



सेन्ट्रल माइन प्लानिंग एण्ड डिजाइन इन्स्टीच्युट लिमिटेड
(कोल इण्डिया लिमिटेड की सहायक कम्पनी/ भारत सरकार की एक लोक उपक्रम)
क्षेत्रीय संस्थान-3
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited/ Govt. of India Public Sector Undertaking)
Regional Institute-3
Corporate Identity Number – U14292JH1975GOI001223

NIT संख्या. CMPDI/RI-III/CIVIL&ENV/NIQ/2022-23/234/E-1073343

दिनांक: 17-09-2022

TENDER NOTICE/ QUOTATION ENQUIRY

Sealed percentage rate quotations in single parts system, are invited from eligible contractors for the following work of CMPDI, RI-III, Ranchi:-

1	Name of the work	Repair and Maintenance of Proposed Office Building of Orla Camp, located in the office campus of Barkakana Drilling camp of RI-III, Barkakana, Ramgarh.
2	Estimated cost	₹1,94,655.21 (Rupees One Lakh Ninety-four Thousand Six Hundred Fifty-five and Paise Twenty-one only) including GST @ 18%
3	Earnest money	₹2,440.00 in the form on Bank draft/demand draft from any Nationalised Bank/ scheduled bank drawn in favour of "CMPDI Limited, Regional Institute, Ranchi" payable at Ranchi only.
4	Period of completion	25 days
5	Cost of Tender Document:	NIL
6	Start Date of Bid Submission	From 10:00 am on 19.09.2022
7	Last date of submission of offers	Up to 11:00 am on 29.09.2022
8	Place of Submission of offers	Office of HOD (Civil & Env), CMPDI RI-3, Ranchi
9	Due date of opening of offer	At 11:30 am on 29.09.2022
10	Place of opening of tender	Office of HOD (Civil & Env), CMPDI RI-3, Ranchi
11	Tenders downloaded from website	Complete tender document can also be downloaded from CMPDI's Web site https://www.cmpdi.co.in

विभागाध्यक्ष (सिविल एवं पर्यावरण)
सीएमपीडीआई, क्षे.सं.-III, रांची

Copy to:

1. RD RI-III, for kind information
2. GM, Town Engineering Dept., CMPDIL HQ, Ranchi
3. All HOD, RI-III
4. Camp In-charge Barkakana, Orla, Hazaribagh for wide circulation.
5. Notice Board of RI-III office.



NIT संख्या. CMPDI/RI-III/CIVIL&ENV/NIQ/2022-23/234/E-1073343

दिनांक: 17-09-2022

TENDER DOCUMENT

1. Sealed percentage rate quotations in single parts system, are invited from eligible contractors for the following work of CMPDI, RI-III, Ranchi: -

Sl. No.	Description of work	Location	Estimated Cost of work including GST (Rs.)	Earnest Money (Rs.)	Period of Completion
1	Repair and Maintenance of Proposed Office Building of Orla Camp, located in the office campus of Barkakana Drilling camp of RI-III, Barkakana, Ramgarh.	Barkakana, Ramgarh	₹1,94,655.21	₹2,440.00	25 days

2. Availability of Bid Documents:

Quotation documents including Bill of Quantity (BOQ), Terms and Conditions etc. can be obtained on request in writing from the Office of the HOD (Civil & Env), CMPDI, RI-3, Ranchi, PIN- 834008, on any working day from **19-09-2022 to 29-09-2022** during office hours. Quotation documents can also be downloaded from CMPDI website (www.cmpdi.co.in) during the above-mentioned period. There is no application fee.

3. Earnest Money

The Earnest Money is to be deposited in the form of Bank draft/demand draft from any Nationalised Bank/ scheduled bank drawn in favour of "CMPDI Limited, Regional Institute, Ranchi" payable at Ranchi only and its date of issuance should be on or after the date of issue of NIQ/ NIT. The earnest money/ Bid security of the unsuccessful bidder shall be refundable as promptly as possible and shall bear no interest. No Bid will be accepted unless accompanied in a separate envelope mark as earnest money.

4. Receipt of Bids:

Quotations can be submitted in sealed covers upto **11:00 am on 29-09-2022** in the Office of HOD (Civil & Env), CMPDI RI-3, Ranchi. In the event of specified date of submission is declared a Holiday by employer, the bid will be received up to the appointed time on the next working day.

5. Opening of Bids:

The quotation offer will be opened on the same day i.e. **29-09-2022 at 11:30 am** at the office of HOD(CIVIL& ENV.), CMPDI, RI-3, Ranchi in the presence of the attending bidders or their authorized representatives whosoever chooses to be

present in the office. In case of holiday on opening date, it will be opened on the next day at the same time and same place.

6. The company reserves the right to extend the date of submission and opening of bid or to cancel the bid without assigning any reason whatsoever.
7. The Company does not bind itself to accept the lowest offer and reserves the right to reject any or all the offers without assigning any reasons whatsoever and also to split up the work between two or more bidders, at its sole discretion.
8. NO QUOTATION WILL BE ACCEPTED THROUGH POST/ COURIER SERVICE.
9. The validity period of the Quotation bid shall be 120 days from the date of opening of price bid or revised price bid, if any whichever is later.
10. All pages of the submitted quotation documents and credentials are to be duly self-authenticated by the bidder / constituted attorney of the bidder with his signature including all cutting/overwriting, if any.
11. Completed and sealed Quotation documents to be submitted must include following documents: -
 - (a) **BOQ** (duly filled up Annexure I) & **signed copy of NIT** (on all pages) as a token of acceptance of terms and conditions of NIT along with the authorization to sign the tender documents in case the same are signed by a person other than owner / proprietor of the firm in a separate envelope super scribed as “**BOQ and Quotation Documents**”.
 - (b) Duly self-authenticated credentials and earnest money in the form of Bank draft/demand draft in a separate envelope super scribed as “**Earnest Money and Credentials**”.
 - (c) Above two envelopes should be submitted in a sealed envelope which must be super scribed with **Tender name, Tender notice number along with date at top of envelope and tenderer name & address at bottom left of envelope**.

Note: Bids without Earnest Money will be out rightly rejected.

12. The intending bidder has to submit the following **credentials** along with quotation document:
 - i) **Permanent Account Number:**

Self-attested copy of **PAN Card** issued by Income Tax Department, Govt of India.
 - ii) **Goods and Service Tax (GST) Status of Bidder** (Not Applicable for Exempted Services):

The following documents depending upon the status w.r.to GST as follows:

 - a) **Status:** GST registered bidder (but not under composition scheme)

OR

Status: GST registered bidder (under composition scheme)

Document: GST Registration Certificate (i.e. GST Identification Number) issued by appropriate authority of India.

 - b) **Status:** GST unregistered bidder

Document: A Certificate with UDIN from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder/dealer in compliance with the relevant GST rules of India.

iii) **Undertaking by Bidder/s on his/ her/ their Letter Head:**

Undertaking by bidder/s (on bidder's letter head) regarding genuineness of the information furnished by him and authenticity of the documents submitted by him in support of his eligibility, as per format given in NIT at Annexure II.

iv) **Letter of Bid:**

Letter of bid to be submitted by bidder on bidder's letter head as per format given in NIT at Annexure III.

v) **Mandate Form for electronic fund transfer / internet banking payment:** As per format given in NIT at Annexure IV

vi) **Certificate for NIT Downloaded from Website:**

Certificate by the bidder/s for those who downloaded tender document from CMPDI website, as per Annexure V given in NIT.

13. The Bill of Quantity is enclosed in the quotation document and bidders are required to quote their rates both in amount as well as in the percentage below/ above the estimated value entered in the BOQ (inclusive of GST). In the event of arithmetical error in the amount quoted by the bidder, tender percentage and not the amount will be treated as final. The bidder has to quote rates in figure and words both. In case of any discrepancy in quoted rates in figure and words, the values indicated in words will be treated as final.

14. Conditional quotation offer will not be accepted.

15. Quotations shall be rejected outright without any reference if the documents submitted by the bidders along with their Quotation offer fail to prove eligibility in terms of above criteria. Documents submitted along with the Quotation shall be final and no supplementary document shall be accepted.

16. The work shall not be sublet to any other party, unless approved by Engineer-in-Charge, in writing. Prior permission is required to be taken from the company for engagement of sub-contractor in part work/piece rated work.

17. The decisions of CMPDI in awarding the work shall be final and cannot be subject to arbitration.

18. Security Deposit:

Security Deposit shall consist of three parts:

a) Earnest money deposit

a) Performance security to be submitted at award of work and

b) Retention Money to be recovered from running bills.

The security deposit shall bear no interest

19. Performance Security should be 3% of contract amount and must be submitted within 21 days of receipt of LOA/ work order by the successful bidder in the form of Demand Draft from any nationalized/ scheduled bank drawn in favour of CMPDI, Regional Institute-III, Ranchi payable at Ranchi.

Failure of the successful bidder to comply with the requirement as above shall constitute sufficient ground for cancellation of the award of work and action as stipulated in bid securing declaration

20. 3% Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects).

21. All running on account bills shall be paid at 95% (ninety five percent) of work value. This 5% (five percent) deduction towards Retention Money will be the second part of security deposit.

Retention Money should be refunded after issue of "No Defect Certificate" by the Engineer-in-Charge on the expiry of Defect Liability Period of six (06) months, subject to the conditions that any defect/ defects in the work, if detected after issue of defect liability certificate (Taking over certificate with list of defects) is/are rectified to the satisfaction of the Engineer-in-Charge within the said defect liability period of six (06) months or on its due extension till completion of the rectification works as required.

22. The Company shall be at liberty to deduct/appropriate from the security deposit such sums as are due and payable by the contractor to the company as may be determined in terms of the contract, and the amount appropriated from the security deposit shall have to be restored by further deduction from the contractors subsequent on account running bills, if any.

23. The general terms & conditions of civil engineering manual of CIL shall be applicable which can be accessed from Coal India website www.coalindia.in or can be seen from the office of the HOD (Civil & Environment), CMPDI RI-III, Ranchi. The special conditions shall supersede the general terms and conditions of contract, wherever applicable.

BIIL OF QUANTITY (BOQ)

NAME OF THE WORK	Repair and Maintenance of Proposed Office Building of Orla Camp, located in the office campus of Barkakana Drilling camp of RI-III, Barkakana, Ramgarh.		
NIT NO. & DATE	CMPDI/RI-III/CIVIL&ENV/NIQ/2022-23/234/E-1073343 Dated: 17-09-2022		
INPUT TAX AVAILABLE / NOT AVAILABLE	ITC AVAILABLE		
RATE OF GST (in %)	18%		
STATUS OF BIDDER W.R.T. GST [PLEASE MARK (✓) AS APPLICABLE]	(a)	GST REGISTERED BIDDER UNDER REGULAR SCHEME	
	(b)	GST REGISTERED BIDDER UNDER COMPOSITION SCHEME	
	(c)	GST UNREGISTERED BIDDER	

Sl. No.	Description of Items	Unit	Quantity	Rate (Rs) without GST	Amount (Rs) without GST
1	Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth up to 30 cm measured at a height of 1 m above ground level and removal of rubbish up to a distance of 50 m outside the periphery of the area cleared.	sqm	325.00	11.00	3,575.00
2	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	sqm	852.97	16.00	13,647.52
3	Finishing walls with Acrylic Smooth exterior paint of required shade : New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)	sqm	237.13	144.41	34,243.94
4	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface : Water thinnable cement primer	sqm	237.13	52.61	12,475.41
5	Distempering with 1st quality acrylic distemper (ready mixed) having VOC content less than 50 gms/litre, of approved manufacturer, of required shade and colour complete, as per manufacturer's specification. Two or more coats on new work	sqm	237.13	76.41	18,119.10
6	Distempering with 1st quality acrylic distemper, having VOC (Volatile Organic Compound) content less than 50 grams/ litre, of approved brand and manufacture, including applying additional coats wherever required, to achieve even shade and colour. One coat	sqm	948.51	44.37	42,085.39
7	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Engineer-in-Charge. With cement mortar 1:4 (1 cement : 4 fine sand)	sqm	42.19	366.32	15,455.04
8	Painting with aluminium paint of approved brand and manufacture to give an even shade: One or more coats on old work	sqm	49.38	64.22	3,171.18

9	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : One or more coats on old work	sqm	181.16	70.10	12,699.32
10	Cleaning of terrace/loft water storage tank (inside surface area) upto 2000 litre capacity at all heights with coconut brushes, duster etc., removal of silt, rubbish from the tank and cleaning the tank with fresh water disinfecting with bleaching powder @ 0.5gm per litre capacity of tank including marking the date of cleaning on the side of tank body with the help of stencil and paint and disposing of malba all complete as per direction of Engineer-in-Charge. (The old date already written on tank should be removed with paint remover or black paint and if date is not written with the stencil or old date is not removed deduction will be made @ Rs. 0.10 per litre) (if during cleaning any GI fittings or ball cock is damaged that is to be repaired by contractor at his own cost and nothing extra will be paid on this account)	litre	2000.00	0.31	620.00
11	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge. Nominal concrete 1:3:6 or richer mix (i/c equivalent design mix)	cum	0.25	1,523.37	380.84
12	Cement concrete flooring 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate) finished with a floating coat of neat cement, including cement slurry, but excluding the cost of nosing of steps etc. complete. 40 mm thick with 20 mm nominal size stone aggregate	sqm	6.24	436.95	2,726.57
13	Providing and fixing ISI marked flush door shutters conforming to IS : 2202 (Part I) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters: 35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws	sqm	1.97	1,654.23	3,258.83
14	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) : 25 mm nominal bore	Each	1.00	435.89	435.89
15	Cleaning of terrace at all heights with coconut brushes, brooms, wire brushes etc., scrubbing of surface, removal of silt, rubbish and disinfecting with bleaching powder @ 1 kg/100sqm and disposing of malba up to a distance of 50 m outside the periphery of the area cleared, all complete as per direction of Engineer-in-charge.	sqm	242.44	8.53	2,068.01
Total without GST					₹1,64,962.04
GST @ 18%					₹29,693.17
Total estimated cost inclusive of GST					₹1,94,655.21

Note: Bidders are requested to quote their rate in figure & words both. Strike out whichever is not applicable.

I AGREE TO EXECUTE THE WORK at% (in words%) ABOVE / BELOW THE ESTIMATED COST WITH / WITHOUT GST.

Total amount quoted by the bidder (with GST) in Rs. _____

(in words) Rs _____

SIGNATURE OF BIDDER WITH SEAL

ANNEXURE-II

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY BIDDER/S (ON BIDDER'S LETTER HEAD) FOR GENUINENESS OF THE INFORMATION FURNISHED AND AUTHENTICITY OF THE DOCUMENTS SUBMITTED IN SUPPORT OF HIS ELIGIBILITY

FORMAT OF UNDERTAKING

I / We,, Proprietor/Partner/Legal Attorney/Director/ Accredited Representative of M/S., solemnly declare that:

1. I/We am/are submitting bid for the work "Repair and Maintenance of Proposed Office Building of Orla Camp, located in the office campus of Barkakana Drilling camp of RI-III, Barkakana, Ramgarh." against NIT no. CMPDI/RI-III/CIVIL&ENV/NIQ/2022-23/234/E-1073343 dated 17.09.2022 and I/we offer to execute the work in accordance with all the terms, conditions and provisions of the bid.
2. Myself/Our Partners/Directors don't has/have any relative as employee of Central Mine Planning & Design Institute

Or

The details of relatives of Myself/ Our Partners/ Directors working as employee of Central Mine Planning & Design Institute is as follows:

- a. Name of the employee
 - b. Place of posting
 - c. Department
 - d. Designation
 - e. Type of relation – Wife/ Husband/ Father/ Step Father/ Mother/ Step-Mother/ Son/ Step-Son/ Son's wife/ Daughter/ Daughter's Husband/ Brother/ Step-Brother/ Sister/Step-Sister.
3. All information furnished by me / us in respect of fulfilment of eligibility criteria and qualification information of this Bid is complete, correct and true.
 4. All copies of credentials and documents submitted along with this Bid are genuine, authentic, true and valid.
 5. I/ We hereby authorize department to seek references / clarifications from our Bankers.
 6. I / We hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & Abolition Act) as relevant, if applicable.
 7. I/we do not have relationship with any other participating bidders, directly or through common third parties that puts us in a position to have access to information about or influence on the bid of another Bidder.
 8. I/we or any of my/our affiliate has/have not participated as consultant in the preparation of the design or technical specification of the contract that is the subject of the bid.
 9. *I/We hereby confirm that we have registration with CMPF / EPF Authorities. We shall make necessary payments as required under law.

Or

*I/We hereby undertake that we shall take appropriate steps for registration as relevant under CMPF / EPF authorities, if applicable. We shall make necessary payments as required under law.

10. *I/We have not been banned or delisted by any Govt., or Quasi Govt. Agencies or PSUs.

Or

*I / Wehave been banned by the organization named "....." for a period of..... year/s, effective from To.....

11. We,.....
.....(Name of Partners of Partnership Firm), partners
of(Name of Partnership Firm/Joint
Venture) hereby consent to abide by the provisions of General Terms and Conditions
pertaining to arbitration.

(Note : - Applicable in case of Partnership firm)

12. Certificate regarding compliance to order no.F.No.6/18/2019-PPD dt 23/7/2020 as amended from time to time of Ministry of Finance, Dept of Expenditure, Public Procurement Division with respect to restrictions on procurement of goods, services or works from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries:

I/we have read the Clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I/we certify that I am/ we are not from such a country or, if from such a country, has/have been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that I/we fulfil all requirements in this regard and I am/ we are eligible to be considered.

(Where applicable, evidence of Competent Authority shall be attached.)

13. If any information and document submitted is found to be false/ incorrect at any time, department may cancel my/our Bid and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of all dues and banning of our firm and all partners of the firm for 01 (one) years from being eligible to submit Bids in CMPDI from the date of issue of such letter .
14. I / we have read, understood and agreed to the prevalent Standard General terms and Conditions of Contract of CMPDI for civil contracts which is applicable for this quotation notice.

* Delete whichever is not applicable.

Dated.....

SIGNATURE OF BIDDER

(In case of Partnership firm, signature of all partners with name)

**(PROFORMA FOR LETTER OF BID TO BE SUBMITTED BY BIDDER IN LETTER
HEAD)**

LETTER OF BID

Ref.: -

Dated: -/ /

To,

The HOD (Civil & Environment)
CMPDI RI-III, Ranchi

Ref.: - CMPDI/RI-III/CIVIL&ENV/NIQ/2022-23/234/E-1073343 Dated: 17-09-2022

Dear Sir,

With reference to the above referred NIT we are pleased to offer you our lowest quotation with the following details.

1. Name and Full Address of the firm:

2. Type/Status of the firm:

(Indicate whether Company / Partnership firm/ Proprietorship firm etc.)

3. Name & designation of the firm authorized to sign the tender documents:

(Please submit the copy of authorization with signature duly attested in case the tender is signed by person other than the proprietor / owner of the firm)

4. We have submitted signed and stamped copy of all the pages of NIT terms and conditions as token of acceptance of commercial & general terms and conditions of NIT.

5. Our GSTIN No. is (Photocopy of GSTIN proof attached)

6. Our PAN No. is (Photocopy of PAN card enclosed)

7. We have submitted Price Bid as per format mentioned under Annexure-I.

8. We have submitted Undertaking as per format mentioned under Annexure-II.

9. Our Registered E-mail ID (Please indicate your firms registered E-mail ID):

10. Our Contact Number:

Full signature & Seal of the authorized person

ANNEXURE IVMandate Form for ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT.**To****Central Mine Planning & Design Institute Limited, RI-3,
Gondwana Place, Kanke Road, Ranchi - 834008.****Sub:** Authorization for release of payment due from Central Mine Planning & Design Institute Limited, RI-3, Gondwana Place, Kanke Road, Ranchi through Electronic Fund transfer/ Internet Banking.

(SBI-NET)

Ref: Order No. _____ Date _____ and/or Tender/Enquiry/Letter No. _____ Date _____

(Please fill in the information in CAPITAL LETTERS, Please TICK wherever it is applicable).

1. Name of the Party : _____
2. Address of the Party : _____
City _____ PIN Code _____
3. E- Mail Id _____
4. Permanent Account Number (PAN) _____
5. Particulars of Bank

Bank Name											Branch Name										
Branch Place											Branch City										
PIN Code											Branch Code										
MICR No.																					
(9 Digits code number appearing on the MICR Band of the cheque supplied by the Bank. Please attach Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name and code number)																					
RTGS CODE																					
Account Type	Savings					Current					Cash Credit										
Account Number (as appearing in the Cheque Book)																					

4. Date from which the mandate should be effective: _____

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information. I shall not hold Central Mine Planning & Design Institute Limited responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through SBI Net.

Place:

Date:

Signature of the party/Authorized Signatory.

Certified that the particulars furnished above are correct as per our records.

Banker's Stamp :

Date:

(Signature of the Authorized official from the Banks)

**CERTIFICATE FROM THE TENDERER THOSE WHO DOWN LOADED TENDER
DOCUMENT FROM WEBSITE**

This is to certify that I/We have downloaded this tender document from CMPDIL website and is being submitted without tempering at any page. Further we understand that in the event of such tempering being detected at any stage or time, CMPDIL has the right to terminate this work, forfeit the EMD / Security Deposit submitted by us and our firm can be black listed.

(Signature of authorized person with Seal & Date)