



सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड  
(कोल इण्डिया लिमिटेड की अनु गी कम्पनी/भारत सरकार का एक लोक उपक्रम)  
क्षेत्रीय संस्थान-6, जयन्त कोलियरी, जिला-सिंगरौली (म०प्र०) – 486 890  
Central Mine Planning & Design Institute Limited  
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)  
Regional Institute-VI, P.O.-Jayant Colliery, Distt.-Singrauli (M.P.) – 486 890  
**Corporate Identity Number : U14292JH1975GOI001223**

**NIT No: CMPDI/RI-VI/EnM/Aircooler/2022-23/938**

**Date: 06.05.2022**

To,

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**विषय: Limited tender enquiry for “Hiring of 7 nos. of air cooler for 5 months at OTC, STC and Pump house of CMPDI, RI-6, Singrauli (M.P)”.**

Dear Sir,

Kindly, offer your quotation for Water Purifiers for as follows.

| Sr. No. | Description  | Qty     | Rate per Air cooler for one month Rs. (Incl. Gst) | Amount for One month Rs. With GST |
|---------|--|---------|---|-----------------------------------|
| 1       | Hiring of 7 nos. of air cooler for 5 months at OTC, STC and Pump house of CMPDI, RI-6, Singrauli (M.P) | 07 nos. |   |                                   |

Thanking You

**Terms & condition:-**

- Last date of submission of offer/quotation upto 1.00 pm on date 17.05.2022 and date of opening will be 3.00 pm 17.05.2022 in the office of HOD (E&M), CMPDI, RI-6, Jayant, Singrauli (MP).**
- Prices:** - Rates shall be excluding GST.
- Paying authority:** The HOD (Finance), Regional Institute-VI, Singrauli (MP).
- Controlling Authority:** HOD (E&M), CMPD, RI-6, Singrauli or his authorized representative.
- The period of work shall be for five(05) months. The job should be immediately started on receipt of this work order. Contract can be short closed after giving 15 days prior intimation.
- You will provide free services throughout the entire contract period i.e. 05 months.
- You have to send your service attendant within 24 hrs. of registration of complaint by telephonically or written.
- Validity of offer shall be 45 days from the date of opening of offers.
- The charge will be paid on monthly basis after expiry of each month on submission of pre-receipted bill of hiring of air coolers.
- Bank details has to be provided in the enclosed format **(Annexure-II)**.
- In case of delay in maintenance, a penalty @ 0.5% per week or part thereof subject to a maximum of 10% shall be imposed and recovered along with applicable GST.

12. Scope of work **(Annexure-I)**.

13. **For goods and Services Tax bidder should be submit either of following-**

In case of GST Registered Bidder / Dealer (but not under Composition Scheme) - GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority.

OR

In case of GST unregistered Bidder/ Dealer - A Certificate from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder/dealer in compliance with the relevant GST rules.

If turnover of bidder exceeds exemption limit, the bidder must have GST registration as per GST Act and rules.

14. Submit **PAN No:**

15. The rate quoted should be firm and inclusive of all taxes and duties except GST for at CMPDI,RI-6, store at Jayant.

16. In case of any other loss due to mishandling or any other reason caused by the contractor same will be recovered along with applicable GST from the bill of contractor as decided by EIC.

17. The company reserves the right to reject the quotation without assigning any reason thereof.

Signature  
For CMPDI, RI-6

प्रतिलिपि:

- 1) विभागाध्यक्ष) वि. एवं या(, सी.एम.पी.डी.आई., क्षे.सं-6, जयंत .
- 2) निविता समिति, सी.एम.पी.डी.आई., क्षे.सं-6, जयंत.

**Scope Of Work**

1. The period of work shall be for five months. The job should be immediately started on receipt of this work order. The commissioning date shall be counted from the date of installation and such commissioning of coolers shall have to be certified by the HOD (E&M) or his authorised representative.
2. Air coolers of knight body freshly painted, very good conditioned body, fitted with standard company make 18 inch diameter cooling fan in good condition and minimum water tank capacity of 40L to 50L with all new pads shall have to be provided against hired air coolers.
3. No air coolers with noisy/defective cooling fan, Water pump or defective body shall be accepted for hiring.
4. You have to arrange for installation testing & commissioning of the hired air coolers at different locations as per instruction of the HOD (E&M) or his authorised representative.
5. You have to provide round the clock working for air coolers during Working days, running maintenance, immediate replacement of defective/noisy fans, defective pumps or any other spares etc.
6. You have to send your service attendant within 24 hrs. of registration of complaint by telephonically or written.
7. In case of improper functioning / failure of a hired cooler for more than one day, penalty @twice the rate for per day hiring charge shall be imposed for each day of failure /improper functioning.
8. Monthly bill may be raised for hiring of Air Coolers.

**Mandate Form for ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT****To****Central Mine Planning & Design Institute Limited,  
Regional Institute-VI, Jayant, Singrauli-486890.****Sub:** Authorization for release of payment due from Central Mine Planning & Design Institute Limited,  
Regional Institute-VI, Jayant, Singrauli through Electronic Fund transfer/ Internet Banking.  
(SBI-NET)

Ref: Order No. \_\_\_\_\_ Date \_\_\_\_\_ and/or Tender/Enquiry/Letter No. \_\_\_\_\_ Date \_\_\_\_\_

**(Please fill in the information in CAPITAL LETTERS, Please TICK wherever it is applicable).**

1. Name of the Party \_\_\_\_\_ :
2. Address of the Party \_\_\_\_\_ : \_\_\_\_\_  
City \_\_\_\_\_ PIN Code \_\_\_\_\_
3. E- Mail Id \_\_\_\_\_
4. Permanent Account Number \_\_\_\_\_

**5. Particulars of Bank**

|   |         |             |             |
|---|---------|-------------|-------------|
| Bank Name   |         | Branch Name |             |
| Branch Place  |         | Branch City |             |
| PIN Code  |         | Branch Code |             |
| MICR No.  |         |             |             |
| (9 Digits code number appearing on the MICR Band of the cheque supplied by the Bank. Please attach Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name and code number) |         |             |             |
| RTGS CODE   |         |             |             |
| Account Type  | Savings | Current     | Cash Credit |
| Account Number (as appearing in the Cheque Book)  |         |             |             |

**4. Date from which the mandate should be effective: \_\_\_\_\_**

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information. I shall not hold Central Mine Planning & Design Institute Limited responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through SBI Net.

Place:

Date:

**Signature of the party/Authorized Signatory.**

Certified that the particulars furnished above are correct as per our records.  
Banker's Stamp.

Date:

**(Signature of the Authorized official from the Banks)**