

अनुबंध | Contract



SO No.00040 Dt 01-08-2025

अनुबंध क्रमांक | Contract No: GEMC-511687740992763

अनुबंध तिथि | Generated Date : 01-Aug-2025

बोली/आरए/पीबीपी संख्या | Bid/RA/PBP No.: [GEM/2025/B/6095998](#)

अनुसूची नाम | Schedule Name: Schedule 7

संगठन विवरण Organisation Details प्ररूप Type : Central PSU मंत्रालय Ministry : Ministry of Coal विभाग Department : COAL INDIA LIMITED संगठन का नाम Organisation Name : Central Mine Planning and Design Institute Limited कार्यालय क्षेत्र Office Zone: Headquarters Ranchi Jharkhand				खरीदार विवरण Buyer Details पद Designation : Dy Manager संपर्क नंबर Contact No. : 0651-2792357- ईमेल आईडी Email ID : ankit.rawal@nic.in जीएसटीआईएन GSTIN : 20AAACC7475N1ZI MATERIAL MANAGEMENT DEPARTMENT, CENTRAL MINE PLANNING AND DESIGN INSTITUTE LIMITED, GONDWANA PLACE, KANKE ROAD, RANCHI, JHARKHAND-834008, India पता Address : RANCHI, JHARKHAND-834008, India			
वित्तीय स्वीकृति विवरण Financial Approval Detail आईएफडी सहमति IFD Concurrence : Yes प्रशासनिक अनुमोदन का पदनाम Designation of Administrative Approval: GM(MM) वित्तीय अनुमोदन का पदनाम Designation of Financial Approval : SM(F)				भुगतान प्राधिकरण विवरण Paying Authority Details Role: PAO भुगतान का तरीका Payment Mode: Offline पद Designation : Manager Finance ईमेल आईडी Email ID : deepak.sabharwal@coalindia.in जीएसटीआईएन GSTIN : 20AAACC7475N1ZI FINANCE DEPARTMENT, CENTRAL MINE PLANNING AND DESIGN INSTITUTE LIMITED, GONDWANA PLACE, KANKE ROAD, RANCHI, JHARKHAND-834008, India पता Address:			
विक्रेता विवरण Seller Details जेम विक्रेता आईडी GeM Seller ID : 1B04180000095252 कंपनी का नाम Company Name : TAXFORM ENTERPRISES संपर्क नंबर Contact No. : 09885210022 ईमेल आईडी Email ID : taxformenterprises@hotmail.com पता Address : 2-3-59/1, TAXFORM House, Amberpet, HYDERABAD, TELANGANA-500013, - एमएसएमई पंजीकरण संख्या MSME Registration number : UDYAM-TS-02-0002134 जीएसटीआईएन GSTIN: 36AALFT8479P1ZX (R)							
खरीदार द्वारा सत्यापित एमएसएमई स्थिति MSME Status as verified by buyer : Verified							
एमएसई सामाजिक श्रेणी MSE Social Category : General एमएसई लिंग श्रेणी MSE Gender : Male							
*जिसके नाम के पक्ष में GST/TAX इनवॉइस पेश किया जाएगा GST / Tax invoice to be raised in the name of - Consignee							
वितरण निर्देश Delivery Instructions : NA							
उत्पाद विवरण Product Details							
#	आइटम विवरण Item Description	आइटम विवरण Ordered Quantity	इकाई Unit	इकाई मूल्य (INR) Unit Price (INR)	कर विभाजन (INR) Tax Bifurcation (INR)	मूल्य (INR में सभी शुल्क और कर सहित) Price (Inclusive of all Duties and Taxes in INR)	
1	उत्पाद का नाम Product Name : TAXFORMENTERPRISES 200 pages Dispatch register of Colour Green/Light Green ब्रांड Brand : TAXFORMENTERPRISES ब्रांड प्रकार Brand Type : Registered Brand कैटलॉग की स्थिति Catalogue Status: OEM verified catalogue कैसे बेचा जा रहा है Selling As : OEM श्रेणी का नाम और चतुर्थांश Category Name & Quadrant : Register (V2) (Q4) मॉडल Model: DISPATCH REGISTER 200PAGES 60GSM एचएसएन कोड HSN Code: 4820	137	pieces	128	जीएसटी GST (18%) : 2,674.983 जीएसटी उपकर 1 GST Cess 1 (0%) : 0 जीएसटी उपकर 2 GST Cess 2 (0 per accounting unit) : 0 जीएसटी पर इनपुट टैक्स क्रेडिट (आईटीसी) Input Tax Credit (ITC) on GSTI (100%) : 2,674.983 जीएसटी उपकर पर आईटीसी 1 ITC on GST Cess 1 (0%) : 0 जीएसटी उपकर पर आईटीसी 2 ITC on GST Cess 2 (0%) : 0	17,536	
कुल ऑर्डर मूल्य Total Order Value (in INR)							17,536
परिषेती विवरण Consignee Detail							
						वितरण पूरा कब	

क्र.सं. S.No	प्रेषिती Consignee	वस्तु Item	लॉट नंबर Lot No.	मात्रा Quantity	दिनांक के बाद डिलीवरी शुरू करना है Delivery Start After	तक करना है Delivery To Be Completed By
1	पद Designation : - ईमेल आईडी Email ID : santosh.chaudhary@nic.in संपर्क Contact : -7000035090- जीएसटीआईएन GSTIN : 20AAACC7475N1ZI पता Address : MATERIAL MANAGEMENT DEPARTMENT, CENTRAL MINE PLANNING AND DESIGN INSTITUTE LIMITED, GONDWANA PLACE, KANKE ROAD, RANCHI, JHARKHAND-834008, India	TAXFORMENTERPRISES 200 pages Dispatch register of Colour Green/Light Green	-	137	01-Aug-2025	15-Sep-2025
Product Specification for TAXFORMENTERPRISES 200 pages Dispatch register of Colour Green/Light Green						
विनिर्देश Specification		उप-विनिर्देश Sub-Spec			मूल्य Value	
GENERAL REQUIREMENT		Product Type			Register	
		Register type			Dispatch register	
		Inner paper specification confirming as per Is 1848 (Part 1)			Azure Laid paper	
		Paper colour			Green/Light Green	
		Number of pages (Excluding Cover)			151-200	
		Mention actual No. of pages (Excluding Cover)			200	
		Cover board Specification confirming			as per IS 4664	
		Binding of Register			Hardcover Binding	
GRAMMAGE AND DIMENSION		Grammage (substance) of Paper (in GSM)			60	
		Minimum Length of Register (in mm)			210 millimeter	
		Minimum Width of Register (in mm)			297 millimeter	
		Grammage (substance) of cover board (in GSM)			275	
PRINTING		Printing language			English	
ईपीबीजी विवरण ePBG Detail						
सलाहकार बैंक Advisory Bank :					NA	
ईपीबीजी प्रतिशत (%) ePBG Percentage(%):					NA	
आरसीएम/एफसीएम के संबंध में सामान्य खंड General Clauses w.r.t RCM/FCM						
1. Where ever RCM is applicable, for sellers (Regular GST registered seller who opted out of FCM as per notifications of GST like GTA , unregistered seller), Buyer have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this contract. Seller will invoice buyer with Zero GST and GST cess. 2. For Registered sellers as per FCM, rates will be inclusive of prescribed rate of GST and GST cess. ITC available to buyer as shown in the bid document have been applied while evaluating the bids. Seller has liability of paying the GST and GST cess to the govt and same will be charged from buyer while invoice. 3. For Registered sellers who opted for RCM while quoting for specified category under section 9(3) like GTA rates will be exclusive of GST and GST cess. GST and GST cess as indicated by the buyer in the bid document payment of GST and GST Cess will be the liability of buyer. 4. For Unregistered sellers Liability of payment of GST and GST cess is in Buyers scope. GST and GST cess as indicated by the buyer in the bid document will be the liability of buyer . Unregistered seller will invoice buyer with zero GST and Zero GST cess. 5. For sellers under Composition Scheme: There is no liability of payment of GST and GST cess in Buyers cope. Seller will invoice Zero GST and GST cess in the invoice to buyer.						
नियम और शर्तें Terms and Conditions						
1. General Terms and Conditions-						
1.1 This contract is governed by the General Terms and Conditions , conditions stipulated to this Product/Service as provided in the Marketplace.						
1.2 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable						
1.3 All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.						
2. Buyer Added Bid Specific Terms and Conditions-						
2.1 <i>Generic</i>						
OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery						

period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2.2 Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

2.3 Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

2.4 Generic

Manufacturer Authorization: Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

2.5 Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

2.6 Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

2.7 Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

2.8 Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

2.9 Inspection

Nominated Inspection Agency: On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance: Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause has been selected in ATC):

NA

Post Receipt Inspection at consignee site before acceptance of stores:

Material are subjected to inspection by E&M Department, CMPDI (HQ) at consignee's end.

2.10 Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

2.11 Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

A. Qualifying Criteria:

Procurement from established & proven sources:

Procurement against this tender shall be made only for proven items from established & proven sources, who fulfills the following criteria:

Offers of the Bidders, who are past suppliers to Mining Industry and / or other Industries (Private or Government Department/ Public Sector Undertaking – Indigenous or Global), will be considered eligible for participation, if they have supplied the tendered item/similar item*/item of higher specifications, ratings, versions; covering at least 20 % of required quantity of this tender, during the preceding 5 years from the date of tender opening and their performance has been found satisfactory.

* Similar item are those items which:

- (a) Performs almost identical operations as the quoted model.
- (b) Should be equal to or higher than the tendered capacity.
- (c) Uses substantially similar design & construction to the model quoted – only rating specifications may differ (Lower or Higher)

Bidders are required to submit a Self-Certificate in the following format, along with the Proof of payment against the Purchase Order(s)/ Rate Contract(s)

"The items covered in the Purchase Order(s)/ Rate Contract(s) copies enclosed with our offer have been fully executed and have performed satisfactorily as per the provisions of respective Purchase Order(s)/ Rate Contract(s) and all the complaints/ claim(s) lodged by the purchaser, if any, have been attended to and no complaints/ claim(s) are pending."

In case, any specific Purchase Order(s) has/have not been fully executed and any complaint/claim is pending, then details of such cases to be categorically mentioned with the reasons thereof so that decision making is in clear perspective without any hidden facts in the subject matter.

The authenticity of the self-certificate as well as other documents submitted/uploaded by the bidder will solely be their responsibility and appropriate action will be taken by CMPDIL if it is subsequently found to be misleading/false/forged.

Exemption from prior experience – prior turnover criteria for Startup, Micro and Small Enterprises (MSEs) in Public Procurement:

Prior experience and prior turn over criteria is not applicable for Startup & MSEs in respect of either of the following situations and no further documents regarding proven-ness will be required to be submitted by this category of Bidders.

a) If Bidders have submitted documents to prove the Startup / MSE status for the tendered item without certificate towards quality, assurance and capability from some authority like MSME, NSIC, etc., the Tender Inviting Authority, if required, may assess the techno-commercial capability of the vendors to manufacture and deliver goods as per the prescribed quality and technical specification before awarding contract to them. For this purpose, a 'PROFORMA for Equipment and Quality Control' (as per the format at 'Annexure – I' attached under 'Buyer uploaded ATC document') has been enclosed in the tender documents and such MSEs/ STARTUPS should submit the details of plant & machinery, quality control arrangements, etc., in the above PROFORMA along with their bids for verification of their technical capability.

If required, a techno-commercial team of the organization may visit the manufacturing unit of the vendor without any undue delay for quick finalization of the tenders.

b) If favorable technical capability reports obtained earlier on such firms for supply of the item in question as per the required specification is available, these may be considered, provided date of such reports is not more than one year from the date of opening of bids.

In case there is deficiency in technical capacity of the firm, the same shall be communicated to them by the Tender Inviting Authority for improvement in the quality of their product for future tenders, clearly indicating that their offer can not be considered for relaxation against the tender in question and to avoid any future complications. The issues relating to Technical capability may be decided by the Head of the Technical Department.

c) If Bidders have submitted documents to prove the startup / MSE status for the tendered item and whose products are ISI marked / DGMS approved / covered under DGS&D Rate Contracts on them / current holding Rate Contracts with CIL or its Subsidiary for supply of the tendered item / supplied and proven in CIL or its Subsidiary Companies / Proven product of the Ancillary unit of a Subsidiary Company of CIL, they will be required to submit the applicable related documents, duly self-attested, for relaxation: -

Valid BIS Marking License for the quoted items on them.

OR

Rate contract as issued by CIL / any other Subsidiary for the quoted items on them.

OR

Valid DGMS Approval certificate for the quoted items on them.

OR

Proven Ancillary certificate issued by Subsidiary Companies for the quoted items on them.

The Document (s) / Certificate (s), by the Bidders for ISI marking and DGMS approval for any relaxation should be valid as on date of tender opening and a copy of such document / certificate valid as on date of supply, duly self-attested, must accompany their bill(s).

N.B.:

a. Definition and Eligibility of Startup shall be in line with OM vide letter no. F-20/2/2014 PPD (pt.) Dtd. 25.07.2016 of Under Secretary to GOI, Ministry of Finance, Department of Expenditure, Procurement Policy Division, New Delhi, with subsequent amendments, if any.

b. Definition of MSEs shall be as per Public Procurement 2012, with subsequent amendments, if any.

B. Price fall Clause:

If the contract holder reduces its price or sells or even offers to sell the contracted goods or services following conditions of sale similar to those of the contract, at a price lower than the contract price, to any person or organization during the currency of the contract, the contract price will be automatically reduced with effect from that date for all the subsequent supplies under the contract and the contract be amended accordingly.

Note:

- a. The currency of contract will mean the period till completion of supply.
- b. The bidder should submit a copy of the last (latest) purchase order (bidder may opt to mask the price portion and shall submit an undertaking that the priced copy will be submitted on being L1 after opening of Price Bid / Reverse Auction) for the tendered / similar item(s) received by them from any Organization / Ministry / Department of the Govt. of India or Coal India Ltd. and/or its Subsidiaries or other PSU or any other private organization, along with the offer.
- c. It shall be responsibility of the supplier to inform the purchaser of offer to supply / supply of the ordered / similar item(s) at a lower rate to any Organization / Ministry / Department of the Govt. of India or Coal India Ltd. and/or its Subsidiaries or other PSU or any other private organization during the currency of the contract.
- d. The supplier shall submit a certificate along with the bill(s) that it has not offered to supply / supplied the ordered / similar item(s) at a lower rate to any Organization / Ministry / Department of the Govt. of India or Coal India Ltd. and/or its Subsidiaries or other PSU or any other private organization.

C. Security Deposit/Performance Security (5%):

Security Deposit/ Performance Security (5%), wherever applicable, must be submitted within 15 (fifteen) days of the award of contract on GEM.

If the successful tenderer fails to deposit the security deposit within 15 (fifteen) days from award of contract on GEM, another opportunity may be given to them for submission of Security Deposit within next 15 days. If the successful tenderer still fails to deposit the security deposit within the extended period but executes the supplies within the extended security deposit submission period, the submission of Security Deposit may be waived, as the purpose of submission of SD is fulfilled.

Penalty on Security Deposit/Performance Security: In cases where the successful tenderer did not submit the security deposit even within the extended period for SD submission but has supplied the materials either in full or in part after the extended period for SD submission, a penalty equivalent to 0.5% (half percent) of SD amount for delay of each week or part thereof (period of delay is to be calculated from the 31st day from the date of award of contract to the date of receipt of full SD/deduction of full SD) shall be levied subject to a maximum of 5% of the contract value.

D. Payment to MSME through TReDS:

In order to improve the Working Capital of MSME Vendors, Govt has given Guidelines for Payment to MSMEs through TReDS (Trade Receivable Discounting System). The willing MSME Vendors, who are participating in this tender should ensure about their respective on-boarding at the TReDS platforms and furnish the undertaking in the format as per 'Annexure-II' attached under 'Buyer uploaded ATC document'.

CMPDI is already on Board with the following TReDS platform with details as under:

S. No.	Name of the TReDS platform	Membership No of CMPDIL	Website
1	Receivable Exchange of India Ltd. (RXIL)	CE0000779	Website: www.rxil.in
2	M1 exchange (Mynd Solutions Pvt Ltd)	BUYER00042346	Website: www.m1xchange.com
3	InvoiceMart (A.TreDS Limited)	1000039340	Website: www.invoicemart.com
4.	C2treds	-	-

E. Payment Terms:

Payment for 100% value of the goods supplied, with 100% taxes, duties and other charges, shall be released within 21 days after receipt and acceptance of the material at Consignee end or submission of bills complete in all respects, whichever is later.

F. List of documents to be submitted by the bidder with their Offer:

1. MSE Certificate, if applicable.
2. OEM Authorization/Distributor Authorization/Self Manufacturer certificate.
3. Documents as per Proven-ness criteria.

4. **Proforma for Equipment and Quality Control, if applicable (Annexure- I' attached under 'Buyer uploaded ATC document')**
5. **Undertaking for using TReDS Platform of RXIL, if applicable. (Annexure- II' attached under 'Buyer uploaded ATC document')**
6. **Certification for Local Content - Make in India Compliance (Annexure - III' attached under 'Buyer uploaded ATC document')**
7. **Integrity Pact, if applicable.**
8. **Any other document as per bid document.**

2.12 Buyer Added Bid Specific ATC:

Buyer uploaded ATC document [Click here to view the file.](#)

नोट: यह सिस्टम जनरेटेड फाइल है। कोई हस्ताक्षर की आवश्यकता नहीं है। इस दस्तावेज़ का प्रिंट आउट भुगतान/लेनदेन उद्देश्य के लिए मान्य नहीं है।

Note: This is system generated file. No signature is required. Print out of this document is not valid for payment/ transaction purpose.

विषय: सीएमपीडीआई (मुख्यालय) के लिए Register (for Letter issue/ Postal Dispatch Register)की खरीद हेतु।

मेसर्स TAXFORM ENTERPRISES, HYDERABAD, TELANGANA (स्वीकृत सीआईएल विक्रेता कोड: 10091920) को GeM पोर्टल के माध्यम से दिए गए आपूर्ति आदेश की प्रति (जेम अनुबंध) संलग्न कृपया देखें।

GeM अनुबंध संख्या	दिनांक	आइटम विवरण	मात्रा (संख्या)	यूनिट दर (₹)	कुल राशि (₹)
00040/ GEMC-511687740992763	01.08.2025	Register (Letter issue/ Postal Dispatch Register)	137	128	17,536.00
गंतव्य के लिए कुल लैंडेड मूल्य					17,536.00

निरीक्षण प्राधिकारी: महाप्रबन्धक (E&M) सीएमपीडीआई (मुख्यालय) या उनके द्वारा अधिकृत प्रतिनिधि।

एमएसई : एमएसई (सामान्य)

एमआईआई अनुपालन: Not Applicable

भुगतान का प्रकार: ऑफ़लाइन

एसएपी आदेश संख्या: 5800337028

Purchase Preference (MSE/ MII) provided: NO

[अंकित रावल]

उप-प्रबंधक (सामग्री प्रबंधन)

प्रतिलिपी प्रेषण:-

- मुख्य सतर्कता अधिकारी, सी एम पी डी आई, रॉची ।
- सचिव - निर्देशक (तकनीकी/सीआरडी)- महोदय के सादर सूचनार्थ।
- महाप्रबन्धक (वित्त), सी एम पी डी आई, रॉची ।
- महाप्रबन्धक (E&M), सी एम पी डी आई, रॉची ।
- महाप्रबन्धक (सामग्री प्रबन्धन विभाग), सी एम पी डी आई, रॉची - महोदय के सादर सूचनार्थ। ।
- डिपो अधिकारी, सी एम पी डी आई।
- बिल प्रभाग, सामग्री प्रबन्धन विभाग, सीएमपीडीआई,रॉची ।
- मास्टर संचिका ।

नोट :-

उक्त आदेश जारी करने पर सक्षम अधिकारी का अनुमोदन दिनांक 01.08.2025 एवं वित्तीय सहमति दिनांक 01.08.2025 (द्वारा डायरी संख्या e-1893246) को प्राप्त है ।

संदर्भ :-

MM विभाग के सैप इंडेंट 1300143657, सामग्री प्रबन्धन विभाग के इंडेंट निबंधन संख्या :- एमएम/इंडेंट/68 दिनांक 17.10.2024 एवं बजट प्रमाण संख्या :- BC NO.R/40000041/55/9,F.Y-2025-26,DT-01.08.2025

प्रदर्शन सुरक्षा/ईपीबीजी: Not Applicable (Purchase Manual Clause-10.3.10.10- Submission of Security Deposit is exempted for the contracts having value up to Rs. 5 lakhs).

उप-प्रबंधक (सामग्री प्रबंधन)