



सेन्ट्रल माइन प्लानिंग एण्ड डिजाइन इन्स्टीट्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की सहायक कम्पनी/ भारत सरकार का एक लोक उद्योग/ क्षेत्रीय संस्था)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited/ Govt. of India Public Sector Undertaking/ Regional Institute)
Corporate Identity Number – U14292JH1975GOI0000000

NIQ संख्या. RI-3/CIVIL&ENV/NIQ/2022/ 29/E-923645

दिनांक: 21-01-2022

NOTICE INVITING QUOTATION (NIQ)

1. Sealed percentage rate quotations in single parts system, are invited from eligible contractors for the following work of CMPDI, RI-III, Ranchi:-

Sl. No.	Description of work	Location	Estimated Cost of work including GST (Rs.)	Earnest Money (Rs.)	Period of Completion
1	Annual Cleaning & Upkeep Work for Orla Drilling Camp of CMPDI, RI-3, Ranchi.	Ranchi	Rs. 198658.01	2485.00	365 days

2. **Availability of Bid Documents:**

Quotation documents including Bill of Quantity (BOQ), Terms and Conditions etc. can be obtained on request in writing from the Office of the HOD (Civil & Env), CMPDI, RI-3, Ranchi, PIN- 834008, on any working day from **22-01-2022 to 30-01-2022** during office hours. Quotation documents can also be downloaded from CMPDI website (www.cmpdi.co.in) during above mentioned period. There is no application fee.

3. **Earnest Money**

The Earnest Money is to be deposited in the form of Bank draft/demand draft from any Nationalised Bank drawn in favour of CMPDI Limited, Regional Institute, Ranchi" Payable at Ranchi only and its date of issuance should be on or after the date of issue of NIQ/ NIT. The earnest money/ Bid security of the unsuccessful bidder shall be refundable as promptly as possible and shall bear no interest. No Bid will be accepted unless accompanied in a separate envelope mark as earnest money.

4. **Receipt of Bids:**

Quotations can be submitted in sealed covers upto **3:00PM on 31/01/2022** in the Office of HOD (Civil & Env), CMPDI RI-3, Ranchi. In the event of specified date of submission is declared a Holiday by employer, the bid will be received up to the appointed time on the next working day.

5. **Opening of Bids:**

The quotation offer will be opened on the same day i.e. **31/01/2022 at 3:30 PM** at the office of HOD(CIVIL& ENV.), CMPDI, RI-3, Ranchi in the presence of the attending bidders or their authorized representatives whosoever chooses to be

present in the office. In case of holiday on opening date, it will be opened on the next day at the same time and same place.

6. The company reserves the right to extend the date of submission and opening of bid or to cancel the bid without assigning any reason whatsoever.
7. The Company does not bind itself to accept the lowest offer and reserves the right to reject any or all the offers without assigning any reasons whatsoever and also to split up the work between two or more bidders, at its sole discretion.
8. NO QUOTATION WILL BE ACCEPTED THROUGH POST/ COURIER SERVICE.

विभागाध्यक्ष (सिविल एवं पर्यावरण)

सीएमपीडीआई, क्षे.सं.-३, रांची

Copy to

1. RD-RI-3, for kind information
2. GM, Town Engineering Dept., CMPDIL HQ, Ranchi
3. All HOD, RI-3
4. Camp Incharge, Barkakana, Orla, Hazaribagh for wide circulation.
5. Notice Board

QUOTATION DOCUMENT

1	Name of the work	Annual Cleaning & Upkeep Work for Orla Drilling Camp of CMPDI, RI-3, Ranchi.
2	Place of work	RI-III, CMPDI, Ranchi, Orla
3	NIQ No. & date	RI-3/CIVIL&ENV/NIQ/2022/E-923645 Dated 21-01-2022
4	Time of completion	365 days
5	Earnest Money Deposit (EMD)	Rs.2485.00
6	Date of issue of Quotation document	
7	Date & Time of submission of Quotation offer	Upto 3:00 PM on 31/01/2022
8	Date & Time of opening of Quotation offer	3:30 PM on 31/01/2022

ISSUED TO : _____

Signature of Quotation document issuing authority

(Designation and place of posting)



सेन्ट्रल माइन प्लानिंग एण्ड डिजाइन इन्स्टीच्युट लिमिटेड
(कोल इण्डिया लिमिटेड की सहायक कम्पनी/ भारत सरकार का एक लोक उपक्रम)
क्षेत्रीय संस्थान-3
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited/ Govt. of India Public Sector Undertaking)
Regional Institute-3
Corporate Identity Number – U14292JH1975GOI001223

NIQ संख्या: RI-3/CIVIL&ENV/NIQ/2022/E-923645

दिनांक: 21-01-2022

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6. The company reserves the right to extend the date of submission and opening of bid or to cancel the bid without assigning any reason whatsoever.
7. The Company does not bind itself to accept the lowest offer and reserves the right to reject any or all the offers without assigning any reasons whatsoever and also to split up the work between two or more bidders, at its sole discretion.
8. NO QUOTATION WILL BE ACCEPTED THROUGH POST/ COURIER SERVICE.
9. The validity period of the Quotation bid shall be 120 days from the date of opening of price bid or revised price bid, if any whichever is later.
10. All pages of the submitted quotation documents and credentials are to be duly self-authenticated by the bidder / constituted attorney of the bidder with his signature including all cutting/overwriting, if any.

Completed and sealed Quotation documents to be submitted must include following documents:-

- (a) Credentials, BOQ (duly filled up) & Quotation documents in a separate envelope (super scribed as “**Credentials & BOQ**”)
 - (b) Above two envelopes should be submitted in a sealed envelope with appropriate superscription. The envelope shall clearly contain the name of work, NIQ No. and Name & address of the bidder.
11. The intending bidder has to submit the following credentials along with quotation document:

- i) Firm registration details /any other document of the form.
- ii) Photocopy of **Permanent Account Number (PAN)**: The bidder should possess Permanent Account Number (PAN) issued by Income Tax department, Govt. of India.

iii) **Goods and Services Tax (GST) Status of Bidder**

The bidder should be either

GST Registered Bidder under Regular Scheme

OR

GST Registered Bidder under Composition Scheme

OR

GST unregistered Bidder

w.r.t. to GST status as declared by the bidder in his BOQ offer, he has to submit the following as the case may be :

- (a) GST Registered Bidder under Regular Scheme: GST Registration Certificate (i.e GST identification number) issued by appropriate authority.

OR

- (b) GST Registered Bidder under Composition Scheme: GST Registration Certificate (i.e GST identification number) issued by appropriate authority.

OR

- (c) GST Unregistered Bidder: A Certificate with UDIN from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder/dealer in compliance with the relevant GST rules of India.

- iv) Power of Attorney, in case the Quotation is signed by an authorised representative of the bidder.
- v) Undertaking in prescribed format enclosed in Quotation document given at Annexure I

12. **a)** The Bill of Quantity is enclosed in the Quotation document and bidder has to quote the rates (percentage rates as per the instruction in the BOQ including Goods and Services tax, if any). The Price offer of the bidders will have no condition. The bidder has to submit his rates in the issued BOQ only. The price offer which is incomplete and not submitted as per instruction given is liable for rejection. **The bidder has to quote rates in figure and words both. In case of any discrepancy in quoted rates in figure and words, the values indicated in words will be treated as final.**

b) The rates quoted by the bidder will be inclusive of GST.

c) The Price-bid (including GST) will be in Percentage Rate BOQ format and the bidder will have to quote for all the tendered value.

13. Conditional quotation offer will not be accepted.

14. Quotations shall be rejected outright without any reference if the documents submitted by the bidders along with their Quotation offer fail to prove eligibility in terms of above criteria. Documents submitted along with the Quotation shall be final and no supplementary document shall be accepted.

15. The work shall not be sublet to any other party, unless approved by Engineer-in-Charge, in writing. Prior permission is required to be taken from the company for engagement of sub-contractor in part work/piece rated work.

16. The decisions of CMPDI in awarding the work shall be final and cannot be subject to arbitration.

17. Security Deposit:

Security Deposit shall consist of three parts:

- a) Earnest money deposit
- a) Performance security to be submitted at award of work and
- b) Retention Money to be recovered from running bills.

The security deposit shall bear no interest

18. Performance Security should be 3% of contract amount and must be submitted within 21 days of receipt of LOA/ work order by the successful bidder in the form of Demand Draft from any nationalized/ scheduled bank drawn in favour of CMPDIL, Regional Institute-III, Ranchi payable at Ranchi.

Failure of the successful bidder to comply with the requirement as above shall constituted sufficient ground for cancellation of the award of work and action as stipulated in bid securing declaration

19. 3% Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects).
20. All running on account bills shall be paid at 95% (ninety five percent) of work value. This 5% (five percent) deduction towards Retention Money will be the second part of security deposit.
Retention Money should be refunded after issue of No Defect Certificate.
21. The Company shall be at liberty to deduct/appropriate from the security deposit such sums as are due and payable by the contractor to the company as may be determined in terms of the contract, and the amount appropriated from the security deposit shall have to be restored by further deduction from the contractors subsequent on account running bills, if any.
22. Refund of Security Deposit: The refund of security deposit shall be subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.

On completion of the entire work and issue of defect liability certificate, (taking over certificate with a list of defects) by the Engineer-in-charge, one half of the security deposit (Performance Security) remaining with the company shall be refunded as elaborated in Cl. No.:20.

The other half shall be refunded to the contractor after issue of No Defect Certificate by the Engineer-in-Charge on the expiry of Defect Liability Period of twelve (12) months, subject to the following conditions:

a) Any defect/ defects in the work, if detected after issue of defect liability certificate (Taking over certificate with list of defects) is/are rectified to the satisfaction of the Engineer-in-Charge within the said defect liability period of twelve (12) months or on its due extension till completion of the rectification works as required.

NOTE: In case of Maintenance contracts, that ends with successful completion of work, where question of Defect Liability Period does not arise (e.g. sweeping/cleaning, horticulture, tank leaning, jungle cutting, grass cutting, surface dressing, AMC of electrical installations etc.), the performance security and retention money (second part of bid security) can be released simultaneously after completion of work and taking over by department.

BIIL OF QUANTITY (BOQ)

NAME OF THE WORK	Annual Cleaning & Upkeep Work for Orla Drilling Camp of CMPDI, RI-3, Ranchi.		
NIQ NO. & DATE	RI-3/CIVIL&ENV/NIQ/2022/29/E-92365 दिनांक: 21-01-2022		
INPUT TAX AVAILABL E / NOT AVAILABLE	ITC NOT AVAILABLE		
RATE OF GST (in %)	18%		
STATUS OF BIDDER W.R.T. GST [PLEASE MARK (✓) AS APPLICABLE]	(a)	GST REGISTERED BIDDER UNDER REGULAR SCHEME	
	(b)	GST REGISTERED BIDDER UNDER COMPOSITION SCHEME	
	(c)	GST UNREGISTERED BIDDER	

Sl. No.	Description	Qty	Unit	Rate/Unit in Rs.	Amount in Rs.
1	Cleaning of all types of drains as and when required to maintain the drains sludge free including removal of garbage from dustbins and other specified places along with disposal of sludge/ garbage to a specified place outside the colony twice a week as per instruction of Camp in charge.	12	Months	12354.35	148252.25
2	Cleaning of inspection chambers/Manholes of Sewerage lines including its connecting lines behind the hutments all complete as per the insertions of CIC.	40	Each	502.55	20102.00
	TOTAL ESTIMATED COST IN Rs.				168354.25
	TOTAL ESTIMATED COST WITH GST (18%) IN Rs.				198658.01

Note: Bidders are requested to quote their rate in figure & words both.

I AGREE TO EXECUTE THE WORK at% (in words%) ABOVE / BELOW THE ESTIMATED COST.

Total amount quoted by the bidder (with GST) in Rs. _____
(in words) Rs. _____

SIGNATURE OF BIDDER WITH SEAL

**PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY BIDDER/S
(ON BIDDER'S LETTER HEAD) FOR GENUINENESS OF THE
INFORMATION FURNISHED AND AUTHENTICITY OF THE
DOCUMENTS SUBMITTED IN SUPPORT OF HIS ELIGIBILITY**

FORMAT OF UNDERTAKING

I / We,, Proprietor/Partner/Legal Attorney/Director/ Accredited Representative of M/S., solemnly declare that:

1. I/We am/are submitting Bid for the work.....against NIQ No..... Dated..... and I/we offer to execute the work in accordance with all the terms, conditions and provisions of the bid.

Myself/Our Partners/Directors don't has/have any relative as employee of Central Mine Planning & Design Institute

Or

The details of relatives of Myself/ Our Partners/ Directors working as employee of Central Mine Planning & Design Institute is as follows:

- a. Name of the employee
 - b. Place of posting
 - c. Department
 - d. Designation
 - e. Type of relation – Wife/ Husband/ Father/ Step Father/ Mother/ Step-Mother/ Son/ Step-Son/ Son's wife/ Daughter/ Daughter's Husband/ Brother/ Step-Brother/ Sister/Step-Sister
2. All information furnished by me / us in respect of fulfilment of eligibility criteria and qualification information of this Bid is complete, correct and true.
 3. All copies of credentials and documents submitted along with this Bid are genuine, authentic, true and valid.
 4. I/ We hereby authorize department to seek references / clarifications from our Bankers.
 5. I / We hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & Abolition Act) as relevant, if applicable.
 6. I/we do not have relationship with any other participating bidders, directly or through common third parties that puts us in a position to have access to information about or influence on the bid of another Bidder.
 7. I/we or any of my/our affiliate has/have not participated as consultant in the preparation of the design or technical specification of the contract that is the subject of the bid.
 8. *I/We hereby confirm that we have registration with CMPF / EPF Authorities. We shall make necessary payments as required under law.

Or

*I/We hereby undertake that we shall take appropriate steps for registration as relevant under CMPF / EPF authorities, if applicable. We shall make necessary payments as required under law.

9. *I/We have not been banned or delisted by any Govt., or Quasi Govt. Agencies or PSUs.

Or

*I / We have been banned by the organization named "....." for a period of..... year/s, effective from To.....

10. We,
.....(Name of Partners of Partnership Firm), partners of(Name of Partnership Firm/Joint Venture) hereby consent to abide by the provisions of General Terms and Conditions pertaining to arbitration.

(Note : - Applicable in case of Partnership firm)

11. Certificate regarding compliance to order no.F.No.6/18/2019-PPD dt 23/7/2020 as amended from time to time of Ministry of Finance, Dept of Expenditure, Public Procurement Division with respect to restrictions on procurement of goods, services or works from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries:

I/we have read the Clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I/we certify that I am/ we are not from such a country or, if from such a country, has/have been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that I/we fulfil all requirements in this regard and I am/ we are eligible to be considered.

(Where applicable, evidence of Competent Authority shall be attached.)

12. If any information and document submitted is found to be false/ incorrect at any time, department may cancel my/our Bid and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of all dues and banning of our firm and all partners of the firm for 01 (one) years from being eligible to submit Bids in CMPDI from the date of issue of such letter .
13. I / we have read, understood and agreed to the prevalent Standard General terms and Conditions of Contract of CMPDI for civil contracts which is applicable for this quotation notice.

* Delete whichever is not applicable.

Dated.....

SIGNATURE OF BIDDER

(In case of Partnership firm, signature of all partners with name)