

**CENTRAL MINE PLANNING AND DESIGN INSTITUTE LIMITED
REGIONAL INSTITUTE-V, CMPDI COMPLEX, BILASPUR (CG)**

**TENDER NOTICE /QUOTATION ENQUIRY FOR RATE CONTRACT FOR REPAIRING OF
CEILING FANS FOR RESIDENCIAL QUARTERS OF CMPDI RI-V, BILASPUR (CG)**

Tender Enquiry No : RV/PMS/Ceiling Fan Repairing/30/20-21/419, Dated. – 26.02.2021

Sealed quotations are invited in single bid for the rate contract of following repairing work.

SCOPE OF WORK:

Sl. No.	DESCRIPTION OF WORK	Qty.	Unit Cost	Amount Rs.
01	Rewinding of ceiling fan motor (1200 mm) with copper wire including materials required	50 Nos.		
02	Supply and fixing of ball bearings for ceiling fan (02nos. for each fan)	50 Sets		
03	Supply and fixing of condenser 2.5mfd	50 Nos.		
Total				
GST @ 18%				
G/ TOTAL: (Rs)				

TERMS & CONDITIONS

1. Rates should be quoted inclusive of all taxes and duties.
2. Offer to be submitted at : The office of HOD (PMS), CMPDI, RI-V, CMPDI Complex, Bilaspur
3. Validity of offer : The offer shall be valid for 120 days from the date of opening of the offers
4. Date & time of submission of offer : On or before 10.30 am on **15.03.2021**
5. Date & time of opening of offer : At 11.00 am on **15.03.2021**
6. Completion of work : The rate contract is for one year from the date of acceptance of work order.
(After intimation telephonically or by letter the burnt or damaged ceiling fan shall be collected from our store and after repairing it should be deposit to our store within 15 days)
7. Place of work : At your work shop
8. PAN CARD : Self - Attested photocopy to be submitted
9. GST Regn. No. : Self - Attested photocopy to be submitted for GST registered bidder

COMMERCIAL TERMS AND CONDITIONS:-

- 1 No advance will be paid.
- 2 Pre-receipted and signed bills in triplicate shall be submitted for payment.
- 3 Paying authority will be HOD (F), CMPDI, Bilaspur (C.G)
- 4 Payment will be made through **e-Payment**
- 5 Payment will be made within 21 days from the date of submission of the bill.
- 6 In case work is not completed within the stipulated, period, LD of 0.50% per week up and a part thereof subject to a ceiling of 10% will be deducted from the bill. Where felt necessary the limit of 10% can be increased to 15%. GST on LD to be born by the party for which necessary tax invoice will be issued by CMPDI in due course of time.

GENERAL TERMS & CONDITIONS

- 1 The Regional Director, CMPDI, RI-V, Bilaspur reserves the right to terminate the contract at any time without assigning any reason whatsoever.
- 2 In case of any dispute, the decision of Regional Director, CMPDI, RI-V, Bilaspur (CG) will be final and binding.
- 3 The court at Bilaspur (CG) will have the jurisdiction to deal with any legal matters or dispute.
- 4 The offer shall be submitted in a sealed envelope. Full name and address of the tenderer shall be written on the bottom left hand corner of the sealed envelope. 'Tender Number' and name of the work, date and time of opening shall be indicated on the top right hand corner of the envelope. The offer shall be dropped in the tender box, kept in the office of HOD (PMS), CMPDI Complex, Seepat Road, Bilaspur.
- 5 The offer received after due date and time of submission shall be rejected without assigning any reason. The tenderers are requested to submit their offer in person.
- 6 The tender document in which the tender is submitted by the tenderer will become the property of the company and the company shall have no obligation to return the same to the tenderer.
- 7 The offer shall be typed or written with indelible ink in English or in Hindi.
- 8 The employer does not bind themselves to accept the lowest tender and reserves the right to reject any or all the tenders without assigning any reason whatsoever.
- 9 Corrections where unavoidable shall be made by crossing out and rewriting attested with full signature and date by the tenderer who is signing the offer. Erasing or overwriting in the tender document may disqualify the tender.
- 10 The company reserves the right to postpone the date of receipt and opening of tenders or cancel the tender without assigning any reason whatsoever.
- 11 In case of any doubt regarding the tender document, the tenderer may submit to the official inviting tender a written request for the same before last date of submission. Any interpretation or clarification of the tender documents by formal amendments, if issued by the official inviting tender, shall be final and valid.
- 12 The offers will be opened on due date and time in the presence of attending tenderers. The representative attending the opening of the tender shall have authorization and signature attested by the person who has signed the tender.
- 13 The tenderer shall submit the offer in the format prescribed in this document and the signed copy of the terms and conditions as a token of acceptance. Otherwise the tender may be considered incomplete.
- 14 Consignee – HOD (E&M), CMPDI, RI-V, Bilaspur
- 15 Inspecting Authority - HOD (E&M), CMPDI, RI-V, Bilaspur or his representative

HOD (PMS)
CMPDI, RI-V, Bilaspur (CG)

ANNEXURE – I

CERTIFICATE FROM THE TENDERER THOSE WHO DOWN LOADED TENDER DOCUMENT FROM WEBSITE

This is to certify that I/We have downloaded this tender document from CMPDIL website and is being submitted without tempering at any page. Further we understand that in the event of such tempering being detected at any stage or time, CMPDIL has the right to terminate this work, forfeit the EMD / Security Deposit submitted by us and our firm can be black listed

(Signature of authorized person with Seal & Date)

Format for e-Payment

To
The Regional Director,
Regional Institute, CMPDI
Seepat Road, SECL Complex
Bilaspur (CG)

Ref: - Authorization of all our payment through electronic fund transfer system/RTGS/CBS/Intra Bank Transfer.

We, hereby authorize CMPDI Limited to make all our payments against our bills, Refund of Earnest Money Deposit and Security Deposit, through Electronic Fund Transfer System/RTGS/CBS/Intra Bank Transfer. The detail for facilitating the payments are given below.

(TO BE FILLED IN CAPITAL LETTERS)

1. Name of the Beneficiary:

2, Address:

.....

City PIN CODE e-mail ID

Telephone No. (With STD Code)

3. Bank Particulars:-

Bank Name :- Branch Name..... Bank Branch
Code.....

Branch Address

..... PIN CODE

Telephone No. (With STD Code) FAX No. (With STD Code)

4. 9 Digit MICR Code of the Bank Branch (Enclosed copy of a cancelled cheque):

5. 11 Digit IFSC Code of beneficiary Branch:

6. Bank Account Number:

7. Bank Account Type (Tick One): SAVING /CURRENT/ LOAN/ CASH CREDIT/ OTHERS (If Other, Specify)

8. Permanent Account Number (PAN):

9. CMPDI Vendor Code:

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all for reasons of incomplete or incorrect information, I/we would not hold the Company responsible. We also agree to bear the bank charges, if any for enabling such transfer.

SIGNATURE
(AUTHORISED SIGNATORY)

Name

Date

(Official Stamp)

BANK CERTIFICATION

It is certified that above mentioned beneficiary holds a Bank Account No.

With our branch and the Bank Particulars mentioned above are correct.

SIGNATURE
(AUTHORISED SIGNATORY)

Name

Date

(Official Stamp)