



cmpdi

A Mini Ratna Company

Ref. No.: CMPDI/RI-VI/CIVIL/21-22/17

Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Regional Institute-VI, P.O.-Jayant Colliery, Distt-Singrauli (M.P.) - 486 890
Corporate Identity Number : U14292JH1975GOI001223

Dated: 13.04.2021

QUOTATION TENDER

Dear Sir,

Kindly, offer your quotation in percentage rate for the work "Running services water supply and colony upkeep of CMPDI D'Camp at Singrauli" as per **Annexure I**.

1. Name of the work:	Sealed tenders in single cover are invited for the work of "Running services water supply and colony upkeep of CMPDI D'Camp at Singrauli "
2. Estimated cost:	RS. 189904.49 (including GST)
3. Earnest money:	Rs 0.0 (Rupees zero only) in the form of A/c payee demand Draft/Cheque drawn in favour of " CMPDI, Regional Institute, Singrauli " on any scheduled Bank, payable at Singrauli.
4. Period of completion:	60 Days
5. Cost of Tender Document:	NIL.
6. Last date of submission of offers:	Up to 1.00 pm on 19.04.2021
7. Place of Submission of offers:	Office of the HOD (CIVIL), CMPDI RI-VI, JAYANT, SINGRAULI.
8. Due date of opening of offer:	At 3.30 pm on 19.04.2021
9. Place of opening of tender:	Office of the HOD (CIVIL), CMPDI RI-VI, JAYANT, SINGRAULI.

Yours faithfully,

G. S. S. / 13/04/2021
HOD (CIVIL)
CMPDI RI-VI, Singrauli.

Copy to:

1. RD, RI- VI-for kind information
2. ES to RD (2 Copies) - For display on notice board of RI-VI Office and notice board of maintenance office at colony.
3. OIC, CMPDI Drilling Camp Singrauli- For display on notice board.
4. Members - Tender Committee
5. Vigilance officer, CMPDI-RI-VI
6. Cashier, RI-VI



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TENDER DOCUMENT

Sealed tenders in single cover are invited for the work of "Running services water supply and colony upkeep of CMPDI D'Camp at Singrauli"

Name of work:

Name of work	Estimated Cost in Rs.	E.M.D. in Rs.	Application fee for tender document	Period of completion
"Running services water supply and colony upkeep of CMPDI D'Camp at Singrauli"	189904.49 (Including GST)	0.0	Nil	60 Days

1. **Earnest Money** (Rupees only) as *Earnest Money* is to be deposited in the form of A/c Payee Bank Demand Draft/cheque of any scheduled Bank in favour of **"CMPDILtd. RI-6, Singrauli"**. The EMD of all unsuccessful bidders will be refunded as promptly as possible after finalization of the tender. The EMD of successful bidder will be adjusted with the Performance security. EMD money deposit for the work should be from his A/C with Bankers certificate as per Annexure-II to enable the refund of EMD of unsuccessful bidders. EMD shall bear no interest.

Bidders have to sign a bid securing declaration (as per Annexure-V) accepting that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline or any other default which attracts forfeiture of EMD as defined in the request for bids documents, they will be banned for two years from being eligible to submit bids in CIL and its subsidiaries. The banning shall be done under the provisions of the NIT with the approval of Tender Accepting Authority with intimation to all concerned.

2. Mode & Method of Submission of Tenders

Tender must be submitted in sealed single cover which must be super scribed with the Tender name, Tender notice number along with date at top of envelope and tenderer name & address at bottom left of envelope. Envelope containing the tenders shall be properly sealed. **Stapled envelope are not accepted.**

List of Mandatory documents to be submitted in Main Envelope of the bid:

- i. Price bid as per Annexure – I of NIT.
- ii. An undertaking as per Annexure – II of NIT.
- iii. Letter of bid as per Annexure – III of NIT.
- iv. Mandate Form for ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT as per Annexure – IV of NIT
- v. Duly sealed and signed copy of NIT (on all pages) as a token of acceptance of terms and conditions of NIT along with the authorization to sign the tender documents in case the same are signed by a person other than owner / proprietor of the firm.
- vi. Copy of self – attested PAN Card issued by Income Tax Department, Govt of India.
- vii. Copy of self – attested GSTIN registration indicating GSTIN number or documentary evidence in case of exemption / short levy or concessional rate.
- viii. Bid Securing Declaration as per Annexure – V of NIT

Done
13/04/2021

3. **Validity Period of Tenders:** The rates, terms and conditions offered shall be valid for a period of 120 days from the date of opening of the tender.
4. **Submission of Tenders:** Tenders will be submitted in tender box in sealed covers at the address:-Office of the HOD (CIVIL), CMPDI RI-VI, JAYANT, SINGRAULI 486 890 (M.P).
5. **Opening of Tender:** The tender shall be opened at the office of HOD (CIVIL), CMPDI RI-VI, JAYANT, SINGRAULI 486 890 (M.P) at the time and date as given in the NIT.
(If the tender is not opened on the above date due to unforeseen circumstances, then it will be opened on the next working date.)

6. GENERAL TERM AND CONDITIONS FOR SUBMISSION OF OFFERS

- a. Quotations, erased and over written, will be strictly rejected.
- b. CMPDI reserves the right to reject or accept or withdraw or cancel the tender in full or part as the case may be without assigning any reason thereof at any point of time. Tenderers are advised to carefully note that the deviation in these terms will not be entertained.
- c. Bid evaluation: - Parties are required to submit their offers for all the items as per Price Bid in Annexure-I. However, bids shall be evaluated on overall lowest (L-1) rate basis.

7. OTHER TERMS AND CONDITIONS

- a. **Prices:** -Rates shall include all taxes, duties, levies. If specifically, not included in the offer, it will be assumed that these are included in the offer.
- b. **Paying authority:** The HOD (Finance), Regional Institute-VI, Singrauli (MP)
- c. **Security Deposit:**
 - i. **Performance Security** would be 3% of contract amount and should be submitted within 21 days of issuance of LOA by the successful bidder in any of the form of Demand Draft/Cheque drawn in favour of CMPDI Ltd, RI-6, Singrauli any Scheduled Bank payable at its Branch.

The bid security deposited in the form of Demand draft may be adjusted against the Performance security (1st part of security deposit) at bidder's option.

3% Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects).

- ii. All running on account bills shall be paid at 95% (ninety-five percent) of work value. The balance 5% shall be treated as retention money and will be second part of security deposit.

Retention Money should be refunded after issue of No Defect Certificate.

The refund of security deposit shall be subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.



HOD (CIVIL)
CMPDI RI-VI, Singrauli

ANNEXURE-I

PRICE BID

Sl.No.	Description	Qty	Unit	Rate	Amount
1	Cleaning of open area inside colony compound wall & door to door collection of dry and wet garbage from all 75 nos. of residential quarters including dumping of garbage at specified place inside the colony premises complete on daily basis as per instruction of Engineer-Incharge. (One unskilled manpower every day)	52.00	Operation days	550.27	28614.04
2	Cleaning of storm water drains (i.e. main drains & individual drains of all 75 nos. quarters) of the entire colony including removing RCC covers where ever required and resetting the same including dumping of garbage at specified place inside the colony premises complete on weekly basis as per instruction of Engineer-Incharge. (One unskilled manpower every day)	52.00	Operation days	550.27	28614.04
3	Cleaning of colony roads, berms about 1200 meter everyday & cleaning, brooming, sweeping of 1No. Office, Cash room, store etc. including 1No. Toilet for Office including dumping of garbage at specified place inside the colony premises complete on daily basis as per instruction of Engineer-Incharge. (One unskilled manpower every day).	52.00	Operation days	550.27	28614.04
4	Operating water supply pumps and operation of all valves of the pipelines and individual tanks properly inside colony premises on daily basis (in two shifts) in order to avoid wastage, overflowing etc. as per direction of EIC. (Two unskilled manpower every day).	60.00	Operation days	1100.54	66032.40
5	Cleaning of all sizes of water tanks once in a year.	5.00	Nos	59.52	297.60
6	Cleaning of septic tank including opening of top cover, lifting & disposal of night soil outside colony premises in air tight container and refixing the top slab complete job including cost of material transportation etc. complete.	1.00	Nos	1487.88	1487.88
7	Cleaning of inspection chamber /Manhole of sewerage line behind the qtrs. whenever required including opening of top cover, lifting & disposal of night soil outside colony premises in air tight container and refixing the top slab all complete as per instruction of EIC.	1.00	Nos	247.99	247.99
8	Cleaning of underground reservoir twice in a year.	1.00	Nos	991.92	991.92
9	Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth upto 30 cm measured at a height of 1m above ground level and removal of rubbish upto a distance of 50 m outside the periphery of the area cleared.	500.00	Sqm	8.42	4210.00
10	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	15.00	cum	121.74	1826.10

Total estimated amount (Incl. GST) Rs.189904.49

13/01/2021

I hereby quoted my rate _____ (in %) _____ (in words)
above/below on the estimated value including GST.

Note:

1. Bidders are required to quote their rate in the space provided both in numeric and in words.

Place:

Full Signature & Seal of the Authorized person:

Date: -

*Shyam
13/01/2021*

ANNEXURE- II

(PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY BIDDERIN LETTER HEAD)

UNDERTAKING

I/We, _____ *(Proprietor/Partner/Legal Attorney/ Accredited Representative) of M/s _____, solemnly declare that:

1. I/We am/are submitting Tender for the Work of.....against Ref. No. **CMPDI/RIVI/CIVIL/21-22/.....**, Date:and I/we offer to execute the work in accordance with all terms, conditions and provisions of the bid.
2. All information furnished by me/us in respect of fulfilments of eligibility criteria and qualification information of this Tender is complete, correct and true.
3. None of the proprietor/partners of our firm is relative of employee of Central Mine Planning & Design Institute.
4. If any information furnished by me/us in support of the information furnished by me/us is found to be false/incorrect at any time, the department may cancel my Tender and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of Earnest Money and banning/ delisting of our firm and all partners of the firm for a minimum period of 01 (one) year.
5. Our status with regard to GST registration: GST registered/Unregistered/Registered under Composition Levy (Strike off whichever is not applicable).
6. I/ We hereby authorize department to seek references / clarifications from our Bankers.
7. We hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & Abolition Act) as relevant, if applicable.
8. I/We have never been banned or delisted by any Govt. or Quasi Govt. Agency or any Public Sector Undertaking.
9. All documents / credentials submitted along with this tender are genuine, authentic, true and valid.

*Strike out whichever is not required

Full Signature of the Authorized person

Dated-----

*Shivam
13/04/22*

ANNEXURE- III

(PROFORMA FOR LETTER OF BID TO BE SUBMITTED BY BIDDER IN LETTER HEAD)

LETTER OF BID

Ref.: -

Dated: - / /

To,
The HOD (CIVIL)
CMPDI RI-VI, JAYANT,
Singrauli (M.P)

Ref.: - Ref. No.: - **CMPDI/RI-VI/CIVIL/21-22/-----**

Dated: -----

Dear Sir,

With reference to the above referred NIT we are pleased to offer you our lowest quotation with the following details.

1. Name and Full Address of the firm:
2. Type/Status of the firm:
(Indicate whether Company / Partnership firm/ Proprietorship firm etc.)
3. Name & designation of the firm authorized to sign the tender documents:
(Please submit the copy of authorization with signature duly attested in case the tender is signed by person other than the proprietor / owner of the firm)
4. We have submitted signed and stamped copy of all the pages of NIT terms and conditions as token of acceptance of commercial & general terms and conditions of NIT.
5. Our **GSTIN No.** is (Photocopy of GSTIN proof attached)
6. Our **PAN No.** is (Photocopy of PAN card enclosed)
7. We have submitted **Price Bid** as per format mentioned under Annexure-I.
8. We have submitted e-payment as per format mentioned under Annexure-II.
9. We have submitted Undertaking as per format mentioned under Annexure-III.
10. Our Registered E-mail ID (Please indicate your firms registered E-mail ID):
11. Our Contact Number:

Full signature & Seal of the authorized person

Name:

*Shrikant
12/01/2021*

ANNEXURE- IV

Mandate Form for ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT

To

**Central Mine Planning & Design Institute Limited,
Regional Institute-VI, Jayant, Singrauli-486890.**

Sub: Authorization for release of payment due from Central Mine Planning & Design Institute Limited, Régional Institute-VI, Jayant, Singrauli through Electronic Fund transfer/ Internet Banking.
(SBI-NET)

Ref: Order No. _____ Date _____ and/or Tender/Enquiry/Letter No. _____ Date _____

(Please fill in the information in CAPITAL LETTERS, Please TICK wherever it is applicable).

1. Name of the Party

2. Address of the Party

City _____ PIN Code _____

3. E- Mail Id _____

4. Permanent Account Number _____

5. **Particulars of Bank**

Bank Name				Branch Name		
Branch Place				Branch City		
PIN Code				Branch Code		
MICR No.						
(9 Digits code number appearing on the MICR Band of the Cheque supplied by the Bank. Please attach Xerox copy of a Cheque of your bank for ensuring accuracy of the bank name, branch name and code number)						
RTGS CODE						
Account Type	Savings	Current	Cash Credit			
Account Number (as appearing in the Cheque Book)						

4. **Date from which the mandate should be effective:** _____

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information. I shall not hold Central Mine Planning & Design Institute Limited responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through SBI Net.

Place:

Date:

Signature of the party/Authorized Signatory.

Certified that the particulars furnished above are correct as per our records.
Banker's Stamp.

Date:

(Signature of the Authorized official from the Banks)

Govt of India
13/10/2021

ANNEXURE-V

Bid Securing Declaration

(On the letter head of Bidder)

I / We Proprietor/Partner/Legal Attorney/ Director/ Accredited Representative of M/S., solemnly accept that if we, withdraw or modify our bids during the period of validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline or any other default which attracts forfeiture of EMD as defined in the request for bids documents than we will be banned for two years from being eligible to submit bids in CIL and its subsidiaries.

Signature :

Name :

Designation :

Date:.....

Name of Firm :

Place:.....

Seal :

Sanjiv
12/01/2021

SCOPE OF WORK

1. The contractor shall pay wages to his/their laborers as per the minimum wages acts and observe guide lines of these acts properly. He/ they shall also pay all statutory payments for his / their laborers as per relevant acts and through bank account only.
2. The contractor should ensure the presence of minimum **five persons (unskilled labours)** i.e. minimum total mandays to be engaged should be **276 mandays(For Two months)**.
3. For every Sunday : **Minimum two (2) labours for water supply work only** (item no.4 of BOQ) and other working days, **minimum five(5) labours** including water supply work should be engaged.
4. PF has been considered for 276 mandays in the tender. Double amount of PF will be deducted from the bill for the mandays where PF had not been deposited by contractor.
5. Guidelines Specifications and terms and conditions etc. are applicable as per CIL manual for civil engineering works.
6. No escalation shall be payable for the work on any account.
7. Contractor shall arrange for storage and security of materials at his own cost. Work has to be performed with due safety and security.
8. Any liabilities arising during performance of contract to any authorities shall be at the risk and cost of the contractor.
9. Water charges @ 1% will be deducted if water is provided by the CMPDI.
10. The contractor shall be responsible for claiming his monthly bills (not more than 1 bill per month) on the basis of schedule of quantities with unit rates accepted by the company showing the period of the work and after effecting all the deductions as per statute and as per NIT. Such bills will be submitted to the Officer-in-charge, who will process the same after ensuring the following:
11. Contractor has to submit the CLIP (**Contract Labour Information Portal**) of CIL generated wage sheet (if applicable).
12. Payment of wages to workmen through bank before submission of bill
13. Proof of payment of provident fund along with challans.
14. TDS as per income tax act 1961 and commercial tax as applicable shall be recovered from each bill of the contractor along with any other duty/cess etc.
15. All statutory taxes, duties, cess and other levies on work contract as applicable will be payable by the contractor.
16. GST & Cess if any, as applicable, will be paid extra for the work on production of proof of depositing the same to the state.
17. The Attendance records related to contractor's workers shall be maintained through **Biometric (in and out both)** at the CMPDI Drilling camp office, Singrauli. In case of non-operation of Biometric machine, attendance records may be taken in the attendance register.
18. **The CMPDI RI-6 Authority reserves the right to cancel the work any time and without prior notice with or without assigning any reason what so ever without any compensation to the contractor and same shall be binding on the contractor.**

*Sanjiv
13/09/2021*