



**cmpdi**  
A *Mini Ratna Company*

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीट्यूट लि.  
कोल इंडिया लिमिटेड की अनुपर्यंती कंपनी / भारत सरकार का उपक्रम  
क्षेत्रीय संस्थान-V, सीएमपीडीआई काम्प्लेक्स, सीपत रोड, बिलासपुर, (छ.ग.) 495006  
**Central Mine Planning & Design Institute Limited**  
A Subsidiary of Coal India Ltd/ A Govt. of India Public sector Undertaking  
**CIN:U14292JH1975GO1001223**  
RI-V, CMPDI Complex, Seepat Road, Bilaspur (CG)- 495006  
**पी.एम.एस. विभाग**

**Tender Notice/Quotation Enquiry**

**NOTICE INVITING TENDER FOR CALIBRATION OF LABORATORY EQUIPMENT AND  
GLASSWARE OF ENVIRONMENT LABORATORIES OF CMPDI, RI V, BILASPUR (CG).**

**Tender Enquiry No: RV/PMS/NIT/12/22-23/88**

**Dated: 16.06.2022**

1. Name of the work: Sealed tenders in single part are invited from eligible bidders for Calibration of Laboratory Equipment and Glassware of Environment Laboratories of CMPDI, RI-V, Bilaspur (C.G).
2. Last date of submission of offers: **Up to 10.30 am on 27.06.2022**
3. Place of Submission of offers: Office of the HOD (PMS) RI-V, CMPDI, Bilaspur.
4. Due date of opening of part I offer: **At 11.00am on 27.06.2022**
5. Place of opening of tender : Office of the HOD (PMS), RI-V, CMPDI, Bilaspur.
6. Down loading from website: The tender document can be down loaded from our web site [www.cmpdi.co.in](http://www.cmpdi.co.in) from **17.06.22 to 26.06.22** and to be submitted with ANNEXURE – VII, of the NIT along with the offer.

**HOD (PMS)  
RI-V, CMPDI, Bilaspur.**

**Copy to:**

1. Notice Boards at RI-V, CMPDI, Bilaspur

**Central Mine Planning & Design Institute Limited**  
A Subsidiary of Coal India Ltd/ A Govt. of India Public sector Undertaking  
**CIN:U14292JH1975GO1001223**  
RI-V, CMPDI Complex, Seepat Road, Bilaspur (CG)- 495006

**TENDER DOCUMENTS**

Sealed tenders in single part are invited from eligible bidders for Calibration of Laboratory Equipment and Glassware of Environment Laboratories of CMPDI, RI-V, Bilaspur (C.G).

**Technical Specifications:**

<b>SL No</b>	<b>Description of Item</b>	<b>Technical Specifications</b>
1	Calibration of Laboratory Equipment and Glassware	Enclosed in Annexure -1

**1. Mode & Method of Submission of Tenders**

Tender must be submitted in sealed envelope cover must be super scribed with the Tender Name, Tender enquiry number and the date of opening at top of envelope and tenderer Name & Address at bottom left of envelope. All envelopes containing the tenders shall be properly sealed. **Stapled envelopes are not accepted.**

Envelope shall consists the following

- i. Commercial and technical bid as per Annexure – I of NIT.
- ii. Price bid as per Annexure – II of NIT
- iii. An undertaking as per Annexure – III of NIT.
- iv. Duly sealed and signed copy of NIT (on all pages) as a token of acceptance of terms and conditions of NIT along with the authorization to sign the tender documents in case the same are signed by a person other than owner/proprietor of the firm.
- v. Copy of self – attested PAN Card issued by Income Tax Department Govt. of India.
- vi. Copy of self – attested GST registration indicating GST number or documentary evidence in case of exemption.
- vii. Self – attested copies of past supply orders of tendered items or similar items (i.e. any type of CT-14 Spares) issued by any Govt./ Semi Govt. organizations, Public sector undertakings or private organizations along with an undertaking on the letter head of the bidder that the supply order (s) has/have been successfully executed.
- viii. NABL Accreditation Certificate along with the Scope of Accreditation of the bidder. NABL Accreditation Certificate along with Scope of Accreditation of the Sub-Contracted Laboratory if applicable as per Clause 5(e) of this Tender Document.
- ix. Duly filled up check list as per Annexure – VI of NIT.

**2. Validity Period of Tenders:** The rates, terms and conditions offered shall be valid **for a period of 120 days** from the date of opening of the tender.

**3. Submission of Tenders:** Tenders will be submitted in tender box in sealed covers at the address:-  
Office of the HOD (PMS) CMPDI, RI-V, Seepat Road, Bilaspur 495 006 (C.G)

**4. Opening of Tender:** The tender shall be opened at the office of HOD (PMS), CMPDI, RI-V, Seepat Road, Bilaspur 495 006, **at the time and date as given in the NIT.**  
(If the tender is not opened on the above date due to unforeseen circumstances, then it will be opened on the next working day/date.)

**5. SPECIAL TERMS AND CONDITIONS**

- a. The prices quoted must be firm till delivery. The prices offered should be given preferably both in words and figures.
- b. Printed terms and conditions of the vendor shall not be considered. Tenderers are requested to submit their offer complete in all respects maintaining serial number of items, terms and conditions as per the tender documents along

with all supporting documents failing which offer may not be considered and no further clarification on technical commercial aspects may be entertained.

- c. Payment terms are as per general conditions of contract and are enclosed with this tender notice. CMPDI has the provision of making e- payment of supplier's bills through Electronic Fund Transfer (EFT), if bidders want to get this payment through EFT mode, they requested to submit their mandate as per Annexure – V in original Signature and stamp a long with the offer.
- d. Normally no deviation is acceptable to our tender document & terms and conditions. Tenders which have deviations are liable for rejection without making any back reference to the tenderers. Submitted tenders must be complete in all respects.
- e. **Basic Qualification:**  
Only those bidders / laboratories who have successfully have acquired a Certificate from NABL for calibrating works and have done calibration work for the tendered items or similar in the recent past to any Central/ State Govt. organization, Semi Govt., PSU, and reputed private organizations are eligible to participate. Self-attested copies of order received from such organizations for the quoted items or items of higher specifications should be submitted along with the quotation in the Offer bid. **Also an undertaking on the Letter Head of the bidder that the supply order(s) have been successfully executed is required to be submitted.**  
**In case, any item is to be calibrated from a Sub-Contract by the bidder, it should be clearly indicated in the bid. In such case NABL accreditation certificate along with the Scope of the Sub-Contracted Laboratory shall be submitted all with the offer.**
- f. All disputes are subject to Bilaspur (C.G.) Court Jurisdiction only.

## 6. GENERAL TERMS AND CONDITIONS FOR SUBMISSION OF OFFERS

- a. The complete offer should be typed/hand written on the letter head of the tenderers. If firm's letter heads are not sufficient to accommodate technical and pricing details, preferably bigger papers should be used, such sheets along with other pages of the offer should be signed and stamped by company's authorized representative/official.
- b. Quotations, erased and over written, will be summarily rejected unless corrections are authenticated with the tenderer's signature.
- c. CMPDI reserves the right to reject or accept or withdraw or cancel the tender in full or part as the case may be without assigning any reason thereof at any point of time. Tenderers are advised to carefully note that the deviation in these terms will not -be entertained.
- d. Bidders are required to submit the undertaking as per annexure – III with part – I of the offer.
- e. Bid evaluation: - Parties are required to submit their offers for all the items as per Price Bid format (Annexure-II). However bids shall be evaluated on Overall Price of all Items on (L-1) rate basis.

## 7. OTHER TERMS AND CONDITIONS

- a. **Prices:** - Rates shall include all taxes, duties, levies, insurance, packing and forwarding, transport, and delivery at, CMPDI, RI-V, Bilaspur (CG). If specifically not included in the offer, it will be assumed that these are included in the offer.
- b. **Submission of Bill:** Pre-receipted tax invoice as per GST provisions in triplicate duly stamped to be submitted while supplying of materials. Our GST No 22AAACC7475N1ZE is required to be incorporated in your tax invoice. The GST registered supplier shall upload their invoice in their GSTR-I before claiming their bills from CMPDI.
- c. **Payment:** - 100% payment will be made within 21 days after supply of materials & submission of bill and acceptance of materials by the consignee. **The supplier shall upload their invoices in their GSTR-1 before claiming bills from RI V, CMPDI, Bilaspur.**
- d. **Completion Schedule:** - Overall Work including Calibration and issue of Calibration Certificate shall be completed by 30<sup>th</sup> September 2022.
- e. **Calibration Certificate:** - Calibration Certificate bearing NABL symbol shall be issued for each item after successful Calibration. Calibration Certificates shall be reviewed by CMPDI. If any objection is raised during review, a fresh Calibration Certificate shall be issued after resolving such Objections.
- f. **Inspection:** - Inspection of Calibration will be carried out by CMPDI, if any objection is raised during inspection, a Fresh Calibration will be done and Calibration Certificate shall be issued after resolving the raised Objection and it will at their own cost.
- g. **Paying authority:** The HOD (Finance), Regional Institute-V, CMPDI, Bilaspur (CG).

- h. **Consignee:** Regional Director, CMPDI, RI-V, Bilaspur (CG).
- i. **Place of Delivery:** CMPDI Store, RI-V, CMPDI complex, Seepat Road, Bilaspur -495006 (C.G).
- j. **PURCHASE PREFERENCE TO PUBLIC SECTOR ENTERPRISES AND MSEs :**
  - i. Purchase Preference to Public Sector Units will be applicable as per BPE / GOVT. OF INDIA guidelines, issued from time to time.
  - ii. **Micro & Small Enterprises** – Purchase preference will be applicable to the Micro & Small Enterprises, as under, as per provision of “Public Procurement Policy for Micro and Small (MSEs) Order, 2012” and the Govt. of India guidelines issued from time to time : -
 

*“MSEs quoting price within price band of L1+15 percent shall be allowed to supply a portion upto 20% of requirement by bringing down their price to L1 price, where L1 is non MSEs. Out of the said 20%, 4% is earmarked for MSEs owned by Scheduled Cast/ Scheduled Tribe (SC/ST) entrepreneurs”.*

The vendors should confirm their MSME Registration for the tendered item(s) along with the name of the Registering Authority and also attach a duly Notarized copy of the complete set of valid registration certificate with their offer.

**NB: The above mentioned purchase preference will not be applicable for the items, which are not covered under MSME registration.**
  - iii. **Purchase Preference (Make in India):** Purchase preference shall be given to local suppliers in all procurement undertaken by procuring entities in the manner specified hereunder:
    - A. In procurement of goods in respect of which the nodal ministry has communicated that there is sufficient local capacity and local competition and where the estimated value of procurement is Rs 50 lacs or less, only local supplier shall be eligible. If the estimated value of procurement of such good is more than Rs 50 lacs, the provisions of Paragraph B or C, as the case may be, shall apply.
    - B. In the procurement of good which are not covered by paragraph A above and which are divisible in nature, the following procedure shall be followed:
      - i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract for full quantity will be awarded to L1.
      - ii. If L1 bid is not from a local supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the local supplier, will be invited to match the L1 price for the remaining 50% quantity subject to the local supplier’s quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such local supplier subject to matching the L1 Price. In case such lowest eligible local supplier fails to match the L1 Price or accepts less than the offered quantity, the next higher local supplier within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on local suppliers, then such balance quantity may also be ordered on the L1 bidder.
    - C. In procurement of good not covered by Paragraph A and which are not divisible, and in procurement of services which the bid is evaluated on price alone the following procedure shall be follow:
      - i. Among all qualified bids, the lowest bid will be termed as L-1. If L-1 is from a local supplier, the contract will be awarded to L1.
      - ii. If L-1 is not from a local supplier, the lowest bidder among the local suppliers will be invited to match the L-1 price subject to local supplier’s quoted price falling within the margin of purchase preference, and the contract shall be awarded to such local supplier subject to matching the L-1 price.
      - iii. In case the lowest eligible local supplier fails to match the L-1 price, the local supplier with next higher bid within the margin of purchase preference shall be invited to match the L-1 price and so on the contract shall be awarded accordingly. In case none of the local suppliers within the margin of purchase preference matches the L1 price, then the contract may be awarded to the L1 bidder.

D. The definitions of ‘Local Supplier’, ‘L1’, ‘Local Content’ and ‘Margin of Purchase Preference’ are as follows:-

- i. ‘Local Supplier’ means a supplier or service provider whose product or service offered for procurement meets the minimum local content of 50%.
- ii. ‘L1’ means the lowest tender or lowest bid or the lowest quotation received in the tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.

- iii. 'Local Content' means the amount of value added in India which shall, unless otherwise prescribed by the nodal ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.
- iv. 'Margin of Purchase Preference' means the maximum extent to which the price quoted by a local supplier may be above the L1 for the purpose of purchase preference. The margin of purchase preference is 20%.
- E. Verification of local content:
  - i. The local supplier shall submit along with its bid a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practicing chartered account (in respect of suppliers other than companies) giving the percentage of local content.
  - ii. CIL may constitute committees with internal and external experts for independent verification of auditor's / accountant's certificates on random basis and in the case of complaints.
  - iii. False declarations will attract banning of business of the bidder or its successor(s) for a minimum period of three years in line with clause 35.3 of ITB, along with such other actions as may be permissible under law.
  - iv. A local supplier who has been debarred by any procuring entity for violation of above order shall not be eligible for preference under this Order for procurement by any other procuring entity for the duration of debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

**iv. Prior experience – prior turnover criteria for Startup, Micro and Small Enterprises (MSEs) in Public Procurement:**

- i. Prior experience and prior turn over criteria is not applicable for Startup & MSEs in respect of either of the following situations and no further documents regarding proven-ness will be required to be submitted by this category of Bidders.
  - a. If Bidders have submitted documents to prove the Startup / MSE status for the tendered item without certificate towards quality, assurance and capability from some authority like MSME, NSIC, etc., the Tender Inviting Authority, if required, may assess the techno-commercial capability of the vendors to manufacture and deliver goods as per the prescribed quality and technical specification before awarding contract to them. If required, a techno-commercial team of the organization may visit the manufacturing unit of the vendor without any undue delay for quick finalization of the tenders.
  - b. If favorable technical capability reports obtained earlier on such firms for supply of the item in question as per the required specification is available, these may be considered, provided date of such reports is not more than one year from the date of opening of bids. In case there is deficiency in technical capacity of the firm, the same shall be communicated to them by the Tender Inviting Authority for improvement in the quality of their product for future tenders, clearly indicating that their offer cannot be considered for relaxation against the tender in question and to avoid any future complications. The issues relating to Technical capability may be decided by the Head of the Technical Department.
  - c. If Bidders have submitted documents to prove the startup / MSE status for the tendered item and whose products are ISI marked / DGMS approved / covered under DGS&D Rate Contracts on them / current holding Rate Contracts with CIL or its Subsidiary for supply of the tendered item / supplied and proven in CIL or its Subsidiary Companies / Proven product of the Ancillary unit of a Subsidiary Company of CIL, they will be required to submit the applicable related documents, duly notarized, for relaxation: -
    - Valid BIS Marking License for the quoted items on them.  
OR
    - Rate contract as issued by CIL / any other Subsidiary for the quoted items on them.  
OR
    - Valid DGMS Approval certificate for the quoted items on them.  
OR
    - Proven Ancillary certificate issued by Subsidiary Companies for the quoted items on them. The Document (s) / Certificate (s), by the Bidders for ISI marking and DGMS approval for any relaxation should be valid as on date of tender opening and a copy of such document / certificate valid as on date of supply, duly notarized, must accompany their bill(s).
- ii. N.B.:
  - a. Definition and Eligibility of Startup shall be in line with OM vide letter no. F-20/2/2014 PPD (pt.) Dtd. 25.07.2016 of Under Secretary to GOI, Ministry of Finance, Department of Expenditure, Procurement Policy Division, New Delhi, with subsequent amendments, if any.

**b.** Definition of MSEs shall be as per Public Procurement 2012, with subsequent amendments, if any.

**k. LIQUIDATED DAMAGES CLAUSE:** In the event of failure to deliver/dispatch the equipment/stores within the stipulated date/period in accordance with the terms and conditions and the specifications mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, CMPDI, shall be entitled at its option to enforce the following:

- i) To recover from the successful Bidder as agreed Liquidated Damages, a sum not less than 0.5% (Half Percent) of the price of any stores which the successful Bidder has not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10% (TEN Percent). Where felt necessary the limit of 10% can be increased to 15% at the discretion of Head of the Materials Management Division. GST on LD will be charged extra and to be borne by the party.
- ii) To cancel the supply order or a portion thereof, and if so desired to purchase the stores at the risk and expenses of the defaulting supplier and also/or
- iii) To purchase elsewhere after notice to the successful Bidder on the account and at the risk of the defaulting supplier, the equipment/stores not supplied or others of similar description without cancelling the supply order in respect of the consignment not yet due for supply/or
- iv) Whenever under this contract any sum of money is recoverable from and payable by the supplier, CMPDI Ltd., shall be entitled to recover such sum by appropriating in part or in whole by deducting any sum or which at any time thereafter may become due to the successful Bidder in this or any other contracts. Should this sum be not sufficient to recover the full amount recoverable, the successful Bidder shall pay on demand to CMPDI the balance amount. The supplier shall not be entitled to any gain on any such purchase.
- v) To extend the period of delivery with or without Liquidated Damages as may be considered fit and proper. The Liquidated Damages, if imposed, shall not be more than the agreed Liquidated Damages referred to in para (i) above.
- vi) To forfeit the security deposit fully or in part.
- vii) The tender should be submitted strictly in line with the check list as in Annexure-VI of NIT. Any short coming or non-compliance may result rejection of the bid summarily. Signed Copy of Annexure- VI Shall be enclosed along with the bid.

## **I. Taxes and Duties**

- i. **Goods and Service Tax (GST):** GST will be payable extra as per prevailing GST Rules. Bidders have to clearly indicate GST rates applicable (SGST, CGST, IGST) in Price Bid/BOQ.
- ii. If the tenderer is exempted from paying the GST or Bidder has opted for GST under Composition scheme, the same must also be confirmed with valid documentary evidence.
- iii. **Input Tax Credit (ITC):** Set off against ITC of GST will be considered while arriving at Landed cost vis-a-vis ranking of the firms.
- iv. In the event of placement of supply order, supplier should comply all the GST provisions for availing ITC (by CMPDI).
- v. In case of failure of the supplier to comply GST provisions for availing ITC (by CMPDI), the supplier has to pay the amount to CMPDI and also CMPDI will have the right to recover the amount from any payment due to supplier. **The supplier shall upload their invoices in their GSTR-1 before claiming bills from RI V, CMPDI, Bilaspur.**

HOD (PMS)  
Purchase and Management Division  
RI-V, CMPDI, Bilaspur.

**Commercial & Technical Bid**

(To be submitted on the letter head of the bidder along with offer)

**TECHNICAL PARAMETERS / SCHEDULE OF REQUIREMENTS**

<b>Sl.No.</b>	<b>Particulars</b>	<b>Calibration Point</b>	<b>Range</b>	<b>No of Instrument</b>
1	Hot Air Oven	103°C, 150°C, 180°C	30°C - 250°C	06
2	Incubator	35°C	25°C - 250°C	01
3	Deep Freezer	4°C		03
4	BOD Incubator	27°C	5°C - 50°C	05
5	Auto-Clave	Pressure within the range	Pressure within the range	02
6	COD Digester	150°C		06
7	Walk-In Cold storage Room	4°C	2°C- to ambient temp.	01
8	Glass Thermometer	Temperature within the Range		01
9	Wet & Dry Bulb Thermometer	Temperature within the Range	0°C - 50°C	04
10	R-Type Digital Thermometer	27°C, 103°C, 150°C, 180°C	0°C - 900°C	02
11	Weight Box	1mg, 2mg, 5mg, 10mg, 20mg, 50mg, 100mg, 200 mg, 500mg, 1g, 2g, 5g, 10g, 20g, 50g, 100g, 200 g	1mg – 200 gm	01
12	Digester of TKN Analyser	420°C	0°C - 450°C	02
13	Water Bath	70°C	0°C - 95°C	03
14	Electronic Balance	Minimum 20 points within the range	2mg – 420 gm	04
15	Precision Balance	Minimum 20 points within the range	Upto 210gm	01
16	Micro Balance	Minimum 20 points within the range	Max. 2gm	03
17	Hot Plate	Temperature within the Range	30°C - 200°C	05
18	Sound Level Meter	Minimum 20 points within the range	20db to 90db	09
19	Hot Plate	Temperature within the Range	30°C - 150°C	03
20	Burets 25ml	Any Point with in the range	0 - 25 ml	02
21	Burets 50ml	Any Point with in the range	0 - 50 ml	02

22	Pipettes 1ml	Any Point with in the range	0 - 1 ml	02
23	Pipettes 2ml	Any Point with in the range	0 - 2 ml	02
24	Pipettes 5ml	Any Point with in the range	0 - 5 ml	02
25	Pipettes 10ml	Any Point with in the range	0 - 10 ml	02
26	Pipettes 20ml	Any Point with in the range	0 - 20 ml	02
27	Pipettes 25ml	Any Point with in the range	0 - 25 ml	02
28	Volumetric Flask 25ml	Any Point with in the range	0 - 25 ml	02
29	Volumetric Flask 50ml	Any Point with in the range	0 - 50 ml	02
30	Volumetric Flask 100ml	Any Point with in the range	0 - 100 ml	02
31	Volumetric Flask 250ml	Any Point with in the range	0 - 250 ml	02
32	Volumetric Flask 500ml	Any Point with in the range	0 - 500 ml	02
33	Volumetric Flask 1000ml	Any Point with in the range	0 - 1000 ml	02
34	Nessler Tubes 50ml	Any Point with in the range	0 - 50 ml	02
35	Nessler Tubes 100ml	Any Point with in the range	0 - 100 ml	02
36	Micro Pipettes 100µl	100µl, 200µl, 300µl, 400µl, 500µl, 600µl, 700µl, 800µl, 900µl, 1000µl	100 -1000µl	02
37	Measuring Cylinder 10ml	Any Point with in the range	0 - 10 ml	02
38	Measuring Cylinder 25ml	Any Point with in the range	0 - 25 ml	02
39	Measuring Cylinder 50ml	Any Point with in the range	0 - 50 ml	02
40	Measuring Cylinder 0-100ml	Any Point with in the range	0 - 100 ml	02
41	Measuring Cylinder 0- 250ml	Any Point with in the range	0 - 250 ml	02
42	Measuring Cylinder 0-500ml	Any Point with in the range	0 - 500 ml	02
43	Measuring Cylinder 0-1000ml	Any Point with in the range	0 - 1000 ml	02

Place:-

Full Signature & Seal of the Authorized Person:

Date:-

**ANNEXURE-II**

**Part -II**  
**FORMAT OF PRICE BID**  
(To be submitted by the bidder in his own letter head)

<b>Sl. no</b>	<b>Description of item</b>	<b>Unit</b>	<b>Basic price in INR per unit</b>	<b>GST @ ----- % in INR</b>	<b>Total unit cost (FOR destination) in INR F=D+E</b>	<b>Quantity</b>	<b>Total Cost in INR H=F*G</b>
<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
1	Hot Air Oven	Nos				06	
2	Incubator	Nos				01	
3	Deep Freezer	Nos				03	
4	BOD Incubator	Nos				05	
5	Auto-Clave	Nos				02	
6	COD Digester	Nos				06	
7	Walk-In Cold storage Room	Nos				01	
8	Glass Thermometer	Nos				01	
9	Wet & Dry Bulb Thermometer	Nos				04	
10	R-Type Digital Thermometer	Nos				02	
11	Weight Box	Nos				01	
12	Digester of TKN Analyser	Nos				02	
13	Water Bath	Nos				03	
14	Electronic Balance	Nos				04	
15	Precision Balance	Nos				01	

16	Micro Balance	Nos				03	
17	Hot Plate	Nos				05	
18	Sound Level Meter	Nos				09	
19	Hot Plate	Nos				03	
20	Burets 25ml	Nos				02	
21	Burets 50ml	Nos				02	
22	Pipettes 1ml	Nos				02	
23	Pipettes 2ml	Nos				02	
24	Pipettes 5ml	Nos				02	
25	Pipettes 10ml	Nos				02	
26	Pipettes 20ml	Nos				02	
27	Pipettes 25ml	Nos				02	
28	Volumetric Flask 25ml	Nos				02	
29	Volumetric Flask 50ml	Nos				02	
30	Volumetric Flask 100ml	Nos				02	
31	Volumetric Flask 250ml	Nos				02	
32	Volumetric Flask 500ml	Nos				02	
33	Volumetric Flask 1000ml	Nos				02	
34	Nessler Tubes 50ml	Nos				02	
35	Nessler Tubes 100ml	Nos				02	
36	Micro Pipettes 100 $\mu$ l	Nos				02	
37	Measuring Cylinder 10ml	Nos				02	
38	Measuring Cylinder 25ml	Nos				02	
39	Measuring Cylinder 50ml	Nos				02	

40	Measuring Cylinder 0-100ml	Nos				02	
41	Measuring Cylinder 0- 250ml	Nos				02	
42	Measuring Cylinder 0-500ml	Nos				02	
43	Measuring Cylinder 0-1000ml	Nos				02	
Total(Rs)							

Place:

Full Signature & Seal of the Authorized person:

Date:-

**ANNEXURE- III**

**PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY BIDDER WITH PART-I**  
**TO BE SUBMITTED IN LETTER HEAD**

**UNDERTAKING**

I/We, ----- \*(Partner/Legal Attorney/ Accredited Representative) of M/s -----, solemnly declare that:

1. I/We am/are submitting Tender for Calibration of Laboratory Equipment and Glassware of Environment Laboratories against Tender No. **RV/PMS/NIT/12/22-23/88**, Dated: 16.06.22
2. All information furnished by me/us in respect of fulfilments of eligibility criteria and qualification information of this Tender is complete, correct and true.
3. None of the partners of our firm is relative of employee of Central Mine Planning & Design Institute.
4. If any information furnished by me/us in support of the information furnished by me/us is found to be false/incorrect at any time, the department may cancel my Tender and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of Earnest Money and banning/delisting of our firm and all partners of the firm for a minimum period of 01 (one) year.
5. Our status with regard to GST registration: **GST registered/Unregistered/Registered under Composition Levy** (Strike off whichever is not applicable).
6. I/We have never been banned or delisted by any Govt. or Quasi Govt. Agency or any Public Sector Undertaking.
7. All documents / credentials submitted along with this tender are genuine, authentic, true and valid.

\*Strike out whichever is not required

**Full Signature of the Authorized person**

**Dated-----**

## **ANNEXURE- IV**

### **(To be filled and submitted with the tender in the letter head of the bidder)**

Ref.:-

Dated: - ...../ .....

To,  
The HOD (PMS)  
CMPDI, RI-V, Seepat Road,  
Bilaspur (CG)

Ref.:- Your NIT No.:- **RV/PMS/NIT/12/22-23/88**, Dated: 16.06.2022

Dear Sir,

With reference to the above referred NIT we are pleased to offer you our lowest quotation with the following details.

1. Name and Full Address of the firm .....
2. Type/Status of the firm:  
(Indicate whether Company / Partnership firm/ Proprietorship firm, etc.)
3. Name & designation of the person authorized to sign the tender documents:  
(Please submit the copy of authorization with signature duly attested in case the tender is signed by person other than the proprietor / owner of the firm)
4. We have submitted schedule of requirement & technical Bid as per Annexure-I
5. We have submitted signed and stamped copy of all the pages of NIT terms and conditions as token of acceptance of commercial & general terms and conditions of NIT.
6. Our GST No. is ..... (Self-attested photocopy proof attached).  
\*Please submit certificate from practicing CA/CMA/CS indicating that the bidder is exempted from GST registration.
7. Our PAN No is ..... (Self-attested photocopy proof enclosed).
8. We have submitted Price Bid as per format mentioned under Annexure-II.
9. We have submitted e-payment as per Format- Annexure-V.
10. We have submitted an undertaking as per Annexure-III.
11. Our Registered E-mail ID (Please indicate your firms registered E-mail ID)
12. Our Contact Number:

Full signature & Seal of the authorized person  
Name:

## ANNEXURE – V

### Format for e-Payment

To  
The Regional Director,  
Regional Institute, CMPDI  
Seepat Road,  
Bilaspur (CG)

Ref: - Authorization of all our payment through electronic fund transfer system/RTGS/CBS/Intra Bank Transfer.

We, hereby authorize CMPDI Limited to make all our payments against our bills through Electronic Fund Transfer System/RTGS/CBS/Intra Bank Transfer. The detail for facilitating the payments are given below.

*(TO BE FILLED IN CAPITAL LETTERS)*

1. Name of the Beneficiary: .....

2, Address: .....

City ..... PIN CODE ..... e-mail ID .....

Telephone No. (With STD Code) ..... Mobile No. ....

3. Bank Particulars:-

Bank Name :- ..... Branch Name ..... Bank Branch Code .....

Branch Address .....  
..... PIN CODE .....

Telephone No. (With STD Code) ..... FAX No. (With STD Code) .....

4. 9 Digit MICR Code of the Bank Branch (Enclosed copy of a cancelled cheque):

5. 11 Digit IFSC Code of beneficiary Branch:

6. Bank Account Number:

7. Bank Account Type (Tick One): SAVING /CURRENT/ LOAN/ CASH CREDIT/ OTHERS (If Other, Specify)

8. Permanent Account Number (PAN):

9. CMPDI Vendor Code:

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all for reasons of incomplete or incorrect information, I/we would not hold the Company responsible. We also agree to bear the bank charges, if any for enabling such transfer.

SIGNATURE  
(AUTHORISED SIGNATORY)

Name .....

Date .....

(Official Stamp)

#### *BANK CERTIFICATION*

It is certified that above mentioned beneficiary holds a Bank Account No. .... With our  
branch and the Bank Particulars mentioned above are correct.

SIGNATURE  
(AUTHORISED SIGNATORY)

Name .....

Date .....

(Official Stamp)

**ANNEXURE - VI**

<b>CHECK-LIST</b>		
Type of Document	Details	Yes/No
1) PAN Card	Attach self-attested Copy of PAN Card issued by income tax department.	
2) GST Registration / GST Exemption Certificate	Attach self-attested Copy of GST registration or GST Exemption Certificate as the case may be.	
3) Commercial and Technical Bid	Attach Commercial & Technical bid as per Annexure-I and Annexure-II of NIT.	
4) Undertaking	Attach an Undertaking as per Annexure -III of NIT.	
5) Signed copy of NIT	Attach duly sealed & signed copy of NIT (on all pages) as a token of acceptance of Terms & Conditions of NIT.	
6) Other Annexures	Annexure-I, Annexure-II, Annexure-IV have been submitted in company's letter head.	
7) Eligibility/Provenness Criteria	Self – attested copies of past supply orders of tendered items/similar items issued by any Govt./ Semi Govt. organizations, Public sector undertakings or private organizations along with an undertaking on the letter head of the bidder that the supply order (s) has/have been successfully executed.	
8) NABL Accreditation Certificate along with Scope of Accreditation	Attach Certificate of the bidder or Subcontracted Laboratory bidder Wherever applicable.	
<b>(Signature of authorized person with Seal &amp; date)</b>		

**ANNEXURE – VII**

**CERTIFICATE FROM THE TENDERER THOSE WHO DOWN LOADED TENDER  
DOCUMENTFROM WEBSITE**

This is to certify that I/We have downloaded this tender document from CMPDIL website and is being submitted without tempering at any page. Further we understand that in the event of such tempering being detected at any stage or time, CMPDIL has the right to terminate this work and our firm can be black listed.

(Signature of authorized person with Seal & Date)