



सीएमपीडीआर्टी  
*cmpdi*  
*A Mini Ratna Company*

## SINGLE TENDER DOCUMENT

FOR

**Procurement of Bevel pinion shaft DM-60002-16-551 and Wireline hydraulic motor OMS 315, PTO Shaft and Gear on PTO Shaft for rig CMDM-1000-16.**

**CMPDI (RI-VI), Singrauli.**



**Central Mine Planning and Design Institute Ltd.**  
(A Subsidiary of Coal India Ltd.)  
Regional Institute –VI  
P.O. Jayant Singrauli Pin 486890

Issued to:

- 1) M/s **UNITED DRILL TOOLS**, Waliv Phata, Vasai Road (E), Distt. Thane-401208.  
Ph. no. 9810070210/9371153807, Email id: [uniteddrilltools@gmail.com](mailto:uniteddrilltools@gmail.com).



सेंट्रल माईन प्लानिंग एण्ड डिजाईन इंस्टीच्यूट लिमिटेड  
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी / भारत सरकार का एक लोक उपकरण)  
**Central Mine Planning & Design Institute Limited**  
(A Subsidiary of Coal India Limited / Govt. of Public Sector Undertaking)  
Gondwana Place, Kanke Road, Ranchi – 834031, Jharkhand (INDIA)  
CIN : U14292JH1975 Website : [www.cmpdi.co.in](http://www.cmpdi.co.in) An ISO 9001:2015 Certified Company (Licence No. QM/L-5003433)

Tender No. CMPDI/RI-VI/Purchase/ 22-23/1019

Date: 31.01.2023

### **NOTICE INVITING TENDERS**

1. Single tender is invited from OEM for following item(s) as per specifications mentioned in Annexure1 and details mentioned below.:

Description of work	Procurement of Bevel pinion shaft DM-60002-16-551 and <b>Wireline hydraulic motor OMS 315, PTO Shaft and Gear on PTO Shaft</b> for rig CMDM-1000-16. <b>(Details in Annexure 1)</b>
Estimated cost	<b>Rs 75107.00 (Including GST)</b>
Earnest Money Deposit(EMD)	<b>Rs ..... nil</b>
Issue of Tender Documents	<b>Begins on 31.01.2023 &amp; Closes on 06.02.2023</b>
Last date of submission of sealed tenders	<b>06.02.2023 up to 3.00 PM.</b>
Schedule date and time of opening of bid	<b>06.02.2023 at 3.30 PM or earlier after receiving of bid through mail and hard copy</b>

#### **2. Availability of Tender Document –**

##### **2.1 Tender is also being sent to OEM in his e-mail id.**

**2.2** Tenders may also be downloaded from websites: -

Complete Tender Document will also be available on CMPDI's web site <http://www.cmpdi.co.in> The tenderer may download the tender document from website and submit the tender on due date and time.

The company shall not be responsible for any delay/difficulty/inaccessibility of the downloading facility or any reason whatsoever. The downloading facility shall be available during the period of sale of tender documents.

In case of any discrepancy between the tender document downloaded from the website and the master copy available in the office, the latter shall prevail & will be binding on the tenderers. No claim on this account shall be entertained.

#### **3.0 Methodology for EMD Submission:**

EMD has to be deposited in the form of Demand Draft / Banker's cheque drawn on any nationalized/ scheduled bank in favour of 'CMPDI Ltd Regional Institute Singauli' payable at 'Morwa/Dudhichua/Jayant' in Part I of tender.

Submission of EMD is exempted in case of firms registered with NSIC / DGS&D / firms registered under MSME Development Act 2006 as Micro or Small Enterprise for the tendered item(s) against submission of valid registration certificate along with list of items specified there. However, if the firm is not registered for the tendered item, EMD will be required to be submitted as above. [Please also refer Clause 8 (Earnest Money deposit) of this Tender Document]

**4.0** Photocopy of Permanent Account Number (PAN) Card.

**5.0** Photocopy of **GST Registration Certificate** or certificate from a CA that firm is not required to get registration under GST law.

## **6.0 Submission of Offer and Evaluation -**

**6.01 Submission of Bid - Tenderers are required to submit bid in single part properly sealed & signed on single envelope giving reference to the Tender Notice No. and date.**

*The single sealed envelope shall contain offers in properly sealed and with Tender Notice No. and date respectively.*

*All the envelopes must be properly sealed & signed.*

*The tenderers should sign with seal on all pages of tender document including all enclosures submitted with the tender. Offers received without signature and seal on all pages shall be rejected.*

***Sealed Tenders will be submitted in tender box provided for the purpose at office of HOD (Purchase), CMPDI, RI-VI and the tender paper duly scanned shall be sent to the email ID : [kushagra.nigam@coalindia.in](mailto:kushagra.nigam@coalindia.in) or [vipin.kumar@coalindia.in](mailto:vipin.kumar@coalindia.in)***

Bid should contain the details of the offer as follows:

Should contain the following –

- i) Tender document issued by department or downloaded from the website **duly signed with seal** in all pages by the tenderer.
- ii) Sl No.4 and Sl No 6 duly signed with seal by the tenderer.
- iii) Duly filled **Annexure –I (Technical format)**.
- iv) **Declaration** as per **Annexure – II**, duly signed with seal.
- v) Commercial Bid as per Annexure- III
- vi) Mandate form for e-payment as per Annexure- IV

Price Bid should contain **rate(s)/ amount** strictly in the format as indicated **in Annexure –V** of this tender document. The prices shall be quoted on FOR Destination basis at CMPDI, RI VI ,Jayant, Distt. – Singrauli, Madhya Pradesh – 486 890 **in INR** with breakup of all elements viz. basic price , freight, packing & insurance , taxes etc .

## **6.02 ADDITIONAL INFORMATION REGARDING PRICE BID:**

- a. The Price bid of the Bidders will have no condition.
- b. The Price Bid which is incomplete and not submitted as per instruction given above will be rejected.

- c. In case of Taxes and Duties like CGST, SGST / UT-GST or IGST the calculated amount is to be entered in the fields, in absolute value only, after calculation. The applicable rate of these elements in terms of percentage is to be declared in the '**Price Bid**', **Annexure-V**.
- d. The rate / amount of CGST, SGST / UT-GST or IGST entered by the Bidder in the '**Price Bid**', **Annexure-V** should be legally applicable rate of GST at the time of submission of bid.
- e. Statutory Variation: If there is any statutory change in GST/SGST/UT-GST within contractual delivery period, the same shall be admissible and will be paid at actuals based on documentary evidence. However, no upward revision in the same beyond original delivery period shall be admissible.
- f. If at the time of supply, it is found that Input Tax Credit Invoice (Credit available to CMPDI on this account) is less than the "Input Tax Credit Amount" declared in the Price Bid, the differential amount between the two shall be recovered from the Supplier. It will be the responsibility of the supplier to provide all documents to CMPDI required to claim Input Tax Credit as per the GST Rules.
- g. Delivery is to be effected on door delivery basis; As such, the successful Bidder will have to arrange the prescribed E-Way bill at their end.

**6.03 Placement of Order:**

**6.04** The offer should be submitted strictly as per the procedures, terms & conditions laid down in the tender document, failing which the offer may not be considered. No deviation of the terms and conditions of the tender document is acceptable. Bid having terms and conditions which are in deviation to the tender terms are liable for rejection.

CMPDI reserves the right to vary the quantity of the tendered item(s). However, increase/decrease in the tendered quantity will be limited to a maximum of 25%.

**6.05** CMPDI reserves the right to cancel the enquiry, in part or whole, or extend the due date of receipt of offer and/or opening of tender without assigning any reason thereof.

**7.0 VALIDITY OF OFFER:** The offers must remain open for acceptance up to 180 days from the date of opening of the tender.

**8.0 FIRM PRICES:** The prices quoted must be FIRM throughout the validity period of the offer.

**9.0 PAYMENT TERMS: Payment shall be made in INR in the following manner:**

Bidders shall confirm their acceptance of the following Payment Terms:

- Payment for 100% value of the goods supplied, with 100% taxes, duties and other charges, shall be released within 21 days after receipt and acceptance of the material at Consignee end or submission of bills complete in all respects, whichever is later.
- **Submission of Documents :** The supplier will submit the following documents along with bills to the Consignee:
  - a. Four copies of the Supplier's invoice, Pre-Received and Stamped showing Contract Number, Goods description, quantity, unit price, and total amount.
  - b. Manufacturer's Warranty / Guarantee Certificate.
  - c. Any other document(s) required as per contract.
- CMPDI is effecting payment to suppliers through Electronic Fund Transfer (EFT). Bidders are required to submit their mandate form for e-payment, as per Annexure- IV, with Signature and stamp, along with their Bill (s). (Not applicable for the Bidders already registered with CMPDI for e-payment).
- For all services to be provided against the Contract, Income Tax and GST at the prevailing rates shall be applicable. As such, the payment shall be made after deducting the applicable Income Tax, GST, etc.

- **Bill accepting authority: HOD of the Exploration Department , CMPDI, RI-VI, Jayant.**
- **Paying authority: HOD (Finance), CMPDI, RI-VI, Jayant.**

**Note: No other payment term will be acceptable.**

#### **10.0 TAXES AND DUTIES:**

**I.** Percentage / Specified amount of Taxes and duties should be clearly mentioned otherwise, CMPDI reserves the right to reject such offers. Taxes and duties applicable on the date of Price-bid opening will be considered for calculating landed price for comparison /status purpose against this tender.

- a. GST:** GST, if applicable, will be payable extra as per prevailing GST Act and Rules.
- b.** The legally applicable rate of TAX should be clearly mentioned in the price bid

**II . Input Tax Credit:** CMPDI is entitled to avail Input Tax Credit on account of CGST, SGST, IGST for indigenous products, IGST for imported products. Hence, set off allowed against CGST, SGST, IGST as per relevant Tax Act shall be considered for determining tender status for which Bidders shall agree to submit following documents, at the time of supply, along with their bills for enabling CMPDI to avail Input Tax Credit:-

- i Invoice should be issued by the supplier as per Section 31 of CGST ACT, 2017 and GST Invoice, Credit and Debit Note Rules, 2017:-
- ii. If input tax credit is not available to CMPDI for any reason not attributable to CMPDI, then CMPDI shall not be obligated or liable to pay or reimburse GST (CGST & SGST or IGST) claimed in the invoice(s) and shall be entitled to deduct/ setoff /recover such GST (CGST & SGST or IGST) together with all penalties and interest, if any, against any amounts paid or payable by CMPDI to the Supplier. Further in this case, CMPDI reserve the right to upload name and detail of such defaulter on CMPDI website and may also consider for giving holiday/debarring from participating in tenders.
- iii. GST Registration Number of CMPDI, RI-6, Singrauli is as under:

State	City	GSTIN
Madhya Pradesh	Singrauli	23AAACC7475N1ZC

In case Supply Contract is concluded, the suppliers bills should bear this number to enable CMPDI to claim INPUT TAX CREDIT, according to the State of the Consignee.

- iv. If TCS will be collected, Bidder will issue TCS Certificate in the prescribed form, i.e. 27D.

**11.0 DELIVERY REQUIREMENT:** Delivery schedule is specified in **Annexure-I**. The time for and the date / period of delivery of the stores stipulated in the purchase order shall be deemed to be of the essence of the contract and delivery of the stores must be completed by the date / period specified. In the event of failure to deliver or dispatch the store within the stipulated date / period in accordance with the samples and / or specification mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, CMPDI has the right to initiate action as per Liquidated Damages Clause 18 below.

**12.0 CONSIGNEE PARTICULARS:** Camp in charge , CMPDI, RI6, Singrauli

**13.0 Liquidated Damages / Penalty :** In case of late supply by the supplier –

- i) Penalty @ 0.5% per week or part thereof subject to a maximum of 10% shall be imposed.
- ii) However in case of emergency, if the ordered material is not supplied, within scheduled time period of 4 weeks, the Supply Order will be cancelled and material shall be procured in full or

part by CMPDI from other sources, and excess cost, if any, shall be recovered from the pending bills of the defaulting supplier.

#### **14.0 Guarantee/Warantee:** As per Annexure-I/Price Bid

**In addition to the Guarantee / Warranty specified in Annexure – I / TPS, the following terms will also be applicable:-**

The supplier shall be responsible for any defects that develop under the conditions provided for by the contract and under proper use, arising from faulty materials, design or workmanship and shall remedy such defects at his own cost when called upon to do so within the Guarantee/Warranty period. The goods should properly fit in/on to the machine for which the same are intended. If it becomes necessary for the supplier to replace or renew any defective portion of the goods, such replacement or renewal should be made by the supplier without any extra cost to CMPDI.

In case of imported item, local expenses like Customs Duty, Clearance Charges, etc., leviable on the replacement supplies will be borne by the supplier.

#### ***Repair / Replacement of defective parts:***

Upon receipt of notice for replacement of defective parts, the Supplier shall, within sixty (60) days, replace or repair the defective Goods or parts thereof, free of cost at the ultimate destination. The Supplier shall take over the replaced parts / Goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/Goods thereafter.

If the Supplier, having been notified, fails to remedy the defect(s) within sixty (60) days, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

#### **15.0 INSPECTION :**

Material are subject to inspection by an authority to be deputed for the purpose at Consignee's end. It may be carried out before dispatch, if required. Even when pre-dispatch inspection is carried out, the material will be subjected to final inspection after receipt of the material at Consignee end.

#### **16.0** If at any stage it has been established that the bidder has submitted fake document/ information in order to be successful in tender than the penal action will be taken in accordance with purchase manual and law of the land.

क्रय अधिकारी

#### **Distribution:**

- 1) RD, CMPDI, RI-VI: for kind information.
- 2) Secretary to RD - with a request to display on the notice boards.
- 3) HOD (Exploration), CMPDI, RI-VI.
- 4) HOD (Finance), CMPDI, RI-VI.
- 5) Purchase Committee members- 1copy
- 7) OIC (Stores), CMPDI, RI-VI.
- 8) Vigilance Officer, CMPDI, RI-VI.
- 9) HOD (E-Procurement &contract management cell), CMPDI, HQ, Ranchi

## **GENERAL TERMS & CONDITIONS OF SUPPLY OF STORES**

**1. Non-disclosure/Confidentiality Clause:** The bidder will not at any time during the pendency of contract or afterwards, disclose to any person any information as to documents, components, parts, information, drawings, data, sketches, plans, programs, specifications, techniques, processes, software, inventions and other material, both written and oral, of a secret, confidential or proprietary nature, including without limitations any and all information relating to finance, invention, research, design or developments of information system and any supportive or incidental subsystems, and any and all subject matter claimed in or disclosed by any patent application prepared or filed by or on behalf of CMPDIL, in any jurisdiction, and any amendments or supplements thereto. The bidder should understand that any breach of this clause would constitute a serious offence for which appropriate legal action may be taken to ensure the enforcement of confidentiality clause.

CMPDIL also desires that the bidder shall hold in trust and confidence, and not disclose to others or use for its own benefit of other, any Proprietary Information which is disclosed to the bidder by CMPDIL at any time during the agreement/ award of work/ execution of work and thereafter. The bidder shall disclose Proprietary Information received under the contract to person within its organization only if such persons (i) have a need to know and (ii) are bound in writing to protect the confidentiality of such Proprietary Information. This clause shall survive and continue after any expiration or termination of the contract and shall bind the contractor, its employees, agents, representatives, successors, heirs and assigns.

**2. FORCE MAJEURE CLAUSE:** If the execution of the Contract / Supply Order is delayed beyond the period stipulated in the Contract / Supply Order as a result of hostilities, declaration of embargo or blockade or flood, acts of nature or any other contingency beyond the supplier's control due to act of God, then CMPDI may allow such additional time by extending the delivery period as is considered justified by the circumstances of the case and its decision shall be final. In case additional time is granted by CMPDI for execution of the Contract / Supply Order, the Contract / Supply Order shall be read and understood as if it had contained from its inception the delivery date as extended.

a) The successful Bidder will advise, in the event of his having to resort to this clause, by a registered letter, duly certified by the local Chamber of Commerce, or statutory authorities, the beginning and end of the causes of the delay, within 15 days of the occurrence and cessation of such Force Majeure conditions. In the event of delay not arising out of Force Majeure, CMPDI will reserve the right to cancel the contract, and provisions governing termination of contract as stated in the bid documents will apply.

b) For delay arising out of Force Majeure, the Bidder will not claim the extension in completion date for a period exceeding the period of delay attributable to the causes of Force Majeure and neither CMPDI nor the Bidder shall be liable to pay extra cost provided it is mutually established that the Force Majeure conditions did actually exist.

c) If any of the Force Majeure conditions exist in the place of operation of Bidder at the time of submission of bid, he will categorically specify them in his bid, and state whether they have been taken into consideration in their quotation or not.

- 1. JURISDICTION:** Any dispute arising out of this enquiry shall come under the sole jurisdiction of the Court at Waidhan, Distt- Singrauli MP State, INDIA).
- 2. All other general Terms and conditions will remain same as per GTC of Purchase manual of Coal India Limited available on <https://www.coalindia.in/DesktopModules/DocumentList/documents/purchase.pdf> .**

**Annexure-I**

**Technical Format**

**Spare Parts of Drill Machine**

<b>Sl. No.</b>	<b>Items &amp; Technical Specifications</b>	<b>Unit</b>	<b>Quantity</b>	<b>Guarantee / Warrante</b>
1	Procurement of Bevel pinion shaft DM-60002-16-551 , <b>Wireline hydraulic motor OMS 315, PTO Shaft and Gear on PTO Shaft</b> for rig CMDM-1000-16		01	

Delivery Period: Within 20 days after receipt of supply order.

Consignee Address: Camp-in-charge, Camp CMPDI, RI6, Singrauli, Singrauli

Note: Guarantee / Warrante should be for a minimum period of 6 months or as provided by manufacturer whichever is more from the date of supply / installation.

Signature:

**For & on Behalf of**  
M/S.....  
**(Firm's name & stamp)**

**Note:-Any cutting or correction should be duly signed.**

**:-**

**Annexure - II**

**PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY BIDDER**

I/We, ----- \*(Partner/Legal Attorney/ Accredited Representative) of M/s -----, solemnly declare that:

1. I/We am/are submitting Tender for .....against Tender No .....  
Dated .....
2. All information furnished by me/us in respect of fulfilments of eligibility criteria and qualification information of this Tender is complete, correct and true.
3. None of the partners of our firm is relative of employee of Central Mine Planning & Design Institute.
4. If any information furnished by me/us in support of the information furnished by me/us is found to be false/incorrect at any time, the department may cancel my Tender and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of Earnest Money and banning/ delisting of our firm and all partners of the firm for a minimum period of 01 (one) year.
5. Our status with regard to GST registration: GST registered/Unregistered/Registered under Composition Levy (Strike off whichever is not applicable)
6. I/We have never been banned or delisted by any Govt. or Quasi Govt. Agency or any Public Sector Undertaking.
7. *We hereby undertake that all the components/parts/assembly/software used in the items to be supplied shall be original new components / parts / assembly / software and that no refurbished / duplicate / second hand component / part / assembly / software shall be used.*
8. All documents / credentials submitted along with this tender are genuine, authentic, true and valid.
9. I/we am/are submitting the tender document without tampering at any page. Further, I/we understood that in the event of such tampering is detected at any stage or any time, CMPDIL have got right to reject/terminate my/our offer/work and my/our firm can be blacklisted.

\*Strike out whichever is not required

**Full Signature of the Authorized person**

Dated-----

**Annexure III****Commercial Bid**

Please put yes and no in the space provided after the description of documents which the bidders are required to submit along with the tender document.

<b>Sr. No.</b>	<b>Description of the items</b>	<b>Yes/No (Write Yes if you have submitted the requisite document )</b>	<b>If the answer of any point is NO than Specify the reason for so.</b>	
1.	<b>Earnest Money Deposit as per clause 3</b>			
2.	<b>Technical format as per Annexure I</b>			
3.	<b>Tender document duly signed and sealed by the tenderer</b>			
4.	<b>Eligibility Criteria for participation as per clause 4.</b>			
5.	<b>Photocopy of the GST No.</b>			
6.	<b>Photocopy of the PAN No</b>			
7.	<b>Declaration as per annexure II</b>			
8.	<b>E- mandate form as per annexure IV</b>			
9.	Certificate of MSME Registration for the tendered item(s) with their offer in Part I. For availing purchase preference tick the appropriate category.	<b>ST</b>	<b>SC</b>	<b>Other</b>
10.	<b>Price Bid in separate envelope-Part II</b>			
11.	<b>Name of the firm</b>			
12.	<b>Type of the firm (Proprietor/partnership/company)</b>			
13.	<b>Name &amp; capacity of the person signing the tender</b>			
14.	<b>Authorization for signing in case of other than proprietor</b>			
15.	<b>Please mention Full correspondence address.</b>			

16.	Please mention correspondence Email Id	
17.	Mobile No. (For Contact and for bill tracking)	

## ANNEXURE – IV

### E-PAYMENT

**To,**

**The Head (Contract Cell)**

Finance department, CMPDI, RI-6,

Jayant, Singrauli – 486890. (M.P.).

**Ref:-** Authorisation of all our payment through electronic fund transfer system/RTGS/CBS/Intra Bank Transfer.

We hereby authorise CMPDI Limited to make all our payments against our bills, Refund of Earnest Money Deposit and Security Deposit, through Electronic Fund Transfer System/RTGS/CBS/Intra Bank Transfer. The details for facilitating the payments are given below.

**(TO BE FILLED IN CAPITAL LETTERS)**

1. Name of the Beneficiary:

.....

2, Address (with Pincode).....

E-mail ID .....

Telephone No. (with STD Code) .....Mobile No.

3. Bank Particulars .

Bank Name										
Branch Name						Bank Branch Code				
Branch Address	..... ..... PIN CODE .....									
	..... Telephone No. (with STD Code) .....									
	..... FAX No. (with STD Code) .....									
9 digit MICR Code of the Bank Branch <b>(Enclosed copy of a cancelled cheque)</b>										
11 digit IFSC Code of beneficiary Branch										
Bank Account Number										
Bank Account Type (Tick One)		<input type="checkbox"/> SAVING <input type="checkbox"/> CURRENT <input type="checkbox"/> LOAN <input type="checkbox"/> CASH CREDIT <input type="checkbox"/> OTHERS (If Other, Specify)								
5. Permanent Account Number (PAN )										

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not effected at all for reasons of incomplete or incorrect information, I/we would not hold the Company responsible. We also agree to bear the bank charges, if any for enabling such transfer.

**SIGNATURE**

(AUTHORISED SIGNATORY)

Name .....

Date .....

(Official Stamp)

**BANK CERTIFICATION**

It is certified that above mentioned beneficiary holds a Bank Account No. .... with our branch and the Bank Particulars mentioned above are correct.

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**SIGNATURE****(AUTHORISED SIGNATORY)**

Name .....

Date .....

(Official Stamp)

**PRICE BID**

SI N O.	Description	Qty( Nos. )	Basic Unit Rate ( Rs)	Total in ( Rs)	HSN Code	CGST		SGST		IGST		Total Amount (Rs.)
						% Rate	Amt.	% Rate	Amt.	% Rate	Amt.	
1	Bevel pinion shaft DM-60002-16-551	01 PC										
2	Wireline hydraulic motor	01 PC										
3	PTO shaft	01 PC										
4	Gear on PTO Shaft	01 PC										
	Installation charges	....										
	Freight charges if any (LS)											
	Packing / Insurance if any (LS)											
	Total Amount (in Figures)											
	Total Amount (in Words)											

Signature:

**For & on Behalf of  
M/S.....  
(Firm's name & stamp)**

**Note:-Any cutting or correction should be duly signed.**