

CENTRAL MINE PLANNING & DESIGN INSTITUTE LIMITED
(A Subsidiary of Coal India Ltd.)
REGIONAL INSTITUTE -IV,
KASTURBA NAGAR, JARIPATKA
NAGPUR

NOTICE INVITING QUOTATIONS

FOR

Calibration of Equipment and Glasswares of Environment
Laboratory at-
CMPDI RI-IV, NAGPUR

(NIQ No. 03/2021-22)

**CENTRAL MINE PLANNING & DESIGN INSTITUTE LTD
REGIONAL INSTITUTE-IV
KASTURBA NAGAR, JARIPATKA
NAGPUR-440014**

Name of Work: Calibration of Equipment and Glasswares of Environment Laboratory at CMPDI RI-IV, NAGPUR
Type of tender: Item rate
Estimated Cost: 33262/-

Quotation Notice No.: 03 of 2021-22

Quotation Ref no. & Date: NIQ No. 03/2021-22 **Dated:** 14/02/2022

Start Date of issue of Quotation Document: 14.02.2022 at 03.00 PM

**End Date of issue of
Quotation Document:** 23.02.2022 at 4.30 PM

Date and time of Submission of Quotation: 24.02.2022 upto 03.00 PM

Date and time of
Opening of Quotation: 24.02.2022 at 03.30 PM

**Date and time of
Opening of Quotation:** 24.02.2022 at 03.30 PM

Issued to:


Perry 11/12/22



CORPORATE INDEX NO. U14292JH1975GOI001223

CMPDI/RI-IV/ENV (Lab)/2021-22/Calibration/

Date: 14.02.2022

QUOTATION NOTICE No. 03/ 2021-22

Sealed quotation are invited, on behalf of the Regional Director, CMPDI Ltd, RI-IV, Nagpur, for
Calibration of following Equipment and Glasswares:-

Scope of work			
SI No	Name of Equipment /Name of bidder	Qty.	Range
1	Hot Air Oven	2	25 to 300°C
2	Analytical Balance	1	0.1 mg to 200 g
3	Analytical Balance	1	0.1 mg to 200 g
4	Precision Balance	1	0.1 mg to 200 g
5	Electronic Micro Balance	3	100 µg to 2 g
6	BOD Incubator	1	0 to 50°C
7	Weight Box	1	2 mg to 200 g
8	COD Digester (3nos.)	3	100°C to 155°C
9	Deep Freezer	1	from -4°C to 25°C
10	Deep Freezer	1	from -4°C to 25°C
11	Burettes, Manual, 50mL	1	50 ml
12	Burettes, Manual, 25mL	1	25 ml
13	Pipettes, 1mL	1	1 ml
14	Pipettes, 5mL	1	5 ml
15	Pipettes, 10mL	1	10 ml
16	Bulb Pipettes, 25mL	1	25 ml
17	Bulb Pipettes, 25mL	1	25 ml
18	Volumetric Flasks, 100mL	1	100 ml
19	Volumetric Flasks, 500mL	1	500 ml
20	Volumetric Flasks, 1000mL	1	1000 ml
21	Measuring Cylinders, 25mL	1	25 ml
22	Glass Thermometer	1	(0°C-250°C)
23	Wet & Dry Bulb Thermometer	3	(10°C-50°C)
24	Digital Thermometer with sensor	1	(From -50°C to 200°C)
25	Micro Pipettes, 1µl-10 µl	1	1 - 10 µl
26	Micro Pipettes, 10µl-100 µl	1	10 - 100 µl
27	Micro Pipettes, 100µl-1000 µl	1	100 - 1000 µl

- 1. Total Estimated cost is Rs. 33262/- (Including GST@18%)**
- 2. The party must quote for all the items in scope of work. L1 will be calculated on total amount quoted for all the above mentioned items.**
- 3. The party must submit their Scope of Calibration from NABL. (If any work is subcontracted then the Calibration scope of subcontracted Lab may also be submitted.)**

Calibration site:-

Environment lab, Ground floor CMPDI Complex, RI-IV, Kasturba Nagar, Jaripatka, Nagpur.- 440014

1. ISSUE OF QUOTATION DOCUMENT:

Quotation documents will be issued individually on requisition or can be obtained from given link <https://www.cmpdi.co.in/current.php> and to be sent through courier at consignee address i.e. HOD (ENV Lab), CMPDI RI-IV, Jaripatka, Nagpur, 440014)

Quotation documents can be obtained from the office of the CM (ENV)/HOD (ENV Lab), RI-IV, CMPDI, Nagpur, during working hours on any working day as per the dates mentioned below:

(i) Begins on : 14.02.2022 at 03.00 PM

(ii) Closes on : 23.02.2022 at 4.30 PM

There is no application fee for the quotation document.

2. SUBMISSION OF TENDER:

i.Date and Time for submission of tender : 24.02.2022 up to 03.00 PM

ii.Location/Place for submission of tender : In the office of the CM (ENV)/HOD (ENV Lab), RI-IV, CMPDIL, Jaripatka, Nagpur- 440014

Sealed quotations in single part comprising of Quote sheet duly filled and signed along with Notice Inviting Quotation and General Conditions of Contract duly signed on all pages by the bidder subscribing name of work on envelope to be submitted by hand or sent through courier at consignee address i.e. HOD (ENV Lab), CMPDI RI-IV, Jaripatka, Nagpur, 440014

- ❖ Rate should be quoted in figures and words both. Over writing and cutting in rates should be avoided. Cutting or over writing if unavoidable should be duly signed by the Bidder
- ❖ Late quotations / incomplete quotations / telegraph quotations, quotations received after due date and time of quotation submission shall not be accepted.

Note: Bidder are advised to go through the scope of work thoroughly. The party must submit their Scope of Calibration from NABL. (If any work is subcontracted then the Calibration scope of subcontracted Lab may also be submitted.)

3. OPENING OF QUOTATIONS

❖ Place : In the office of the CM (ENV)/HOD (ENV Lab), RI-IV, CMPDIL, Jaripatka, Nagpur-440 014, In presence of the attending Bidder or their authorized representatives.

❖ Date and Time for Opening of tender : 24.02.2022 at 03.30 PM .

4. THE ELIGIBILITY CRITERIA IS AS FOLLOWS:

The Bidder must submit the following documents along with his quotation: –

4.1 Goods and Service Tax (Not Applicable for Exempted Goods/Services):

4.1.1 The Bidder should be either GST Registered Bidder/ Dealer or GST unregistered Bidder/ Dealer. The Bidder is liable to be registered under GST unless they are specifically exempt from registration under specific notification / circular / section / rule issued by statutory authorities. The bidder claiming exemption in this respect shall submit supporting documents as well as certificate from Practicing CA/CMA/CS to the effect that Bidder is fulfilling all the conditions prescribed in notification to make him exempt from registration.

4.1.2 The item rate quoted by bidder shall be inclusive of all taxes, duties & levies but excluding GST & GST Compensation Cess, if applicable. The payment of GST and GST Compensation Cess by service availer (i.e. CMPDIL) to bidder/contractor (if GST payable by bidder/contractor) would be made only on the latter submitting a Bill/invoice in accordance with the provision of relevant GST Act and the rules made thereunder and after online filing of valid return on GST portal. Payment of GST & GST Compensation Cess is responsibility of bidder/contractor.

4.1.3 However, in case contractor is GST unregistered bidder/dealer in compliance with GST rules, the bidder/dealer shall not charge any GST and/or GST Compensation Cess on the bill/invoice.

4.2 Photocopy of Permanent Account Number (PAN) card issued by Income Tax Deptt, Government of India.

5.0 The party must submit their Scope of Calibration from NABL. (If any work is subcontracted then the Calibration scope of subcontracted Lab may also be submitted.)

Note:

1. Incomplete submission of supporting documents with the tender including wrong declarations & certificates will summarily lead to rejection of tender.
2. Mere issuance of tender documents will not make the tenderers eligible for the work. The tenderer should satisfy himself that he qualifies for the work as per eligibility criteria given in this tender notice. CMPDIL reserves its right to reject any or all tenders without assigning any reason whatsoever.



C.M (ENV)/HOD (ENV Lab)

Copy to:

1. GM / HOD (ENV), CMPDI, HQ, Ranchi.
2. RD, CMPDIL, RI-I, II, III, V, VI, VII
3. GM(ENV), WCL, HQ, Coal Estate, Nagpur
4. Staff Officer (E&M), WCL, Nagpur Area.
5. HOD (Finance) RI-IV, CMPDI, Nagpur.
6. TS to RD for RDs, kind information.
7. All Notice Boards in RI-IV, Nagpur

With a request to
Display in
Notice boards

**CENTRAL MINE PLANNING & DESIGN INSTITUTE LTD
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KASTURBA NAGAR, JARIPATKA
NAGPUR-440014**

INSTRUCTIONS TO THE BIDDERS

- 1. Rate shall be written in figures.**
- 2. Amount shall be given in words & figures (both).**
- 3. As far as possible no over writing & cutting shall be made.**
- 4. Cutting or over writing, if any, shall be duly signed by the bidder.**
- 5. All pages of the quotation/tender shall be duly signed.**
- 6. Conditional quotation/tender is liable to rejection at the discretion of CMPDIL.**
- 7. The validity period of the quotation/tender shall be for 120 (One hundred & twenty) days from the date of opening as stipulated in the notice of tender.**
- 8. A Calibration certificate acceptable to NABL should be issued for each Item under Calibration after completion of work. This certificate should be duly signed and with seal of your lab containing NABL logo.**
- 9. All the tools, machinery and any other items required for calibration shall be arranged by you.**
- 10. If the Instrument under calibration is required to be transported to your lab, it shall be your responsibility to take the instrument safely from CMPDI RI-IV to calibrating Laboratory and bringing it back to CMPDI RI-IV safely without any damage. CMPDI personnel will not be involved in collection or transportation of any materials or Documents for this purpose.**
- 11. In case of any damage to instrument during transit, suitable penalty/deductions will be imposed as deemed fit.**

Signature of Bidder

Name & Address of Bidder

Date:

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DECLARATION BY THE BIDDER

This is to certify that I/we/have/haven't been banned or delisted by any Govt. Or Quasi Govt. Agencies or PSUs and I/we accept all the terms and conditions mentioned in the tender/quotation document.

SIGNATURE OF THE BIDDER

(With Seal)

N.N. Strike out whichever is not applicable

GENERAL CONDITIONS OF CONTRACT

The Calibration of Equipment and Glasswares of Environment Laboratory at CMPDI RI-IV, NAGPUR shall be completed within 30 days reckoned from the date of acceptance of supply order.

1. The validity of the tender(s) shall be 120 days from the date of opening of tender.
2. The supplier shall comply with the provisions of all acts, statutes, rules, regulations etc., of the central and state governments as the case may be that may apply to his case. And if necessary, get himself duly registered as required by the said acts, statutes, rules, regulations etc.
3. The Tax Invoice raised by the bidder must be in compliance of relevant GST Acts, rules & notifications made thereunder and should bear the GSTIN number for the supply to CMPDIL Regional Institute-IV at Maharashtra state as given below:

State	Unit / HQ	City	GSTIN (Provisional ID)
Maharashtra	RI-IV	Nagpur	27AAACC7475N1Z4

4. The CGST & SGST and IGST as applicable at the time of supply, shall be paid extra against submission of proper Tax invoice, as referred above, by the bidder so that CMPDIL could be able to avail Input tax credit of such CGST, GST and IGST reflected in the invoice.
5. Mere issuance of tender documents will not make the bidder eligible for the work. The bidder should satisfy himself that he qualifies for the work as per eligibility criteria given in this tender notice. CMPDIL reserves its right to reject any or all tenders without assigning any reason whatsoever.

Signature of Supplier

**Quote sheet for Calibration of Equipment and Glasswares of
Environment Laboratory at CMPDI RI-IV, NAGPUR**

SI No	Name of Equipment /Name of bidder	Qty.	Quoted price per unit	Quoted price for total qty.
1	Hot Air Oven	2		
2	Analytical Balance	1		
3	Analytical Balance	1		
4	Precision Balance	1		
5	Electronic Micro Balance	3		
6	BOD Incubator	1		
7	Weight Box	1		
8	COD Digester (3nos.)	3		
9	Deep Freezer	1		
10	Deep Freezer	1		
11	Burettes, Manual, 50mL	1		
12	Burettes, Manual, 25mL	1		
13	Pipettes, 1mL	1		
14	Pipettes, 5mL	1		
15	Pipettes, 10mL	1		
16	Bulb Pipettes, 25mL	1		
17	Bulb Pipettes, 25mL	1		
18	Volumetric Flasks, 100mL	1		
19	Volumetric Flasks, 500mL	1		
20	Volumetric Flasks, 1000mL	1		
21	Measuring Cylinders, 25mL	1		
22	Glass Thermometer	1		
23	Wet & Dry Bulb Thermometer	3		
24	Digital Thermometer with sensor	1		
25	Micro Pipettes, 1µl-10 µl	1		
26	Micro Pipettes, 10µl-100 µl	1		
27	Micro Pipettes, 100µl-1000 µl	1		
Other charges if any				
GST				
Total Quoted amount (including GST)				
Seal and Signature with date				