



**cmpdi**  
A Mini Ratna Company

सेंट्रल मार्गिन प्लानिंग एंड विज़ाइन इंस्टिल्यूट लिमिटेड  
(कोल इण्डिया की अनुबंधी कम्पनी);  
क्षेत्रीय इंस्टीट्यूट-6, पोस्ट ऑफिस-जयंत, सिंगरौली - 486890, म.प्र.  
Central Mine Planning & Design Institute Limited  
(A Subsidiary of Coal India  
Regional Institute-VI, P.O. Jayant; Dist. Singrauli, (M.P.)-486 890

Dated: 12.12.2022

Ref. No.: CMPDI/RI-VI/EXPL/22-23/ 77

**QUOTATION TENDER**

Dear Sir,

Kindly, offer your quotation in percentage rate for the work “**Supply of water from private supply pump in tanker (capacity: 8000 ltrs.) mounted on departmental truck for drilling activity at the drilling sites of Exploration Camp, Singrauli**” as per Annexure I.

1. Name of the work:

Sealed tenders in single cover are invited for the work of “**supply of water from private supply pump in tanker (capacity: 8000 ltrs.) mounted on departmental truck for drilling activity at the drilling sites of Exploration Camp Singrauli**”

RS. 90000.00 (including GST)

Rs 1200.00 in the form of A/c payee demand Draft drawn in favour of “**CMPDIL, Regional Institute-6, Singrauli**” on any scheduled Bank, payable at Singrauli.

100 Days

NIL.

**Up to 1.00 pm on 19.12.2022**

Office of the HOD (EXPL), CMPDI RI-VI, JAYANT, SINGRAULI.

**At 3.30 pm on 19.12.2022**

Office of the HOD (EXPL), CMPDI RI-VI, JAYANT, SINGRAULI.

Yours faithfully,

HOD (EXPL)

CMPDI RI-VI, Singrauli.

Copy to:

1. RD, RI- VI-for kind information
2. ES to RD (2 Copies) - For display on notice board of RI-VI Office and notice board of maintenance office at colony.
3. OIC, CMPDI Drilling Camp Singrauli- For display on notice board.
4. Members - Tender Committee
5. Vigilance officer, CMPDI-RI-VI

## TENDER DOCUMENT

Sealed tenders in single cover are invited for the work of "**Supply of water from private supply pump in tanker (capacity: 8000 ltrs.) mounted on departmental truck for drilling activity at the drilling sites of Exploration Camp, Singrauli**"

**Name of work:**

Name of work	Estimated Cost in Rs.	E.M.D. in Rs.	Application fee for tender document	Period of completion
"Supply of water from private supply pump in tanker (capacity: 8000 ltrs.) mounted on departmental truck for drilling activity at the drilling sites of Exploration Camp Singrauli"	90000.00 (Including GST)	1200.00	Nil	100 Days

**1. Earnest Money:** Rs. 1200.00 as *Earnest Money* is to be deposited in the form of A/c Payee Bank Demand Draft of any scheduled Bank in favour of "**CMPDIL, RI-6, Singrauli**". The EMD of all unsuccessful bidders will be refunded as promptly as possible after finalization of the tender. The EMD of successful bidder will be adjusted with the Performance security. EMD shall bear no interest.

Bidders have to sign a bid securing declaration (as per Annexure-V) accepting that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline or any other default which attracts forfeiture of EMD as defined in the request for bids documents, they will be banned for two years from being eligible to submit bids in CIL and its subsidiaries. The banning shall be done under the provisions of the NIT with the approval of Tender Accepting Authority with intimation to all concerned.

**2. Mode & Method of Submission of Tenders**  
Tender must be submitted in sealed **single cover** which must be super scribed with the Tender name, Tender notice number along with date at top of envelope and tenderer name & address at bottom left of envelope. Envelope containing the tenders shall be properly sealed. **Stapled envelope is not accepted.**

**List of Mandatory documents to be submitted in Main Envelope of the bid:**

- i. Legal status of the bidder.
- ii. Price bid as per Annexure – I of NIT.
- iii. An undertaking as per Annexure – II of NIT.
- iv. Letter of bid as per Annexure – III of NIT.
- v. Mandate Form for ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT as per Annexure – IV of NIT
- vi. Duly sealed and signed copy of NIT (on all pages) as a token of acceptance of terms and conditions of NIT along with the authorization to sign the tender documents in case the same are signed by a person other than owner / proprietor of the firm.
- vii. Copy of self – attested PAN Card issued by Income Tax Department, Govt of India.
- viii. Copy of self – attested GSTIN registration indicating GSTIN number or documentary evidence in case of exemption / short levy or concessional rate( if applicable).
- ix. Bid Securing Declaration as per Annexure – V of NIT

**3. Validity Period of Tenders:** The rates, terms and conditions offered shall be valid for a period of 100 days from the date of opening of the tender.

4. **Submission of Tenders:** Tenders will be submitted in tender box in sealed covers at the address:-Office of the HOD (EXPL), CMPDI RI-VI, JAYANT, SINGRAULI 486 890 (M.P).

5. **Opening of Tender:** The tender shall be opened at the office of HOD (EXPL), CMPDI RI-VI, JAYANT, SINGRAULI 486 890 (M.P) at the time and date as given in the NIT.

(If the tender is not opened on the above date due to unforeseen circumstances, then it will be opened on the next working date.

## 6. GENERAL TERM AND CONDITIONS FOR SUBMISSION OF OFFERS

- a. Quotations, erased and over written, will be strictly rejected.
- b. CMPDI reserves the right to reject or accept or withdraw or cancel the tender in full or part as the case may be without assigning any reason thereof at any point of time. Tenderers are advised to carefully note that the deviation in these terms will not be entertained.
- c. Bid evaluation: - Parties are required to submit their offers for all the items as per Price Bid in Annexure-I. However, bids shall be evaluated on overall lowest (L-1) rate basis.

## 7. OTHER TERMS AND CONDITIONS

a. **Prices:** -Rates shall exclude GST.

b. **Paying authority:** The HOD (Finance), Regional Institute-VI, Singrauli (MP)

c. **Security Deposit:**

- i. **Performance Security** would be 3% of contract amount and should be submitted within 21 days of issuance of LOA by the successful bidder in any of the form of Demand Draft drawn in favour of CMPDIL, RI-6, Singrauli any Scheduled Bank payable at its Branch.

The bid security deposited in the form of Demand draft may be adjusted against the Performance security (1<sup>st</sup> part of security deposit) at bidder's option.

3% Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects).

- ii. All running on account bills shall be paid at 95% (ninety-five percent) of work value. The balance 5% shall be treated as retention money and will be second part of security deposit.

Retention Money should be refunded after issue of No Defect Certificate.

The refund of security deposit shall be subject to company's right to deduct/appropriate its due against the contractor under this contract or under any other contract.



12/12/2022

HOD (EXPL)  
CMPDI RI-VI, Singrauli

ANNEXURE-I

PRICE BID

<u>SNo.</u>	<u>Description</u>	<u>Quantity</u>	<u>Rate(Rs.)</u>	<u>Amt.(Rs.)</u>
1.(a)	"Supply of water from private supply pump in tanker (capacity: 8000 ltrs.) mounted on departmental truck for drilling activity at the drilling sites of Exploration Camp Singrauli"	600 Trips.	150.00	90000.00
Total Amount (Rs.)				90000.00

Total estimated amount (Including. GST) Rs. 90000.00

I hereby quoted my rate \_\_\_\_\_ (in %) above/below on the estimated value excluding GST which is in amount of  
Rs. \_\_\_\_\_  
(Including GST)

Note:

1. Bidders are required to quote their rate in the space provided both in numeric and amount in words.

Place:

Full Signature & Seal of the Authorized person:

Date: -

**ANNEXURE- II**

**(PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY BIDDERIN LETTER HEAD)**

**UNDERTAKING**

I/We, ..... \*(Proprietor/Partner/Legal Attorney/  
Accredited Representative) of M/s ..... solemnly  
declare that:

1. I/We am/are submitting Tender for the Work of.....against Ref. No. ....  
of.....  
CMPDI/RI-VI/EXPL/22-23/....., Date: .....and I/we offer to execute the work in  
accordance with all terms, conditions and provisions of the bid.
2. All information furnished by me/us in respect of fulfilments of eligibility criteria and  
qualification information of this Tender is complete, correct and true.
3. None of the proprietor/partners of our firm is relative of employee of Central Mine  
Planning & Design Institute.
4. If any information furnished by me/us in support of the information furnished by me/us  
is found to be false/incorrect at any time, the department may cancel my Tender and  
action as deemed fit may be taken against me/us, including termination of the contract,  
forfeiture of Earnest Money and banning/ delisting of our firm and all partners of the  
firm for a minimum period of 01 (one) year.
5. Our status with regard to GST registration: GST registered/Unregistered/Registered  
under Composition Levy (Strike off whichever is not applicable).
6. I/ We hereby authorize department to seek references / clarifications from our  
Bankers.
7. We hereby undertake that we shall register and obtain license from the competent  
authority under the contract labour (Regulation & Abolition Act) as relevant, if  
applicable.
8. I/We have never been banned or delisted by any Govt. or Quasi Govt. Agency or any  
Public Sector Undertaking.
9. All documents / credentials submitted along with this tender are genuine, authentic,  
true and valid.

\*Strike out whichever is not required

**Full Signature of the Authorized person**

**Dated-----**

ANNEXURE- III

**(PROFORMA FOR LETTER OF BID TO BE SUBMITTED BY BIDDER IN LETTER HEAD)**

**LETTER OF BID**

Ref.: -

Dated: - ...../ .... /

To,  
The HOD (EXPL)  
CMPDI RI-VI, JAYANT,  
Singrauli (M.P)

Ref.: - Ref. No.: - **CMPDI/RI-VI/EXPL/22-23/-----** Dated: -----

Dear Sir,

With reference to the above referred NIT we are pleased to offer you our lowest quotation with the following details.

1. Name and Full Address of the firm: .....
2. Type/Status of the firm: .....  
(Indicate whether Company / Partnership firm/ Proprietorship firm etc.)
3. Name & designation of the firm authorized to sign the tender documents:  
.....  
(Please submit the copy of authorization with signature duly attested in case the tender is signed by person other than the proprietor / owner of the firm)
4. We have submitted signed and stamped copy of all the pages of NIT terms and conditions as token of acceptance of commercial & general terms and conditions of NIT.
5. Our **GSTIN No.** is ..... (Photocopy of GSTIN proof attached)
6. Our **PAN No.** is ..... (Photocopy of PAN card enclosed)
7. We have submitted **Price Bid** as per format mentioned under Annexure-I.
8. We have submitted e-payment as per format mentioned under Annexure-II.
9. We have submitted Undertaking as per format mentioned under Annexure-III.
10. Our Registered E-mail ID (Please indicate your firms registered E-mail ID):
11. Our Contact Number:

Full signature & Seal of the authorized person

Name:

**ANNEXURE- IV**

**Mandate Form for ELECTRONIC FUND TRANSFER / INTERNET BANKING  
PAYMENT**

To

**Central Mine Planning & Design Institute Limited,  
Regional Institute-VI, Jayant, Singrauli-486890.**

**Sub:** Authorization for release of payment due from Central Mine Planning & Design Institute Limited,  
Régional Institute-VI, Jayant, Singrauli through Electronic Fund transfer/ Internet Banking.  
(SBI-NET)

Ref: Order No. \_\_\_\_\_ Date \_\_\_\_\_ and/or Tender/Enquiry/Letter No. \_\_\_\_\_ Date \_\_\_\_\_

(Please fill in the information in CAPITAL LETTERS, Please TICK wherever it is applicable).

1. Name of the Party : \_\_\_\_\_

2. Address of the Party : \_\_\_\_\_

City \_\_\_\_\_ - PIN \_\_\_\_\_

Code \_\_\_\_\_

3. E- Mail Id \_\_\_\_\_

4. Permanent Account Number \_\_\_\_\_

5. Particulars of Bank

Bank Name					Branch Name		
Branch Place					Branch City		
PIN Code					Branch Code		
MICR No.							
(9 Digits code number appearing on the MICR Band of the Cheque supplied by the Bank. Please attach Xerox copy of a Cheque of your bank for ensuring accuracy of the bank name, branch name and code number)							
RTGS CODE							
Account Type	Savings	Current	Cash Credit				
Account Number (as appearing in the Cheque Book)							

4. Date from which the mandate should be effective: \_\_\_\_\_

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information. I shall not hold Central Mine Planning & Design Institute Limited responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through SBI Net.

Place:

Date:

Signature of the party/Authorized Signatory.

Certified that the particulars furnished above are correct as per our records.

Banker's Stamp .

Date:  
Banks)

(Signature of the Authorized official from the

**ANNEXURE-V**

**Bid Securing Declaration**

**(On the letter head of Bidder)**

I / We ..... Proprietor/Partner/Legal Attorney/ Director/  
Accredited Representative of M/S. ...., solemnly accept that if  
we, withdraw or modify our bids during the period of validity, or if we are awarded the contract and  
fail to sign the contract, or to submit a performance security before the deadline or any other default  
which attracts forfeiture of EMD as defined in the request for bids documents than we will be banned  
for one year from being eligible to submit bids in CIL and its subsidiaries.

Signature :

Name :

Designation :

Date:.....

Name of Firm :

Place:.....

Seal :

## **Special Terms and Conditions**

### **SCOPE OF WORK**

#### **PART-A**

Following job is required to be supply for drilling each borehole.

1. Supply of water from private supply pump in tanker (capacity: 8000 ltrs.) mounted on departmental truck for drilling activity at the drilling sites of Exploration Camp.
2. Departmental truck loaded with tanker has minimum 8000.00 ltrs. capacity.
3. Nos. of tanker need to be filled as when required basis or as per instruction of OIC / representatives of OIC.
4. Private Water supply pump should be available in 10 Km radius from nearest drilling site or as per instruction of OIC / representative of OIC.
5. Private water Supply pump should be available in Inguri (A & B) Coal Block, Makri-Barka Coal Block and any other coal blocks in Main Basin & Moher sub Basin, where drilling activity would be taking place.
6. Private Water supply pump must have enough capacity to fill the minimum 8000.00 ltrs. tanker of departmental truck within 15 minutes.
7. In case of breakdown of private water supply pump, pump should be repaired or replaced with standby as soon as possible.
8. Unable to supply water within 10 minutes after reaching truck at the supply point, penalty of Rs. 45 per trip or Rs. 450 per day whichever is less to be deducted.

#### **PART-B**

1. The contractor shall pay wages to his/their laborers as per the minimum wages acts and observe guidelines of these acts properly. He/ they shall also pay all statutory payments for his / their laborers as per relevant acts and through bank account only.
2. Guidelines Specifications and terms and conditions etc. are applicable as per CIL manual for civil engineering works.
3. No escalation shall be payable for the work on any account.
4. Any liabilities arising during performance of contract to any authorities shall be at the risk and cost of the contractor.

5. TDS as per income tax act 1961 and commercial tax as applicable shall be recovered from each bill of the contractor along with any other duty/cess etc.
6. All statutory taxes, duties, cess and other levies on work contract as applicable will be payable by the contractor.
7. Work is to be done at different borehole sites/points of Inguri Coal Block, Makri-Barka Coal Block, Pachaur Coal Block, Bandha North Coal Block, Jhingurdah Deep Coal Block, Tipa Jharia Coal Block and any other block of Moher sub-basin and Main basin of Singrauli CF as per our requirement/direction of OIC/ representative of OIC.
8. Coal blocks like Amelia Coal Block, Inguri Coal Block, Makri-Barka Coal Block, Pachaur Coal Block, Bandha North Coal Block are located at a distance of 70km (Approximately) from CMPDI Drilling Camp, Singrauli and Jhingurdah Deep Coal Block, Tipa Jharia Coal Block are located at a distance of 15km (Approximately) from CMPDI Drilling Camp.
9. **The CMPDI RI-6 Authority reserves the right to cancel the work any time and without prior notice with or without assigning any reason what so ever without any compensation to the contractor and same shall be binding on the contractor.**
10. The payment to the contractor shall be made by the HOD (Finance).
11. Payment will be submitted on monthly basis after submission of bill.