will be borne by him at his cost and risk.

SPECIAL TERMS AND CONDITIONS (applicable for Part A only)

- i) The proposed AMC period is for one year w. e. f. date of award of the work with a provision to extend the same for few months if required. Payment for AMC shall be made at the end of every quarter.
- ii) The non-Comprehensive Annual Maintenance Contract shall consist of checking and testing of all the CCTV system's accessories installed in CMPDI, RI-VII, Bhubaneswar Office and Colony complex. **Preventive maintenance will be carried out once in every month.**
- iii) Service person deployed shall be technically qualified and well experienced to attend the repairs, operation & maintenance and trouble shooting of the system.
- iv). The Desired responsibilities under the AMC are:
 - a. Regular monitoring of all CCTV Cameras.
 - b. Trouble shooting/diagnosing of Non-Working CCTV cameras.
 - c. Regular / whenever necessary cleaning/ maintenance/ relocation /re-routing of CCTV Cameras.
 - d. Regular monitoring and maintenance of CCTV network infrastructure.
 - e. Regular resolution of issues related to CCTV Control room including software/ hardware.
 - f. Maintenance spares and consumables if required should be assessed and inform in advance to CMPDI to avoid delays in maintenance of the system. Spares and consumables will be provided by CMPDI as and when required.
- v) Apart from the Preventive Maintenance service, in case of a service call is made by CMPDI, the company shall depute its technician/engineer to inspect the system, the same should not be considered as one of the scheduled maintenance visit as per the AMC contract.
- vi) Vendor is responsible to take care of the system, so that the system does not lead to major breakdown and in case the system goes into fault, it should be rectified within the shortest stipulated period.
- vii) If required, the Service provider shall remove & take the parts (covered under AMC of the system to the premises of the vendor) for carrying out such repairs and /or replacements with prior permission of CMPDI and return the same.
- viii) The contractor has to arrange for necessary tools tackles, and other instruments, etc. required for maintenance work.
- ix) The CMPDI will have no responsibility whatsoever regarding the liabilities of the personnel's engaged by the Contractor for carrying out the maintenance work.
- x) The CMPDI shall not be liable for or in respect of any damages or compensation payable as per LAW in respect or in consequence of any accident or injury to any workman or other persons in the employment of the Contractor, save and except an accident or injury resulting from any act or default of the CMPDI , his agents or servants and the Contractor

shall indemnify and keep indemnified the CMPDI against all such damages and compensation (save and except as aforesaid) and against all claims, demands, proceedings, cost charges and expenses whatsoever in respect thereof or in relation thereto.

- xi) The Contractor shall familiarize himself with and will be governed by all law and rules of India and local statutes, orders and regulations applicable to his work.
- xii) The work shall not be sublet to any other party, unless approved by the Company, in writing.
- xiii) The Contract may be extended for few months by mutual consent, if required, if the performance of the Contractor found satisfactory during this Contract period.
- xiv) Interested tenderers may visit the premises for acquainting themselves with the scope of work before quoting.
- xv) The tenderer shall quote their rate on monthly basis. The price should include all taxes and duties excluding GST. The GST as applicable shall be paid extra on prevailing rate and the offer should accompany the copy of certificate of GSTIN if the bidder is registered with GSTIN.
- xvi) All taxes, whether local, Municipal, Provincial or Central etc. and cess, royalties etc. are payable or may payable during the entire period of contract shall be to the Contractor's account and shall be deemed to have been indicated in the tender for the work to be executed by him.
- xvii) Response Time and Penalty calculation:

Down time penalty will be calculated as follows:

- a) CCTV system should be attended within 12 hours of complain reported.
- b) Rectification work should be completed within 24 hours.
- c) In case of minor break down, if the works are not possible to complete at site it will allow to complete within two days from the contractor workshop at their own cost.
- d) The CCTV system shall be guaranteed for 95% availability.
- e) The system down time will be calculated from 24 hrs after complaint registration. The availability percentage will be calculated for each quarter. Penalty will be imposed if the availability falls below 95%. CCTV system should be fit for gainful use round the clock.

$$\text{Penalty} = (95\% - \text{actual availability}) \times \text{AMC charge} / 4$$

$$\text{Actual availability} = \frac{(\text{No. of days in three months} \times 24 \text{ hrs} - \text{down time hrs})}{\text{No. of days in three months} \times 24 \text{ hrs}} \times 100$$

- f) Penalty for any quarter to be imposed will be calculated on the basis of below table.

Availability %	Penalty
95% and above	Nil
75% to 95%	As per rate calculated above (e)
50% to 75%	Double the calculated amount as per rate calculated above (e)
Below 50%	No AMC payment for that quarter.

- xviii) CMPDI, RI-VII reserves the right to terminate the contract by giving one month's notice to the contractor.
- xix) The worn out / burnt spares, replaced by the contractor, during the routine service and maintenance, shall be the property of CMPDI.
- xx) The Court at Bhubaneswar only will have the Jurisdiction to deal with to decide any legal matter on dispute whatsoever arising out of any contract.

Scope of work

Part -A

I) Regular maintenance of CCTV surveillance system installed at township of CMPDI-RI-VII Bhubaneswar.

List of components of the system is as under :-

Sl. No	Description of Installations	Quantity
1	4.0 MP IR DOME CAMERA (2560 X 1440),	11 nos.
2	WEATHER PROOF 4.0 MP IR BULLET CAMERA (2560 X 1440)	37 nos.
3.	8 Channel, 4MP, AHD DVR Resolutions (2560 X 1440)	2 nos.
4	16 Channel, 4MP, AHD DVR Resolutions (2560 X 1440)	2 nos.
5	4TB AV HDD	2 nos.
6	12V, 15 Amps SMPS	4 nos.
7	12V, 20 Amps SMPS	2 nos.
8	CCTV cable (3+1) Copper wire along with casing, PVC piping, HDPE pipe, saddle, grips and other accessories	LOT
9	CAT 6 cable along with casing, PVC piping, saddle, grips and other accessories	LOT
10	BNC connector copper	96 nos.
11	Power connector (DC Pin)	48 nos.
12	600VA offline UPS	4 nos.
13	Wall mounted 4U rack	4 nos.
14	Console Monitoring Unit	2 nos.
15	5 Port Switch	4 nos
16	HDMI Cable	2 nos.
17	32 inch LED, HD Ready TV	2 nos.
18	12 feet pole along with foundation Structure	2 nos.

II) **Regular maintenance of CCTV surveillance system installed at office CMPDI-RI-VII Bhubaneswar**

List of components of the system is as under ;-

Sl. No.	Description of Installations	Quantity
1	2.0 MP IR DOME CAMERA (1080P)	17 nos.
2	WEATHER PROOF 2.0 MP IR BULLET CAMERA	7 nos.
3.	8 CH AHD DVR Resolutions (1920*1080)	1 no.
4	16 CH AHD DVR Resolutions (1920*1080)	1 no.
5	2TB AV HDD	2 no.
6	12V, 5 Amps SMPS	2 no.
7	12V, 10 Amps SMPS	4 nos.
8	CCTV cable (3+1) Copper wire along with casing, piping and other accessories	LOT
9	BNC connector (per camera) copper	48 nos.
10	DC Pin	24 nos.
11	HDMI Cable	LOT
12	32 inch LED, HD Ready TV	1 no.

Note: Any other CCTV system equipment already existing inside township / office complex but not covered in the above list are also to be maintained by the successful Tenderer during the contract period.

Part –B

Supply, installation and repairing of CCTV components as tabulated below :-

Location	Description of items	Qty.	Specifications
1 (Township)	Supply and installation of 2.4 MP IR full HD Bullet CAMERA	02 nos.	2.4 MP, IR bullet type, Resolutions (2560*1440) HD CMOS Image sensor, 3.6 mm High Performance Lens 2.4 MP full HD IR cut for true Day & Night vision, Highlight Compensation, Wide Dynamic range, Automatic gain control 3 Dimensional Digital Noise reduction, 24 IR LEDs, 20 meters IR Range, IP66 Weatherproof, ISI marked
	Supply and installation of BNC connecter	02 nos.	
	Supply and installation of DC connecter	02 nos.	
2 (office)	Supply and installation of 2.0 MP IR full HD DOME CAMERA	05 nos.	2 MP, IR dome type, Resolutions (1920*1080) HD Image sensor, 3.6 mm High Performance Lens 2 MP full HD IR cut for true Day & Night vision Digital Noise reduction, 24 IR LEDs, 20 meters IR Range.
	b) 2.0 MP IR FULL HD BULLET CAMERA	06 nos.	2MP, IR bullet type, Resolutions (1920*1080) HD Image sensor, 3.6 mm High Performance Lens 2 MP full HD IR cut for true Day & Night vision Digital Noise reduction, 24 IR LEDs, 20 meters IR Range
	Repairing of 16 CH AHD DVR.	01 no.	
	Supply and installation of BNC connecter	25 nos.	
	Supply and installation of DC connecter	20 nos.	

PART A

	Non-Comprehensive AMC of CCTV surveillance system for colony and office CMPDI, RI-VII Bhubaneswar for one year :				
Sl. no.	Description	Unit	Qty.	Rate (in Rs.) Excluding GST	Amount (in Rs.) Excluding GST
I	Township	Month.	12		
II	Office	Month.	12		
Total (Part A)					

PART B

1	Supply and installation of 2.0 MP IR full HD DOME CAMERA, Resolutions (1920*1080) - 05 nos., 2.0 MP IR FULL HD BULLET CAMERA, Resolutions (1920*1080)-06 Nos., BNC connector -25 nos., DC connecter-20 nos. along with repairing of 16 CH AHD DVR -01 no. in office building CMPDI, RI-VII Bhubaneswar (specification detailed in scope of work)	LOT.	01		
2	Supply and installation of 2.4 MP IR full HD Bullet CAMERA, Resolutions(2560 X 1440) - 02 nos., BNC connector -2 nos., DC connecter-2 nos. in colony CMPDI, RI-VII Bhubaneswar (specification detailed in scope of work)	LOT.	01		
Total (Part B)					
Grand Total (Part A + Part B)					

Total amount in words:- Rupees

Note: GST shall be paid extra as per rule.

I agree with all the terms and conditions mentioned in the quotation document.

(Signature of the Quotator
with Date & Seal)**Note : L-1 will be decided on overall quote for Part A and Part B.**

ANNEXURE-II

PROFORMA for Undertaking to be submitted by Bidder/s (On Bidder's Letter Head) for Genuineness of the Information furnished on-line and authenticity of the Documents uploaded on-line in support of his Eligibility:

FORMAT OF UNDERTAKING

I / We Proprietor/Partner/Legal Attorney/ Director/

Accredited Representative of M/S., solemnly declare that:

1. I/ We am/ are submitting Bid for the work.....against NIT No/Tender ID..... Dated..... and I/ we offer to execute the work in accordance with all the terms, conditions and provisions of the bid.
2. I / Our Partners / Directors don't has/have any relative as employee of Central Mine Planning and Design Institute, Ltd, Ranchi.
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Bid is complete, correct and true.
4. All copy of documents, credentials and documents submitted along with this Bid are genuine, authentic, true and valid.
5. I/ We hereby authorize department to seek references / clarifications from our Bankers.
6. We hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & Abolition Act) as relevant, if applicable.
7. * I/ We hereby confirm that we have registration with CMPF / EPF Authorities. We shall make necessary payments as required under law. **Or**
* I/ We hereby undertake that we shall take appropriate steps for registration as relevant under CMPF / EPF authorities, if applicable. We shall make necessary payments as required under law.
8. * I/ We have not been banned or delisted by any Govt., or Quasi Govt. Agencies or PSUs (In case of JV, all partners are covered). **Or**
* I/ Wehave been banned by the organization named “ _____ ” for a period of..... year/s, effective from to.....(in case of JV, name(s) of the JV Partner(s)).
9. If any information and document submitted is found to be false/ incorrect at any time, department may cancel my/our Bid and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/ delisting of our firm and all partners of the firm etc.
10. *I have downloaded this quotation document online and no modification/tampering has been made in the quotation document.

[* Delete whichever is not applicable.]

Signature of the Quotator

Dated-----

ANNEXURE-III

Quotatiner's Declaration for Goods and Services Tax (GST)

Sl. No	Status of Goods and Services Tax(GST)	Tick the appropriate(√)
1.0	A small service provider whose annual turnover value less than 20 lakhs but not registered with GSTIN	
2.0	A small service provider whose annual turnover value less than 20 lakhs but registered with GSTIN	
3.0	A large service provider whose annual turnover value more than 20 lakhs but not registered with GSTIN	
4.0	A large service provider whose annual turnover value more than 20 lakhs but registered with GSTIN	

Signature of Quotatiner

MANDATE FORM FOR
e-Payment

To,

CENTRAL MINE PLANNING & DESIGN INSTITUTE LIMITED
REGIONAL INSTITUTE-VII,
Plot No. E-4 (near Gandhi Park), Samantapuri,
P.O. RRL, Bhubaneswar – 751013 Orissa (**INDIA**).

REF: **AUTHORISATION OF ALL OUR PAYMENT THROUGH ELECTRONIC FUND TRANSFER SYSTEM/RTGS/CBS/INTRA BANK TRANSFER**

We hereby authorize CMPDI Limited to make all our payment against our bills, Refund of Earnest Money Deposit and Security Deposit through Electronic Fund transfer system/RTGS/CBS/Intra Bank Transfer. The details for facilitating the payment are given below:

(TO BE FILLED IN CAPITAL LETTERS)

1. NAME OF THE BENEFICIARY :
2. ADDRESS(WITH PIN CODE) :
3. TELEPHONE NO(WITH STD CODE) :
4. BANK PARTICULARS :

 - A. BANK NAME :
 - B. BANK TELEPHONE NO :
 - (WITH STD CODE)
 - C. BRANCH NAME :
 - D. BANK BRANCH CODE :
 - E. BRANCH ADDRESS :
 - (WITH PIN CODE)
 - F. BANK FAX NO. :
 - (WITH STD CODE)
 - G. 9 DIGIT MICR CODE OF :
 - THE BANK BRANCH (ENCLOSED
 - COPY OF A CANCELLED CHEQUE)
 - H. 11 DIGIT IFSC CODE OF :
 - BENEFICIARY BRANCH
 - I. BANK ACCOUNT NUMBER :

J. BANK ACCOUNT TYPE(TICK ONE) :

- a. SAVINGS
- b. CURRENT
- c. LOAN
- d. CASH CREDIT
- e. OTHERS
- f. IF OTHERS SPECIFY

5. PARMANENT ACCOUNT :
NUMBER (PAN)

6. E-MAIL ADDRESS FOR INTIMATION :
REGARDING RELEASE OF PAYMENT

7. CMPDI VENDOR CODE :
:

I/We hereby declare that the particulars given are correct and complete. If the transaction is delayed or credit is not effected at all for reasons of incomplete or incorrect information, I / we would not hold the company responsible. We also agree to bear the bank charges if any for enabling such transfer.

SIGNATORY)

SIGNATURE
(AUTORISED

Name
Date: Official Stamp

BANK CERTIFICATION:

It is certified that above mentioned beneficiary holds a bank account

No.....

With our branch and bank particulars mentioned above are correct.

SIGNATURE
(AUTORISED SIGNATORY)

Name
Date: Official Stamp