



सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनु गी कम्पनी/भारत सरकार का एक लोक उपक्रम)
क्षेत्रीय संस्थान-6, जयन्त कोलियरी, जिला-सिंगरौली (म०प्र०) – 486 890
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Regional Institute-VI, P.O.-Jayant Colliery, Distt.-Singrauli (M.P.) – 486 890
Corporate Identity Number : U14292JH1975GOI001223

NIT No: CMPDI/RI-VI/EnM/2023-24/1125

Date: 14.03.2024

QUOTATION NOTICE

Kindly, offer your quotation for the work “ Refilling of fire extinguishers in CMPDI RI-VI Singrauli ”

1.	Name of the work	: Sealed tenders in single cover are invited for the work of “Refilling of fire extinguishers in CMPDI RI-VI Singrauli ”
R	Estimated cost	: Rs. 46,692.60 (Rupees Forty Six Thousand Six Hundred Ninety Two and Sixty paise) only including GST
3.	Earnest money	: Rs 600.00 in the form of A/c payee demand Draft drawn in favour of “ CMPDI Ltd, RI-6, Singrauli ” on any scheduled Bank, payable at Singrauli or EMD can be paid electronically NEFT / IMPS in the following SBI a/c no. 10773219789 IFSC Code: SBIN0003767.
4.	Period of completion	: 15 days
5.	Cost of Tender Document:	: NIL.
6.	Start Date of Bid Submission	: From 10.00 am 15.03.2024
7.	Last date of submission of offers	: Up to 3.00 pm on 23.03.2024
8.	Place of Submission of offers	: Office of the HOD (E&M), CMPDI RI-VI, JAYANT SINGRAULI.
9.	Due date of opening of offer	: At 3.30 pm on 23.03.2024.
10.	Place of opening of tender	: Office of the HOD (E&M), CMPDI RI-VI, JAYANT SINGRAULI.
11.	Tenders downloaded from website	: Complete tender document can be downloaded from CMPDI's Web site https://www.cmpdi.co.in

Yours faithfully,

HOD (E&M)
CMPDI RI-VI, Singrauli.

Copy to:

1. RD, RI-VI - for kind information.
2. 2 Copies - For display on notice board of RI-VI Office and notice board of maintenance office at colony.
3. Staff Officer (E&M), NCL Projects: Amlohri, Nigahi, CWS (Jayant), Jayant, Dudhichua, Khadia, Bina, Kakri, Block-B & Jhingurdah, Krishnashila - with a request to kindly display on Notice Board
4. Members - Tender Committee.
5. Vigilance officer, CMPDI-RI-VI.



cmpdi
A Mini Ratna Company

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनु गंगी कम्पनी/भारत सरकार का एक लोक उपक्रम)
क्षेत्रीय संस्थान-6, जयन्त कोलियरी, जिला-सिंगरौली (म०प्र०) – 486 890
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Regional Institute-VI, P.O.-Jayant Colliery, Distt.-Singrauli (M.P.) – 486 890
Corporate Identity Number : U14292JH1975GOI001223

TENDER DOCUMENT

Sealed item rate quotations in single cover are invited from eligible contractors for the following work to be executed for Central Mine Planning and Design Institute Limited (CMPDI Ltd.), CMPDI RI-VI Singrauli.

Name of work	Estimated Cost in Rs. (Incl. GST @ 18%)	E.M.D. in Rs.	Application fee for tender document	Period of completion (in Days)
Refilling of fire extinguishers in CMPDI RI-VI Singrauli ", Dist- Singrauli (M.P.)	46,692.60	600.00	Nil	15

1. **Earnest Money:-** Rs. 600.00 (Rupees Six Hundred) only as *Earnest Money* is to be deposited in the form of A/c Payee Bank **Demand Draft** of any scheduled Bank in favour of **"CMPDI Ltd, RI-6, Singrauli"** / **EMD can be paid electronically NEFT / IMPS in the following SBI a/c no. 10773219789 IFSC Code: SBIN0003767**". The EMD of all unsuccessful bidders will be refunded as promptly as possible after finalization of the tender. The EMD of successful bidder will be adjusted with the performance security. EMD shall bear no interest.

2. **Mode & Method of Submission of Tenders**

Tender must be submitted in **sealed single cover** which must be super scribed with the **Tender name, Tender notice number along with date at top of envelope and tenderer name & address at bottom left of envelope**. Envelope containing the tenders shall be properly sealed.

List of Mandatory documents to be submitted in Main Envelope of the bid:

- Price bid as per Annexure – I of NIT.
- An undertaking as per Annexure – II of NIT.
- Letter of bid as per Annexure – III of NIT.
- Duly sealed and signed copy of NIT (on all pages) as a token of acceptance of terms and conditions of NIT along with the authorization to sign the tender documents in case the same are signed by a person other than owner / proprietor of the firm.
- Copy of self – attested PAN Card issued by Income Tax Department, Govt of India.
- Copy of self – attested GSTIN registration indicating GSTIN number or documentary evidence in case of exemption / short levi or concessional rate.

- 1) Demand draft for Rs. 600.00– Six Hundred only towards EMD in favour of **"CMPDI Ltd, RI-6, Singrauli"** / **EMD can be paid electronically NEFT / IMPS in the following SBI a/c no. 10773219789 IFSC Code: SBIN0003767**. (Bank details shall be attached)

Note: Bids without Earnest Money will be out rightly rejected.

3. **Validity Period of Tenders:** The rates, terms and conditions offered shall be valid **for a period of 120 days** from the date of opening of the tender.
4. **Submission of Tenders:** Tenders will be submitted in tender box in sealed covers at the address:- Office of the **HOD (E&M), CMPDI RI-VI, JAYANT, SINGRAULI 486 890 (M.P).**
5. **Opening of Tender:** The tender shall be opened at the office of HOD (E&M), CMPDI RI-VI, JAYANT, SINGRAULI 486 890 (M.P) **at 3.30 pm on 23.03.2024.**

(If the tender is not opened on the above date due to unforeseen circumstances, then it will be opened on the next working date).

6. GENERAL TERM AND CONDITIONS FOR SUBMISSION OF OFFERS

- a. Quotations, erased and over written, will be strictly rejected.
- b. CMPDI reserves the right to reject or accept or withdraw or cancel the tender in full or part as the case may be without assigning any reason thereof at any point of time. Tenderers are advised to carefully note that the deviation in these terms will not be entertained.
- c. Bid evaluation: - Parties are required to submit their offers for all the items as per Price Bid in Annexure-I. However, bids shall be evaluated on overall lowest (L-1) rate basis. L1 will be decided on overall quoted value i.e. cost to the company.

7. OTHER TERMS AND CONDITIONS

- b. **Prices:** - Price bid as per **Annexure – I** of NIT.
- c. **Paying authority:** The HOD (Finance), Regional Institute-VI, Singrauli (MP).
- d. **Controlling Authority:** HOD (E&M), CMPDI, RI-6, Singrauli or his authorized representative.
- e. **Penalty** - In case of delay in work, a penalty @ 0.5% per week or part thereof subject to a maximum of 10% shall be imposed and recovered along with applicable GST.
- f. **Warranty:** 6(Six) months.
- g. Defect liability period of said works is 6(Six) months from date of completion.
- h. **Security Deposit:**

- 1) Performance Security should be 5.00% of contract amount and should be submitted within 21 days of issuance of LOA by the successful bidder in any of the form of Demand Draft drawn in favour of **CMPDI Ltd, RI-6, Singrauli** on any Scheduled Bank payable at its Branch// **can be paid electronically NEFT / IMPS in the following SBI a/c no. 10773219789 IFSC Code: SBIN0003767.**(Bank details shall be attached)

5.00% Performance security should be released after 14days from the end of contract.

- 2) All running on account bills shall be paid at 95% (ninety five percent) of work value. The balance 5% shall be treated as retention money and will be second part of security deposit. Retention money will be released after expiry of six month from the end of contract period i.e.(12 months).

The refund of security deposit shall be subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.

- i. In case of any other loss due to mishandling or any other reason caused by the contractor same will be recovered along with applicable GST from the bill of contractor as decided by EIC.
- j. Tenderer should ensure CMPF/EPF and Misc. provision, Act 1948 and allied scheme as applicable.
- k. Bidder has to observe and maintain records as per provision of various statutes in force like Contract Labour Act (P&A) 1970, Contract Labour (P&A), Central Rules 1971, Min Wages Act, Workman Compensation Act and latest amendment thereof. Contractor has to make payment to workers as per prevailing Min Wage Act through Bank Account only.
- l. The Earnest Money of the unsuccessful bidders shall be refunded after award of work and shall bear no interest.
- m. Management reserves its right to accept or reject any offer without assigning any reason whatsoever.
- n. The Contractor shall ensure that the work conforms strictly to the instruction of EIC. You will be solely responsible for safety of deployed manpower, material, tools / equipments etc. required for this work at workable site conditions.
- o. All the materials, equipment, tools and tackles, labour etc. required for the work shall be arranged by you.
- p. The contractor shall visit the CMPDI, RI-6 before submission of the bid for assessment of the work to avoid any dispute during the execution of work

Note:- In case of absence of specific provision in NIT, GTC of civil manual will be applicable. GTC available on CIL portal under Info bank – manual tab with up to date amendment.

**HOD (E&M) CMPDI
RI-VI, Singrauli.**

FORMAT OF PRICE BID

BOQ of " Refilling of fire extinguishers in CMPDI RI-VI Singrauli "

Sr. No.	Item Description	Qty.	Unit	Rate (Rs.)	Amount (Rs)
1	Refilling of ABC STORED PRESSURE DRY CHEMICAL POWDER TYPE fire extinguisher(9 KG)	8	nos		
2	Refilling of ABC STORED PRESSURE DRY CHEMICAL POWDER TYPE fire extinguisher (6 KG)	41	Mtrs		
3	Refilling of Carbon Dio Oxide (Co2) type fire extinguisher (9 kg)	6	set		
4	Refilling of Water Type fire extinguisher (9 Ltrs.)	4	nos		
	Amount Rs =				
	GST@ =				
	Total Amount With GST Rs				
	Total Amount In Words				

GSTN No of Bidder- _____

Applicable rate of GST- _____

Note:

1. Bidders are required to quote their rate excluding GST in the space provided.
2. GSTN no and applicable rate of GST (in case of Registered Bidder)

Place:

Full Signature & Seal of the Authorized person:

Date:-

(PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY BIDDER IN LETTER HEAD)

UNDERTAKING

I/We, ----- *(Proprietor/Partner/Legal Attorney/ Accredited Representative) of M/s -----, solemnly declare that:

1. I/We am/are submitting Tender for the Work of.....against Ref. No. **CMPDI/RI-VI/EnM/2023-24/.....**, **Date:**and I/we offer to execute the work in accordance with all terms, conditions and provisions of the bid.
2. I / Our Partners / Directors don't has/have any relative as employee of Central Mine Planning & Design Institute, RI-VI, Jayant, Singrauli(MP).
3. All information furnished by me/us in respect of fulfilments of eligibility criteria and qualification information of this Tender is complete, correct and true.
4. All copy of documents, credentials and documents submitted along with this Bid are genuine, authentic, true and valid.
5. If any information furnished by me/us in support of the information furnished by me/us is found to be false/incorrect at any time, the department may cancel my Tender and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of Earnest Money and banning/ delisting of our firm and all partners of the firm for a minimum period of 01 (one) year.
6. Our status with regard to GST registration: GST registered/Unregistered/Registered under Composition Levy (Strike off whichever is not applicable).
7. I/ We hereby authorize department to seek references / clarifications from our Bankers.
8. We hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & Abolition Act) as relevant, if applicable.
9. I/We have never been banned or delisted by any Govt. or Quasi Govt. Agency or any Public Sector Undertaking.
10. All documents / credentials submitted along with this tender are genuine, authentic, true and valid.

*Strike out whichever is not required

Full Signature of the Authorized person

Dated-----

(PROFORMA FOR LETTER OF BID TO BE SUBMITTED BY BIDDER IN LETTER HEAD)

LETTER OF BID

Ref.: -

Dated: -/ /

To,
The HOD (E&M)
CMPDI RI-VI, JAYANT,
Singrauli (M.P)

Ref.: - Ref. No.: - **CMPDI/RI-VI/EnM/2023-24/-----**

Dated: -----

Dear Sir,

With reference to the above referred NIT we are pleased to offer you our lowest quotation with the following details.

1. Name and Full Address of the firm:
2. Type/Status of the firm:
(Indicate whether Company / Partnership firm/ Proprietorship firm etc.)
3. Name & designation of the firm authorized to sign the tender documents:
(Please submit the copy of authorization with signature duly attested in case the tender is signed by person other than the proprietor / owner of the firm)
4. We have submitted signed and stamped copy of all the pages of NIT terms and conditions as token of acceptance of commercial & general terms and conditions of NIT.
5. Our **GSTIN No.** is (Photocopy of GSTIN proof attached)
6. Our **PAN No.** is (Photocopy of PAN card enclosed)
7. We have submitted **Price Bid** as per format mentioned under Annexure-I.
8. We have submitted Undertaking as per format mentioned under Annexure-II.
9. Our Registered E-mail ID (Please indicate your firms registered E-mail ID):
10. Our Contact Number:

Full signature & Seal of the authorized person